BOROUGH OF METUCHEN COUNCIL MINUTES
March 25, 2024
7:30 PM

The Regular Meeting of the Borough Council was held in the Council Chambers of Borough Hall on March 25, 2024.

The Meeting was called to order at 7:31 p.m. by Mayor Busch.

Adequate Notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was published in the Home News Tribune on December 19, 2023, posted in Borough Hall, and on file in the Clerk's Office. All requirements of the Open Public Meetings Act have been satisfied.

Mayor Busch welcomed Girl Scout Troop 80261and asked them to lead the Pledge of Allegiance.

Roll Call

Mayor Busch asked for a roll call.

Present were Councilmembers Branch, Giamboi, Hyman, Jethwani, Kandel, Council President Delia, and Mayor Busch. Also present were Borough Attorney Denis Murphy, Borough Administrator Melissa Perilstein, and Borough Clerk Deborah Zupan.

Agenda Session

Council President Delia made a motion to open the Agenda Session, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

With no action taken, Council President Delia made a motion to close the Agenda Session, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

Swearing In of Police Officer

Council President Delia made a motion to approve Resolution 2024-110 appointing Nicholas Miller to the Borough of Metuchen Police Department, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

Mayor Busch led the swearing in. Chief Flaherty said a few words welcoming Officer Miller.

RESOLUTION 2024-110

RESOLUTION APPOINTING NICHOLAS MILLER TO THE BOROUGH OF METUCHEN POLICE DEPARTMENT

WHEREAS, at the request of the Chief of Police, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the health, safety, and welfare of the residents of Metuchen to hire a full-time officer to the Borough of Metuchen Police Department; and

WHEREAS, Nicholas Miller has expressed an interest in an appointment to the Borough of Metuchen Police Department as a full-time police officer; and

WHEREAS, the Chief of Police, Police Command Staff, and Administrator have reviewed the credentials of, interviewed, and the Chief has conducted the necessary background investigation of Nicholas Miller; and

WHEREAS, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the health, safety, and welfare of the residents of Metuchen Borough of Metuchen to appoint Nicholas Miller as a full-time police officer of the Borough of Metuchen effective March 25, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that Nicholas Miller is hereby appointed to the Borough of Metuchen Police Department as a full-time police officer effective March 25, 2024 at the starting rate of Police Officer 1st Step.

Public Comment

Mayor Busch opened Public Comment to any members of the public wishing to speak.

Seeing no one wishing to speak, Mayor Busch closed the Public Comment.

Capital Bond Ordinance Presentation

Melissa Perilstein gave a presentation on the Bond Ordinance being introduced.

Borough Council Meeting Minutes

Council President Delia made a motion to approve Borough Council Meeting Minutes of January 29, 2024, second by Councilmember Kandel. Councilmember Giamboi abstained from voting. With all others in favor, motion carried, 5-0.

Communications Consent Agenda – Items A - C

Council President Delia made a motion to approve Communications Consent Agenda Items A through C, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

A. Receive and Accept Arts Council Meeting Minutes of January 22, 2024
B. Receive and Accept Parade Commission Meeting Minutes of January 23, 2024 and February 20, 2024
C. Receive and Accept Recreation Commission Meeting Minutes of May 1, 2023 and June 5, 2023

Ordinance – Public Hearing

Ord. 2026-07 ORDINANCE AMENDING CHAPTER 185 OF THE CODE OF THE BOROUGH OF METUCHEN, ENTITLED, "VEHICLES AND TRAFFIC" AND TO UPDATE AND AMEND THE PARKING REGULATIONS FOR FIFTEEN (15) MINUTE PARKING AND FOR THE USE OF A MOBILE PAYMENT APPLICATION

Council President Delia asked that Ordinance 2024-07 be read by title only.

Ms. Zupan read Ordinance 2024-07 by title only.

Mayor Busch opened the public hearing on Ordinance 2024-07.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2024-07 on second reading and be published according to law, second by Councilmember Giamboi.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-07 was adopted, 6-0.

