



BOROUGH OF METUCHEN

MIDDLESEX COUNTY

Tel. (732) 632-8540 • Fax (732) 632-8100 • 500 Main Street • Metuchen, N.J. 08840

Procedure for Filing an Application for Development with the Planning Board or Zoning Board of Adjustment

Dear Applicant,

The Mayor and Borough Council adopt Ordinances which regulate the use of land in the Borough of Metuchen ("Borough"). The purpose of these land use regulations is to promote public health, safety, general welfare, morals, the purposes of the Municipal Land Use Law (N.J.S.A. 40:55D-2) and the goals, objectives, recommendations and policies of the Borough's Master Plan.

The Ordinance contains all of the necessary procedures, public notice requirements, subdivision and site plan ordinances, zoning regulations, development and design standards. The Ordinance may be purchased from the Office of Planning and Zoning and is also available online at www.metuchennj.org

The Planning Board and Zoning Board of Adjustment ("Board") exist so as to consider applications for land development and requests for relief from the land use regulations as promulgated by Chapter 110 of the Code of the Borough of Metuchen, which is known as The Land Development Ordinance ("Ordinance").

Applicants are strongly advised to review the Ordinance as they pertain to their application. Applicants would be well advised to consult with an attorney, particularly those who specialize in land use, to ensure that the proper procedures are followed.

Any application that will appear before the Board and/or require the review of professional consultants to the Borough requires the establishment of an escrow account. This account is billed on a monthly basis, for any time necessary for consultation, review and report writing, by the following professionals during the review of the application:

Borough Engineer:	Tom Herits, Collier's Engineering	877-627-3772
Board Engineer:	Robert Mannix, Collier's Engineering	877-627-3772
Planner:	James Constantine, LRK Inc.	609-683-3600
Attorney:	Robert Renaud, Renaud Colicchio	908-418-4088

The following guidelines and accompanying checklist have been prepared on behalf of the Board in an attempt to explain the procedures and various requirements for obtaining approval and/or seeking relief from the Board.

Should you have any questions about these procedures or your application, please contact the Board Secretary at (732) 632-8554 or the Zoning Official at (732) 632-8514 during normal business hours.

Sincerely,

Denise Hamilton
Acting Zoning Official

Submitting an Application

Generally, the **Planning Board** meets on the first and third Thursday of each month at 7:30 P.M. and the **Zoning Board of Adjustment** meets on the second Thursday of each month at 7:30 P.M. All applications must be deemed complete and filed with the Board Secretary prior to being placed on the Board's agenda. To begin:

1. Applicant shall submit, at minimum, the following to begin completeness review: Zoning Permit Application, zoning permit application fee, property survey indicating the proposed improvement(s), Application for Development, Narrative of Proposal, Checklist (if applicable) and accompanying documents such as plans, elevations, reports, photographs, etc.

NOTE: At this time, it is recommended that Applicant submit the Certified List Request to the Office of the Tax Assessor. The Tax Assessor will, within seven (7) days, make and certify a list of owners of all property within 200 feet of the subject property.

2. The Zoning Official will review the application and execute completeness review, generally within 45 days, pursuant to N.J.S.A. 40:55D-10.3. If the application is deemed incomplete, the Board Secretary and/or Zoning Official will notify Applicant of the deficiencies in the application.
3. Applicant shall submit the following to finalize completeness review: 18 copies of the Application for Development, Narrative of Proposal and accompanying documents along with one (1) copy of each of the Proof of Payment of Taxes and Assessments, Escrow Agreement, Application Fee, Escrow Fee, W-9 Form as well as any and all other applicable forms.
4. Once the application has been deemed complete, a tentative hearing date is scheduled. Applicant will be notified, in writing, of the date and notice documentation to be submitted.

Notice Procedures

Applicant shall notice the public by notifying affected property owners and publishing a legal notice in the newspaper no later than 10 days prior to the scheduled hearing date, as described below:

5. Applicant shall compose a Notice of Hearing Letter and notify all property owners within 200 feet of the subject property at least 10 days prior to the scheduled hearing date. Notice must also be served upon the designated utility companies, Freehold Soil Conservation District, Middlesex County Planning Board, NJDOT (if necessary) and the Township of Edison (if necessary). Service shall be served by either one of the following methods:
 - a. Serving a copy in person on the property owner as shown on the current tax duplicate and obtaining the signature and date of such person on a document certifying notice.
 - b. Mailing a copy by certified mail to the property owner at the address shown on the current tax duplicate. Applicant shall retain the certified mail receipts showing the addressee and postal date stamp.
6. Applicant shall publish a Legal Notice in the *Home News Tribune* or *The Star-Ledger*, at least 10 days prior to the scheduled hearing date. It is recommended that Applicant contact the newspaper to ensure that the Legal Notice will be published on the correct date.
7. Applicant shall request an Affidavit of Publication from the newspaper and submit it to the Board Secretary at least five (5) days prior to the scheduled hearing date along with the following: a copy of the original Legal Notice, a copy of the original Notice of Hearing Letter, list of Property Owners within 200 feet with the certified mail receipts attached and the Affidavit of Proof of Service.

At the Meeting

Applicant and/or Applicant's attorney must be present at the hearing. If Applicant is a corporation, Applicant must be represented by an attorney licensed in the State of New Jersey.