ORDINANCE 2024-07

Borough of Metuchen
County of Middlesex
State of New Jersey

ORDINANCE AMENDING CHAPTER 185 OF THE CODE OF THE BOROUGH OF METUCHEN, ENTITLED, "VEHICLES AND TRAFFIC" AND TO UPDATE AND AMEND THE PARKING REGULATIONS FOR FIFTEEN (15) MINUTE PARKING AND FOR THE USE OF A MOBILE PAYMENT APPLICATION

WHEREAS, pursuant to the provisions of *N.J.S.A.* 40:11A-1 et seq., and § 32-1 of the Code, the Borough of Metuchen created the Parking Authority of the Borough of Metuchen ("Parking Authority"); and

WHEREAS, the Parking Authority has determined to utilize an electronic mobile payment application for the payment of parking rates and/or fees in order to maximize the efficiency of the Parking Authority's operations; and

WHEREAS, Chapter 185 of the Code of the Borough of Metuchen, entitled "Vehicles and Traffic", specifically § 185-12(A) and (B) govern the parking time limited on certain streets and metered time limit parking; and

WHEREAS, § 185-12 of the Code of the Borough of Metuchen governs, inter alia, parking meters and the payment of fees for parking privileges in metered time parking spaces throughout the Borough; and

WHEREAS, the Parking Authority in conjunction with the Borough Engineer and Borough Police Department have recommended and requested that it be provided with flexibility in the determination of metered and time limit parking on certain streets within the Borough of Metuchen and to provide for fifteen (15) minute parking in areas to be determined by the Parking Authority in conjunction with the Borough Engineer and Borough Chief of Police; and

WHEREAS, the Mayor and Council based upon the Parking Authority intentions and request have determined that it is in the best interest of the Borough to amend certain sections of Chapter 185 entitled, "Vehicles and Traffic", specifically § 185-1, and § 185-12 to effectively provide for the payment for parking privileges and for the enforcement of parking regulations by way of a mobile payment application and to provide for fifteen (15) minute parking in areas to be determined by the Parking Authority in conjunction with the Borough Engineer and Borough Chief of Police.

NOW, THEREFORE, BE IT ORDAINED by the Borough of Metuchen, County of Middlesex, New Jersey, that Chapter 185 of the Code of the Borough of Metuchen, specifically §185-1, entitled "Definitions; word usage; official time standard" and § 185-12, entitled "Parking time limited on certain streets" are hereby amended and supplemented to state follows:

§ 185-1 Definitions; word usage; official time standard

A. Words and phrases. Whenever any words and phrases are used in this chapter, the meaning respectively ascribed to them in Subtitle 1 of Title 39 of the Revised Statutes of the State of New Jersey shall be deemed to apply to such words and phrases used herein.

B. The following words and phrases, which are not defined in Subtitle 1 of Title 39 of the Revised Statutes of the State of New Jersey, shall have the meanings respectively ascribed to them in this section for the purposes of this chapter.

PARKING AUTHORITY

The Parking Authority of the Borough of Metuchen

PARKING METER or KIOSK or MOBILE PAYMENT APPLICATION

Any mechanical device, meter or electronic mobile payment application (“payment application”) not inconsistent with this chapter placed, erected or utilized by the Borough of Metuchen and/or Parking Authority for the regulation of parking by authority of this chapter. Each parking meter, kiosk or payment application installed or utilized shall record a certain number of minutes or hours by the use of a clock mechanism determining the period of time for which parking privileges may be granted upon the payment of the required fee in or by such device or application. References herein to "parking meter" and/or "kiosk" and/or “payment application” shall be used interchangeably throughout Chapter 185. Any and all references to "meter" or "parking meter" or “kiosk” shall also include "payment application."

PARKING METER SPACE
Any space within a parking meter zone, which is either adjacent to a parking meter, in the vicinity of a kiosk or in an area designated by the Borough of Metuchen and which is duly designated for the parking of a single vehicle by lines painted or otherwise durably marked on the curb or on the surface of the street or lot adjacent to or adjoining the parking meters or in the vicinity of a kiosk or that has been designated by the Borough of Metuchen with the appropriate signage.

PARKING METER ZONE
Any restricted on-street parking area or off-street parking lot designated by the Borough Council as a Parking Meter Zone as set forth in § 185-12(B) and §185-35 upon which parking meters or kiosks are installed and in operation, or an electronic mobile payment application has been established and in operation.

C. Official time standard. Whenever certain hours are named in this chapter, they shall mean either eastern standard time or eastern daylight savings time as may be in current use.

§ 185-12 Parking time limited on certain streets.

A. Time limit parking.

(1) No person shall park a vehicle for longer than fifteen (15) minutes in any parking space or areas so designated by the Parking Authority in consultation with the Borough of Metuchen Police Department and Borough Engineer as “fifteen minute” parking, which shall be identified as such with the appropriate signage.

(2) No person shall park a vehicle for longer than the time limit between the hours of 8:00 a.m. to 6:00 p.m. on any day (except Saturdays, Sundays and public holidays) upon any of the streets or parts of streets described here in the following section, except in areas covered by other parking restrictions.

Name of Street	Sides	Time Limit	Location
Amboy Avenue (C.R. 501)	Both	2 hrs.	From Lake Avenue west for the entire length
Amboy Avenue (C.R. 501)	North	2 hrs.	From Gaham Avenue to Halsey
Amboy Avenue (C.R. 501)	North	2 hrs.	From Kempson Place to Carlton Road
Amboy Avenue (C.R. 501)	South	2 hrs.	From a point 155 feet east of Route NJ 27 (Lake Avenue) to Graham Avenue
Amboy Avenue (C.R. 501)	South	2 hrs.	From a point 45 east of Carlton Road to Green Street
Amboy Avenue (C.R. 501)	South	2 hrs.	From a point 100 feet east of Green Street to Linsley Place
Barnstable Street	Both	2 hrs.	Entire length
Bissett Plance	Both	2 hrs.	From Main Street (C.R. 531) to a point 155 feet east therefrom
Bounty Street	Both	2 hrs.	Entire length
Calvin Place	East	2 hrs.	Entire length
Carlton Road	East	2 hrs.	From Amboy Avenue (C.R. 501) to Clinton Place

Carlton Road	West	2 hrs.	Entire length
Center Street	East	2 hrs.	From a point 50 feet north of Route NJ 27 (Middlesex Avenue) to West Chestnut Avenue
Center Street	West	2 hrs.	From Route NJ 27 (Middlesex Avenue) to West Chestnut Avenue
Central Avenue (C.R. 669)	East	2 hrs.	From Middlesex Avenue (C.R.501) to School Street
Charles Street	Both	2 hrs.	From Main Street (C.R.531) to George Street
Clarendon Street	Both	2 hrs.	From Rector Street to Beverly Court
Clinton Place	North	2 hrs.	From Main Street (C.R.531) to a point 140 feet east therefrom
Durham Avenue	North	2 hrs.	From Main Street to a point 225 feet west therefrom
Durham Avenue	North	2 hrs.	From a point 60 feet east of William Street to Center Street
Durham Avenue	South	2 hrs.	From Center Street to a point 115 feet east of Central Avenue (C.R.669)
East Chestnut Avenue	Both	2 hrs.	From Main Street (C.R.531) to Linden Avenue
East Walnut Street	North	2 hrs.	From a point 205 feet east of Main Street (C.R.531) to a point 361 feet east therefrom
East Walnut Street	South	2 hrs.	From a point 135 feet east of Main Street (C.R.531) to a point 402 feet east therefrom
East Walnut Street	South	2 hrs.	Entire length
Elm Avenue	Both	2 hrs.	Entire length
Franklin School Way	Both	2 hrs.	Entire length
Franklyn Place	Both	4 hour	Entire length
George Street	Both	2 hrs.	Entire length
Graham Avenue	Both	2 hrs.	Entire length
Grant Court	Both		Entire length
Green Street	Both	2 hrs.	Entire length
Halsey Street	Both	2 hrs.	From Amboy Avenue (C.R.501) to a point 360 feet north therefrom
Hanson Avenue	Both	2 hrs.	From Kempson Place to Peltier Avenue
Henry Street	Both	2 hrs.	From Barnstable Street to Jonesdale Avenue
Highland Avenue	Both	2 hrs.	From Robins Place to Huxley Road
High Street	North	2 hrs.	From Main Street (C.R.531) to Thomas Street
High Street	North	2 hrs.	From Prospect Street to a point 284 feet west therefrom
High Street	South	2 hrs.	From Thomas Street to Honey Court
Hillside Avenue	Both	2 hrs.	From Robins Place to Dellwood Road
Homer Place	Both	2 hrs.	Entire length
Home Street	Both	2 hrs.	Entire length
Howell Street	Both	2 hrs.	Entire length
Jersey Avenue	East	2 hrs.	From a point 171 feet north of Durham Avenue to a point 72 feet