When seeking approval or relief from the land use regulations of the Ordinance, Applicant must be prepared and be able to clearly explain the proposal and present evidence to enable the Board to make a determination that Applicant is entitled to its request. It is Applicant's burden to prove the necessity and appropriateness of the approval or relief that is requested. In general, Applicant will be required to prove the "positive reasons" for granting of the application as well as the "negative reasons" that granting of the application will not be a detriment to the public good nor to the intent of the Ordinance.

This process, by law, is in the nature of a judicial hearing, and accordingly, cooperation and respect is appreciated. Any questions that Applicant may have during the hearing may be addressed to the Chairperson or the Board's Attorney. All testimony is presented under oath and is recorded. The hearing will proceed as follows:

8. The application will be called and certified as being properly before the Board. Applicant may present a brief description of the application and present whatever testimony, witnesses and exhibits as desired for the Board to consider.
9. The Board may ask questions of Applicant and its witnesses. Other persons, including members of the public, also have the right to ask questions, make statements or present testimony for the Board's consideration. Applicant has the right to cross-examine anyone who testifies including the Board Professionals and members of the public.
10. Upon completion of the testimony and related questions and comments, the Board will close the public portion of the hearing and enter a deliberative session during which there will be no further testimony or argument unless the Board directs it. The deliberation and decision of the Board will take place in public.

NOTE: If the application is carried to another hearing date, public notice requirements do not have to be fulfilled. However, if the application is withdrawn or cancelled, Applicant must re-notice.

After the Meeting

After action has been taken by the Board, the procedure is as follows:

11. A Resolution will be issued by the Board and memorialized at the following meeting, which concludes the Board's action at that time. Within 10 days of the date of the Resolution, the Resolution will be mailed to Applicant and/or Applicant's attorney.
12. When Applicant has received the Resolution, he/she must publish a Legal Notice of Action Taken by the Board in the *Home News Tribune* or *The Star-Ledger*. Applicant may provide a short version of the Resolution but must explain what was effectively approved (or denied) by the Board.
13. Applicant shall request an Affidavit of Publication from the newspaper and submit it to the Board Secretary along with the following: one (1) copy of each of the Affidavit of Compliance, new Zoning Permit Application and revised plans (if necessary).

NOTE: Applicant is required to comply with ALL conditions of approval in the Resolution.

Types of Variances

<u>Variance</u>	<u>Description in Municipal Land Use Law (MLUL)</u>
A (Appeal)	40:55D-70.a Hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, decision or refusal made by an administrative officer based on or made in the enforcement of the zoning ordinance;
B (Interpretation)	40:55D-70.b Hear and decide requests for interpretation of the zoning map or ordinance or for decisions upon other special questions upon which such board is authorized to pass by any zoning or official map ordinance, in accordance with this act;
C-1 (Hardship)	40:55D-70.c(1) Where: (a) by reason of exceptional narrowness, shallowness or shape of a specific piece of property, or (b) by reason of exceptional topographic conditions or physical features uniquely affecting a specific piece of property, or (c) by reason of an extraordinary and exceptional situation uniquely affecting a specific piece of property or the structures lawfully existing thereon, the strict application of any regulation pursuant to article 8 of this act would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon, the developer of such property, grant, upon an application or an appeal relating to such property, a variance from such strict application of such regulation so as to relieve such difficulties or hardship;
C-2 (Flexible)	40:55D-70.c(2) Where in an application or appeal relating to a specific piece of property the purposes of this act would be advanced by a deviation from the zoning ordinance requirements and the benefits of the deviation would substantially outweigh any detriment, grant a variance to allow departure from regulations pursuant to article 8 of this act; provided, however, that the fact that a proposed use is an inherently beneficial use shall not be dispositive of a decision on a variance under this subsection and provided that no variance from those departures enumerated in subsection d. of this section shall be granted under this subsection; and provided further that the proposed development does not require approval by the planning board of a subdivision, site plan or conditional use, in conjunction with which the planning board has power to review a request for a variance pursuant to subsection a. of section 47 of this act;
D-1 (Use)	40:55D-70.d(1) In particular cases for special reasons, grant a variance to allow departure from regulations pursuant to article 8 of this act to permit; (1) a use or principal structure in a district restricted against such use or principal structure.
D-2 (Expansion of Non-Conforming Use)	40:55D-70.d(2) An expansion of a nonconforming use.
D-3 (Conditional Use)	40:55D-70.d(3) Deviation from a specification or standard pursuant to section 54 of P.L.1975, c.291 (C.40:55D-67) pertaining solely to a conditional use.
D-4 (Floor Area Ratio)	40:55D-70.d(4) An increase in the permitted floor area ratio as defined in section 3.1 of P.L.1975, c.291 (C.40:55D-4).
D-5 (Density)	40:55D-70.d(5) An increase in the permitted density as defined in section 3.1 of P.L.1975, c.291 (C.40:55D-4), except as applied to the required lot area for a lot or lots for detached one or two dwelling unit buildings, which lot or lots are either an isolated undersized lot or lots resulting from a minor subdivision.
D-6 (Height)	40:55D-70.d(6) A height of a principal structure which exceeds by 10 feet or 10% of the maximum height permitted in the district for a principal structure.

Submission Checklist

A. Initial Step for Completeness Review:

- Zoning Permit Application
- Zoning Permit Application Fee
- Application for Development (2 copies)
- Accompanying exhibits listed under "Plat Submission" (2 copies)
- Narrative of Proposal (2 copies)
- Checklist (if applicable) (2 copies)

B. Final Step for Completeness Review:

- Application for Development (6 copies)
- Accompanying exhibits listed under "Plat Submission" (6 copies)
- Narrative of Proposal (6 copies))
- Checklist (if applicable) (6 copies)
- Proof of Payment of Taxes and Assessments
- Escrow Agreement to Pay for Services to be Rendered by Borough Professionals
- Application Fee
- Escrow Fee
- W-9 Form
- Copy of Freehold Soil Conservation District Exemption Application Form
- Application or Disclosure by Corporation or Partnership pursuant to N.J.S.A. 40:55D-48.1 (if applicable)

C. The following shall be submitted to the Board Secretary no later than five (5) days prior to the scheduled hearing date:

- Copy of "Notice of Hearing" Letter sent to all property owners within 200 feet and designated utility companies
- List of Property Owners within 200 feet with certified mail receipts showing postal date stamp attached
- Copy of "Legal Notice" sent to the official newspaper of the Borough of Metuchen
- Affidavit of Publication for Legal Notice (to be provided by the newspaper)
- Affidavit of Proof of Service

D. The following shall be submitted after receipt of the Resolution:

- Affidavit of Publication for Legal Notice of Action Taken by Board (to be provided by the newspaper)
- Affidavit of Compliance
- Zoning Permit Application



BOROUGH OF METUCHEN MIDDLESEX COUNTY

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ZONING PERMIT APPLICATION

SUBMIT WITH ZONING COVERAGE CHECKLIST AND SURVEY / PLANS INDICATING IMPROVEMENT(S)

Permit #	_____
Received	_____
Issued	_____
Payment	_____
Amount	_____

1. Location

Street Address 48 Home Street
 Block 184 Lot 73 Zone R-2

2. Applicant

Name Building Concepts of NJ Phone 201-638-3442
 Street Address 272 Ridge Road Fax _____
 City / State Rutherford NJ Zip 07070 Email buildingconcepts nj@gmail.com

3. Owner (If other than Applicant)

Name Nicole & Adam Spector Phone 215-990-9283
 Street Address 48 Home Street Fax _____
 City / State Metuchen NJ Zip 08840 Email _____

4. Present or Previous Use of Building and/or Land

- Detached Single-Family Attached Single-Family Two-Family Residence Multi-Family Residence
 Commercial Office Industrial Other

5. Proposed Use of Building and/or Land

- New Principal Structure Addition / Alteration / Deck / Porch New Accessory Structure
 Parking Lot / Driveway Patio / Walkway Fence / Wall
 Change of Use / Occupancy Sign Other _____

6. Describe Proposed Work or New Use

2 story addition off the back, 332 SQ FT OF NEW BUILDING ON FIRST FLOOR AND 412.5 SF ON SECOND FLOOR.

7. Non-Residential Use Data

	Present	Proposed
Total Floor Area of Building	<u>NA</u>	<u>NA</u>
Floor Area to be Occupied	<u>N.A.</u>	<u>NA</u>
Off-Street Parking Spaces	<u>(2) TWO N.A.</u>	<u>(2) TWO N.A.</u>
Numbers of Employees	<u>N.A.</u>	<u>N.A.</u>
Days & Hours of Operation	<u>N.A.</u>	

I, THE UNDERSIGNED, HEREBY MAKE APPLICATION FOR A ZONING PERMIT ONLY FOR THE LOCATION AND THE WORK DESCRIBED HEREIN AND CERTIFY TO THE ACCURACY OF THAT INFORMATION. I ACKNOWLEDGE THAT IT IS MY RESPONSIBILITY TO BE AWARE OF AND COMPLY WITH ALL ZONING REQUIREMENTS OF THE BOROUGH OF METUCHEN RELATING TO THIS APPLICATION. I UNDERSTAND THAT FAILURE TO PROVIDE ACCURATE INFORMATION OR TO COMPLY WITH ANY PROVISIONS OF THE PERMIT RENDERS IT NULL AND VOID AND MAY RESULT IN AN ENFORCEMENT ACTION. I UNDERSTAND IT IS MY RESPONSIBILITY TO ENSURE THE PROPERTY SURVEY IS CURRENT.

Name Eric Ribadeneyra Date 2/15/24
 Signature Eric Ribadeneyra



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APPLICATION FOR DEVELOPMENT

Control Information (Office Use Only)

Application Number

Applicant Name

Date Received

Date Deemed Complete

1. Application

A. Location

Street Address

48 Home St Metuchen

Block

184

Lot

73

Zone

R-2

Situated on

~~HOME ST.~~ EAST side of HOME ST.

distant

330 ft

feet from

WOODBIDGE AVE.

B. The Site is Located: N.A.

Within 200' of Edison Township

Adjacent to County Road

Adjacent to State Highway

C. Status: N.A.

New

Revision or Resubmission of Prior Application No. _____

D. Type (Check all that Apply):

Concept

Preliminary

Final

Conditional Use Approval

Minor Site Plan

Major Site Plan

Minor Subdivision

Major Subdivision

(a) - Appeal

(b) - Interpretation

(c) - Variance (Bulk)

(d) - Variance (Use)

Request for Waiver of Submission Requirements

Other

E. Nature of Relief or Variance Request (List Ordinance Reference Sections)

40155D-10, c(i)

MIN LOT ^{AREA} WIDTH REQ. 7,500 SF, (EXIST. 6,000 SF), SIDE YARD 8.0' (8.3')

MIN LOT WIDTH REQ. 62.5', (EXIST. 50.0'), ACCESS ST. 5.0' (1.6')

FRONT YARD 25.0', (EXIST 19.3')

F. Date and Disposition of any previous Board Hearings Involving this Site

N.A.

G. Plat Submission (List maps and other exhibits accompanying this application)

ARCHITECTURAL DRAWINGS: T-1, SD-1, SD-2, SD-3, SD-4,

A-1, A-2, A-3, A-4, A-5.

2. Applicant Information

A. Applicant

First Name Eric Phone 201-638-3442
Last Name Ribadeneyra Phone _____
Street Address 272 Ridge Road Fax _____
City / State Rutherford, NJ Zip 07070 Email buildingconceptsrij@gmail.com

B. Applicant is a/an:

Individual Partnership Corporation Other _____

C. Applicant's Relationship to Owner:

Owner Lessee Purchaser Under Contract Other contractor

D. Owner (if other than Applicant, requires Owner's Consent on Page 6)

First Name Nicole + Adam Phone 215-990-9283
Last Name Spector Phone _____
Street Address 48 Home Street Fax _____
City / State Metuchen NJ Zip 08840 Email _____

3. Applicant's Experts

A. Attorney (Required if Applicant is a Corporation; must be a licensed in the State of New Jersey)

Name _____ Phone _____
Street Address _____ Fax _____
City / State _____ Zip _____ Email _____

B. Engineer

Name _____ Phone _____
Street Address _____ Fax _____
City / State _____ Zip _____ Email _____

C. Architect

Name Steven Zmuda Phone 201-819-9026
Street Address 34 Village Place Fax _____
City / State Wyckoff NJ Zip 07841 Email steven.zmuda@gmail.com

D. Other Professional Consultants

Name _____ Phone _____
Street Address _____ Fax _____
City / State _____ Zip _____ Email _____

4. Plat / Plan Data

A. Present Use of Land / Structure

SINGLE FAMILY RESIDENCE, WITH ONE CAR GARAGE,
AND STORAGE SHED.

B. Proposed Use of Land / Structure

SINGLE FAMILY RESIDENCE, WITH ONE CAR GARAGE
AND STORAGE SHED.

C. Building Data

Existing :	Floor Area:	<u>1,505 SF</u>	Height in Stories & Feet:	<u>2 STORY / 35'</u>
Addition:	Floor Area:	<u>332 SF.</u>	Height in Stories & Feet:	<u>2 STORY / 35'</u>
New Bldg:	Floor Area:	<u>N.A.</u>	Height in Stories & Feet:	<u>N.A.</u>
Total Floor Area:	<u>1837 SF. + 69 PORCH. = 1906 SF.</u>			

D. Subdivision Data

Area:	Entire Tract:	<u>6,000 SF</u>	Portion being subdivided:	<u>NONE.</u>
No. of Lots:	Present	<u>(1) ONE</u>	Proposed:	<u>(1) EXISTING.</u>
No. of Units:	Demolished:	<u>NONE</u>	Proposed:	<u>EXISTING.</u>
Purpose:	<u>N.A.</u>			

E. Non-Residential Use Data

	Present	Proposed
Total Floor Area of Building:	<u>N.A.</u>	
Floor Area to be Occupied:	<u>N.A.</u>	
Off-Street Parking:	<u>N.A.</u>	
Number of Employees:	<u>N.A.</u>	
Days & Hours of Operation:		
Machinery / Equipment Used:	<u>N.A.</u>	
Description of Operation(s):	<u>N.A.</u>	

5. Request for Bulk Variance

A. Bulk Regulations

	District Requirements	Present	Proposed	Variance
Min. Lot Area	7500 SF	6,000 SF	6,000 SF	<input checked="" type="checkbox"/>
Min. Lot Width	62.50 ft.	50.00 ft.	50.00'	<input checked="" type="checkbox"/>
Min. Lot Depth (Average)	100 ft.	120.00 ft.	120.00'	<input type="checkbox"/>
Min. Front Yard Setback	25 ft.	19.30 ft.	19.30 ft.	<input checked="" type="checkbox"/>
Min. Side Yard Setback (Left)	8.00'	3.1	3.1	<input checked="" type="checkbox"/>
Min. Side Yard Setback (Right)	8.00'	8.3	8.3	<input checked="" type="checkbox"/>
Min. Side Yard Setback (Combined)	8.00'	11.4	11.4.	<input checked="" type="checkbox"/>
Min. Rear Yard Setback	25.00'	65.00	46.00'	<input type="checkbox"/>
Max. Building Coverage	30%	1505 SF 25%	1906 SF 32%	<input type="checkbox"/>
Max. Impervious Coverage	50%	1866 SF 31%	1391 SF 23%	<input type="checkbox"/>
Max. Height	35' / 3	35' / 2	35' / 2	<input type="checkbox"/>

B. Describe below the nature of the constraints imposed by the physical characteristics of the property.

THE PROPERTY IS NON-CONFORMING IN AREA. BY 1500 SF, THE LOT WIDTH IS NON CONFORMING DUE TO 12.5 FT NARROWER.

C. Describe below any other exceptional conditions of the property that prevent the applicant from complying with the Zoning Ordinance.

FRONT YARD SETBACK IS 5.7 FT SHORT OF REQUIRED DISTANCE.

D. Describe below how not granting this variance request would impose difficulties or undue hardship upon you.

LOT IS NARROW AND ~~NOT~~ GRANTING WOULD CAUSE UNEVEN SURFACES BETWEEN DRIVEWAY AND ADJACENT PROPERTIES HARSHIP. TO DESIGN THE HOUSE LONG AND NARROW DUE TO NARROW LOT.

E. Describe below how the granting of the variance request will not result in substantial detriment to the public good nor substantially impair the intent and purpose of the Zone Plan and the Zoning Ordinance.

THE ADDITION IS TO THE REAR OF THE BUILDING AND NOT VISIBLE FROM THE STREET. THE ADJACENT HOMES HAVE LARGER ADDITIONS AND HEIGHT. IT WOULD NOT BE A DETRIMENT TO THE PUBLIC OR IMPAIR THE ZONE PLAN & ORDINANCE.

6. Request for Conditional Use Approval / Use Variance

A. Describe below the specifics of the request.

REQUESTING VARIANCE TO ALLOW HOME ADDITION TO FIT ALONG BACK OF HOUSE AND LEAST VISUAL DISTURBANCE TO NEIGHBORING HOMES AND SIGHT LINES.

B. Describe below the special reasons which exist that support the granting of the request.

THE LOT IS NARROW, THIS STYLE HOUSE WOULD BE BEST SUITED TO HAVE THE ADDITION AS DESIGNED, THE NARROW LOT MAKES IT TOO LONG OTHERWISE AND TAKE UP MUCH MORE OF THE REAR YARD

C. Describe below how the public interest will be served by the granting of the request.

HOUSE WILL BE FAITHFULLY DESIGNED IN KEEPING WITH METUCHEN'S ARCHITECTURAL HISTORY, NOT A MODERN OR UNDESIRABLE LOOK TO THE NEIGHBORHOOD. IT WILL MATCH THE EXISTING.

D. Describe below what circumstances exist or what measures will be taken to ensure that, if the request is granted, the surrounding property owners will experience no adverse impact or undue burden.

HOUSE WILL BE DESIGNED WITH SAME ARCHITECTURAL DETAILING AND ROOF LINES AS EXISTING. OVERALL LOOK WILL BE MADE HARMONIOUS WITH NEIGHBORHOOD'S OLDER STYLE HOMES.

E. Describe below how the granting of the request will not result in substantial detriment to the public good nor substantially impair the intent and purpose of the Zone Plan and the Zoning Ordinance.

THE HOUSE WILL NOT BE A DETRIMENT AS IT REMAINS ONE FAMILY, NOT ADDING TO PARKING OR STREET ISSUES NOT VISIBLE FROM STREET AND NOT IMPAIRING PURPOSE OF THE ZONE PLAN AND ZONING ORDINANCE.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN or:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ¹
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ¹
For this type of account:	Give name and EIN or:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ¹
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, *Identity Theft Prevention and Victim Assistance*.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-368-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



BOROUGH OF METUCHEN

MIDDLESEX COUNTY

Tel (732) 632-8540 • Fax (732) 632-8100 • 500 Main Street • Metuchen, N J 08840

CERTIFIED LIST REQUEST

TO Office of the Tax Assessor, Borough of Metuchen

FROM _____

(Requestor)

(Address)

(Phone)

DATE _____

Request is hereby made for a certified list of names and address of all property owners within a 200-foot radius of Block 184, Lot(s) 73 of the Borough of Metuchen Tax Map.

I understand that the attached list of utility companies will also need to be notified.

I understand that upon application of said certified list, payment in the amount of ten dollars (\$10.00) or twenty-five cents (\$0.25) per name, whichever is greater, must be rendered.

Requestor's Name

Date

Requestor's Signature



BOROUGH OF METUCHEN

MIDDLESEX COUNTY

Tel. (732) 632-8540 • Fax (732) 632-8100 • 500 Main Street • Metuchen, N.J. 08840

UTILITES LIST

Applicants are required to send a Notice of Hearing Letter to the following utility companies. This requirement is for all applications to be reviewed by the Planning Board and Zoning Board of Adjustment. These notices must be sent by certified mail with certified mail receipts showing postal date stamp to be returned to the Board Secretary.

PSE&G Co.

Manager-Corporate Properties
80 Park Plaza, T6B
Newark, NJ 07102

Elizabethtown Gas Co.

1 Elizabeth Plaza
P.O. Box 3175
Union, NJ 07083

Cablevision of Raritan Valley

275 Centennial Avenue
CN 6805

Piscataway, NJ 08855

Attn: Margurite Prenderville
Construction Department

Texas Eastern Transmission Corp.

501 Coolidge Street
South Plainfield, NJ 07080

Buckeye Pipeline

P.O. Box 368
Emaus, PA 18049

New Jersey Bell Telephone Co.

540 Broad Street
Room 305
Newark, NJ 07101

Middlesex Water Co.

1500 Ronson Road
Iselin, NJ 08830

Middlesex County Planning Board

Middlesex County Administration Building
John F. Kennedy Square
75 Bayard Street, 5th Floor
New Brunswick, NJ 08901

Parking Authority

120-B Liberty Street
Metuchen, NJ 08840

Applicants must notice the New Jersey Department of Transportation if the property is adjacent to or located within 200 feet of a State Highway:

New Jersey Department of Transportation

1035 Parkway Avenue
CN 613
Trenton, NJ 08625

Freehold Soil has requested the opportunity to review all Board applications even if the application does not disturb more than 5,000 square feet of land. Applicants must notice Freehold soil and submit the Exemption Application Form and a copy of the Application for Development and Plan(s) to:

Freehold Soil Conservation District

4000 Kozloski Road
P.O. Box 5033
Freehold, NJ 07728-5033

NOTE: In order to obtain a building permit from the Building Department, you are required to have the approval letter or the Exemption letter from Freehold Soil.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details).

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
 - I—A common trust fund as defined in section 584(a)
 - J—A bank as defined in section 581
 - K—A broker
 - L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
 - M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3878).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.



BOROUGH OF METUCHEN

MIDDLESEX COUNTY

Tel. (732) 632-8540 • Fax (732) 632-8100 • 500 Main Street • Metuchen, N.J. 08840

ESCROW AGREEMENT **TO PAY FOR SERVICES TO BE** **RENDERED BY BOROUGH PROFESSIONALS**

I understand that the sum of \$_____ has been deposited in an escrow account. In accordance with Section 110-14B of the Metuchen Land Development Ordinance, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials and the publication of the decision by the Board. Sums not utilized in the review process shall be returned.

If additional sums are deemed necessary, I understand I will be notified of the required additional amount and shall add that sum to the escrow account within fifteen (15) days.

In the case that the escrow account is not brought up to date in a timely manner, I will be subject to penalties and fines as per Section 110-256 of the Metuchen Land Development Ordinance.

Adam Spector
Applicant's Name

2/20/24
Date

[Signature]
Applicant's Signature

7. Correspondence

A. Person to be contacted in regard to all matters pertaining to this Application (If other than Applicant)

First Name Steven Phone 201-819-9026
Last Name Zmuda Phone _____
Street Address 34 Village Place Fax _____
City / State Wyckoff NJ Zip 07481 Email steven.zmuda@gmail.com


8. Verification and Authorization

I, THE UNDERSIGNED, HEREBY MAKE APPLICATION FOR AN APPLICATION FOR DEVELOPMENT ONLY FOR THE LOCATION AND THE WORK DESCRIBED HEREIN AND CERTIFY TO THE ACCURACY OF THAT INFORMATION. I ACKNOWLEDGE THAT IT IS MY RESPONSIBILITY TO BE AWARE OF AND COMPLY WITH ALL ZONING REQUIREMENTS OF THE BOROUGH OF METUCHEN RELATING TO THIS APPLICATION. I UNDERSTAND THAT FAILURE TO PROVIDE ACCURATE INFORMATION OR TO COMPLY WITH ANY PROVISIONS OF THE APPLICATION RENDERS IT NULL AND VOID AND MAY RESULT IN AN ENFORCEMENT ACTION.

CONSTRUCTION OF IMPROVEMENTS WILL NOT BE COMMENCED AT THE ABOVE LOCATION UNTIL THE APPLICANT/OWNER IS IN COMPLIANCE WITH ALL APPLICABLE REGULATIONS REGARDING ZONING AND PROPERTY MAINTENANCE AS DEFINED BY THE CODE OF THE BOROUGH OF METUCHEN. THIS APPLICATION AND ASSOCIATED APPROVALS DO NOT WAIVE ANY OTHER RESTRICTIONS OR REGULATIONS IMPOSED PRIVATELY OR BY LAW.


A. Applicant's Verification

I HEREBY CERTIFY THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE.

Name Eric Ribakowicz Date 2/15/24
Signature 

B. Owner's Authorization

I HEREBY CERTIFY THAT I AM THE OWNER OF RECORD OF THE PROPERTY DESCRIBED HEREON AND THAT I CONCUR WITH THE DOCUMENTS PRESENTED TO THE PLANNING BOARD / ZONING BOARD OF ADJUSTMENT. I HEREBY AUTHORIZE THE APPLICANT TO SUBMIT THIS APPLICATION FOR DEVELOPMENT.

Name Adam Spector Date 2/20/24
Signature 
Telephone & Fax Number: 215-990-7283



Freehold Soil Conservation District

4000 Kozloski Road, PO Box 5033 — Freehold, NJ 07728-5033
(732) 683-8500 FAX (732) 683-9140
www.freeholdscd.org Email: info@freeholdscd.org
Serving Middlesex and Monmouth Counties since 1938

Exemption Application Form

Print Clearly or Type

Current Owner: Adam Spector Block (s): 184
Mailing Address: 48 Home St Lot (s): 73
Town Metuchen State NJ Zip 08840 Street Address: 48 HOME ST.
Phone: 215-990-7287 FAX _____ Township: METUCHEN, NJ

PLEASE READ ALL INFORMATION CAREFULLY

I, the undersigned, am requesting an Exemption from the Soil Erosion and Sediment Control Act of New Jersey, P.L. 1975, Chapter 251 for the following activity(ies). In addition, I acknowledge that I am responsible to provide the required information as requested below.

The District will review the completed Exemption request and will respond within five (5) business days. If the activity deviates from the documentation provided in this application and/or exceeds 5,000 sq. ft., it will render the Exemption void. A re-assessment will be made by the District.

RESIDENTIAL LAND DISTURBANCE (SINGLE FAMILY DWELLING UNIT):

Submit a copy of the site plan with total land disturbance areas. A Planning Board Resolution, a descriptive narrative and a detailed site plan documenting ALL land disturbance activity are required.

- Demolition and Reconstruction (Area of Total Land Disturbance must be less than 5,000 sq. ft.): Total land disturbance includes all land disturbing activity in both existing and proposed site conditions.
- N.A. Construction of a single family dwelling unit which is NOT part of a proposed subdivision, planned development or construction permit application involving two (2) or more single family dwelling units.
- N.A. Construction of a single family dwelling unit on a lot that has arisen from a subdivision approved after Jan. 1, 1976 that did NOT create two (2) or more buildable lots and the proposed cumulative land disturbance is less than 5,000 sq. ft.
- N.A. Construction of a single family dwelling unit on a lot that has arisen from a subdivision approved prior to Jan. 1, 1976 where I do NOT own or plan to build more than one home at a time.
- Addition/Improvements (Area of Total Land Disturbance must be less than 5,000 sq. ft.): Total land disturbance includes all land disturbing activity in both existing and proposed site conditions.

GENERAL LAND DISTURBANCE:

Submit a copy of the site plan with total land disturbance areas and provide a descriptive narrative

- N.A. Commercial Construction/General Clearing: (Area of Total Land Disturbance must be less than 5,000 sq. ft.): Includes utilities, public facilities, and demolition activity. TOTAL LAND DISTURBANCE = _____ sq. ft.
- N.A. Demolition Only (Area of Total Land Disturbance must be less than 5,000 sq. ft.)
TOTAL LAND DISTURBANCE = _____ sq. ft.

AGRICULTURE:

Submit a copy of USDA-NRCS Farm Conservation Plan.

- N.A. Cultivation of land for the production of food, fiber, animals and related activities customary to agricultural production and operations. This applies only to crop cultivation and not to the construction of agricultural structures.

Signature — Owner must sign before submission to the District

Owner Signature: Adam Spector Date: 2/20/24
Print Owner Name: Adam Spector

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line. do not leave this line blank.
Adgm Spector

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 (Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
48 Home St

6 City, state, and ZIP code
Metuchen NJ 08840

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

2	0	0	-	6	2	-	0	1	4	4
---	---	---	---	---	---	---	---	---	---	---

or

Employer identification number

--	--	--	--	--	--	--	--	--	--	--

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 1/20/24

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.
- By signing the filled-out form, you:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 2. Certify that you are not subject to backup withholding, or
 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



BOROUGH OF METUCHEN

MIDDLESEX COUNTY

Tel. (732) 632-8540 • Fax (732) 632-8100 • 500 Main Street • Metuchen, N.J. 08840

PROOF OF PAYMENT OF TAXES AND ASSESSMENTS

RE: Application for Development

Block No. 184 Lot No.: 73

Location: 48 HOME ST.
METUCHEN, NJ

I certify that I am the Owner of Record of the property described heron and in compliance with N.J.S.A. 40:55D-65h, I request the Tax Collector to determine whether there are any delinquent taxes and/or assessments due.

Adam Spector
Owner's Name

2/20/24
Date

[Signature]
Owner's Signature

TO BE COMPLETED BY THE TAX COLLECTOR FOR CERTIFICATION

I declare that:

[Signature]

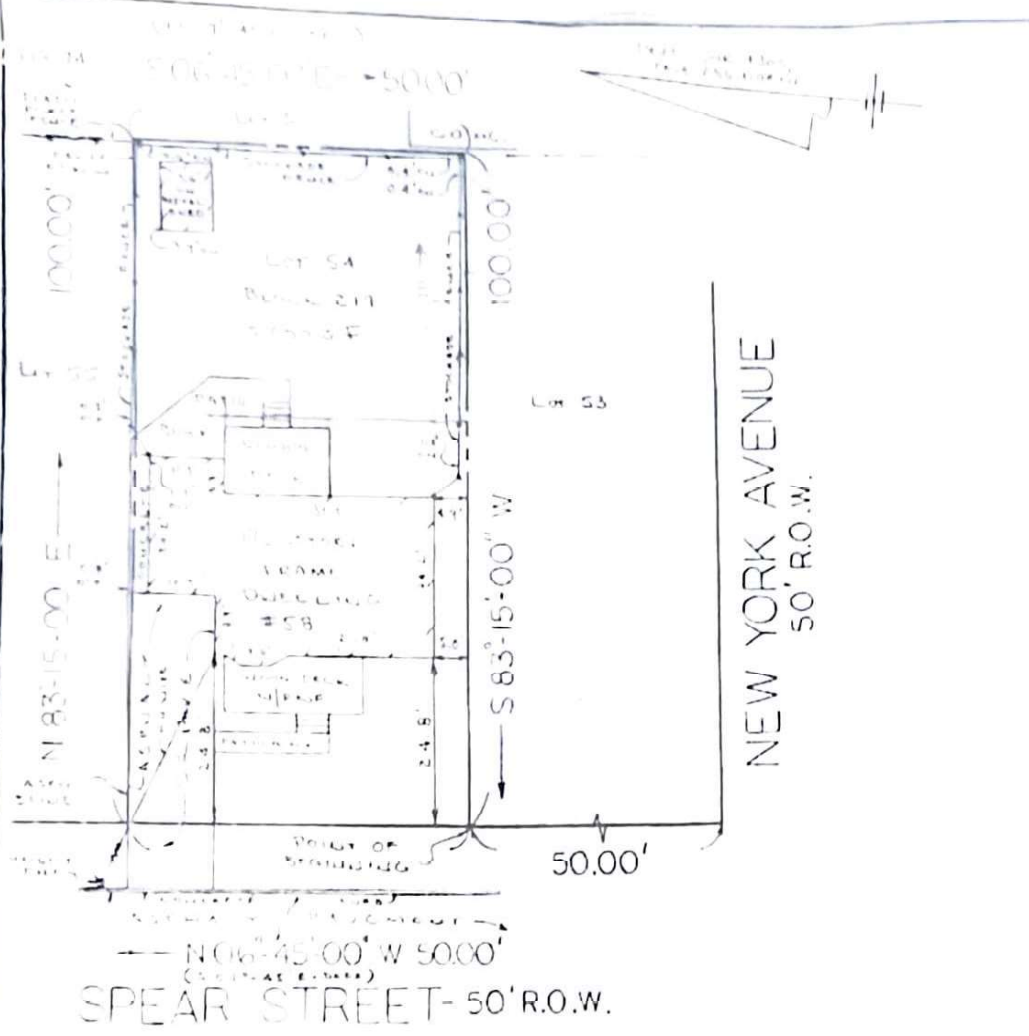
All taxes have been paid

All assessments due have been paid

The following are delinquent and past due:

[Signature]
Preparer

2/20/24
Date



This Survey Certified To:
 Richard E. Lindemann & Lori A. Hughes
 Investors Title Agency, Inc. IT-30907
 Chicago Title Insurance Company
 Metuchen Savings Bank, its successors and/or assigns
 Henry Gursman, Esq.

Being known and designated as Lot 54 Block 219 as shown on the Tax Maps of the Borough of Metuchen.

Waiver of setting corner markers obtained from ultimate user pursuant to: NJAC 13:40-5.1(d)

THIS PROPERTY IS SUBJECT TO ANY RESTRICTIONS, COVENANTS, EASEMENTS OR AGREEMENTS EITHER WRITTEN OR IMPLIED THE OFFSETS SHOWN ARE NOT TO BE USED FOR THE CONSTRUCTION OF ANY STRUCTURE, FENCE, ETC.

PLAN OF SURVEY BEING LOT 54, BLOCK 219
 BOROUGH OF METUCHEN,
 SITUATED IN THE MIDDLESEX COUNTY, NEW JERSEY

PRECISION SURVEYING TECHNOLOGY L.L.C.
 3830 PARK AVENUE
 EDISON, N.J. 08820

I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE, BELIEF AND INFORMATION, THAT THIS SURVEY HAS BEEN PERFORMED IN ACCORDANCE WITH CURRENTLY ACCEPTED ACCURACY STANDARDS.

Harvey L. Larter 3-20-02

HARVEY L. LATERRE, P.L.S.
 LICENSED PROFESSIONAL LAND SURVEYOR
 NEW JERSEY LICENSE NUMBER 19461



THIS CERTIFICATE IS MADE ONLY TO HEREIN NAMED PARTIES AND/OR MORTGAGEE OF HEREIN DELINEATED PROPERTY BY THE NAMED PURCHASER. NO RESPONSIBILITY OR LIABILITY IS ASSUMED BY SURVEYOR FOR USE OF SURVEY FOR ANY OTHER PURPOSE INCLUDING BUT NOT LIMITED TO USE OF SURVEY FOR SURVEY AFFIDAVIT, REBATE OF PROPERTY OR TO ANY OTHER PERSON OR ENTITY NOT LISTED IN CERTIFICATION EITHER DIRECTLY OR INDIRECTLY.

PHONE (732) 548-9772 FAX (732) 548-2461

SCALE 1" = 20' DATE 1-14-02

DRAFT J.M.G. JOB No. 02-03-04

Narrative for Variance Application for 48 Home Street , Metuchen, NJ

Property known as:

48 Home St., Borough of Metuchen , Middlesex County, New Jersey

Zone: R-2, Residential Single Family

Block: 184

Lot #: 73

Lot Dimensions: 50.00 ft width x 120.00 ft. depth

Variations applied for relief from Non- Conforming lot size:

Min Lot Required 7,500 sf (6,000 sf existing)

Min. Lot Width Required 62.50 ft. (50.00 ft. existing)

Front Yard Required 25.00 ft. (19.30 ft. existing)

Accessory Structure Required 5.00 ft. (1.6 ft. & 1.7 ft. Existing)

Proposed Scope of work:

Maintain Existing two story Frame Dwelling and construct a proposed two story addition at rear of house (25.0' ft x 16.5 ft = 412.5 sf) over partial existing first floor (80.5 sf)

Architectural features and finishes of proposed addition to match existing Dutch Colonial Revival style.

Total Land area disturbed = 332 sf.

Interior renovations include:

New Primary Bedroom and Primary Bath and Hall. New Attic for storage.

Family Room and Mud Room on First Floor.

New Staircase, crawlspace windows, framing, roofing, siding, finishes, electric, plumbing and HVAC.