			north therefrom
Jonesdale Avenue	Both	2 hrs.	Entire length
Kempson Place	Both	2 hrs.	Entire length
Lake Avenue	Both	4 hour	From Franklyn Place to a point 85 feet north of High Street
Lake Avenue	Both	2 hrs.	From Route NJ 27 (Essex Avenue) to Franklyn Place
LaPorta Court	West	2 hrs.	Entire length
Laureldale Place	Both	2 hrs.	Entire length
Library Place	North	2 hrs.	From a point 205 feet east of Main Street (C.R. 531) to Linden Avenue
Lincoln Avenue	Both	2 hrs.	Entire length
Linden Avenue	Both	2 hrs.	From Route NJ 27 (Middlesex Avenue) to Maple Avenue
Linsley Place	Both	2 hrs.	Entire length
Main Street (C.R. 531)	Both	2 hrs.	From Spring Street to Lincoln Avenue
Main Street (C.R. 531)	East	2 hrs.	From East Walnut Street to Charles Street
Main Street (C.R. 531)	East	2 hrs.	From a point 180 feet north of Library Place to Christol Street
Main Street (C.R. 531)	East	2 hrs.	From a point 115 feet north of Myrtle Avenue to a point 70 feet south of East Walnut Street
Main Street (C.R. 531)	East	15 mins.	From a point 60 feet south of Woodbridge Avenue (C.R.660) to a point 90 feet south therefrom
Main Street (C.R. 531)	West	2 hrs.	From Charles Street to a point 75 feet north of West Walnut Street
Main Street (C.R. 531)	West	2 hrs.	From Plainfield Avenue (C.R.531) to Library Place
Main Street (C.R. 531)	West	2 hrs.	From a point 40 feet south of West Walnut Street to a point 155 feet north of Brunswick Avenue
Main Street (C.R. 531)	West	15 mins.	From a point 50 feet south of Woodbridge Avenue (C.R.660) to a point 100 feet south therefrom
Maple Avenue	Both	2 hrs.	From Central Avenue (C.R.669) to Linden Avenue
Martin Street	Both	2 hrs.	Entire length
Mason Drive	South	2 hrs.	From Grove Avenue to Mason Drive easterly terminus
Memorial Parkway	South	2 hrs.	From Rose Street to a point 315 feet east of therefrom
Memorial Parkway	West	2 hrs.	From Middlesex Avenue to Rose Street
Middlesex Avenue (C.R. 501)	North	2 hrs.	From a point 45 feet west of Route NJ 27 (Lake Avenue) to a point 83 feet west therefrom
Peltier Avenue	Both	2 hrs.	Entire length
Pleasant Place	Both	2 hrs.	Entire length
Prospect Street	West	2 hrs.	From a point 153 feet south of Essex Avenue (Route 27) to High Street
Railroad Place	Both	2 hrs.	Entire length
Rayle Court	Both	2 hrs.	Entire length

Rector Street	Both	2 hrs.	Entire length
Robins Place	Both	2 hrs.	Entire length
Rose Street	Both	2 hrs.	From Spring Street to Memorial Parkway
Rose Street	East	2 hrs.	From Newman Street to High Street School
Rowland Place	Both	2 hrs.	Entire length
School Street	North	2 hrs.	Entire length
School Street	South	2 hrs.	From Central Avenue (C.R.669) to a point 100 feet west of Center Street
Simpson Place	East	2 hrs.	Entire length
Smith Street	Both	2 hrs.	From Durham Avenue to a point of 411 feet north of McAdams Avenue extending 476 feet on the west of Smith Street
Spring Street	Both	2 hrs.	Entire length
Stockton Street	Both	2 hrs.	Entire length
Talmadge Avenue	Both	2 hrs.	Entire length
Tulsa Avenue	Both	2 hrs.	Entire length
Vorhees Place	Both	2 hrs.	Entire length
Washington Place	Both	2 hrs.	Entire length
West Chestnut Avenue	Both	2 hrs.	Entire length
West Walnut Street	Both	2 hrs.	Entire length
William Street	East	2 hrs.	Entire length
William Street	West	2 hrs.	From Durham Avenue to a point 170 feet north of Route NJ 27 (Middlesex Avenue)
Wilmer Place	Both	2 hrs.	Entire length

(3) All parking spaces and/or areas identified as “fifteen minute” parking, as set forth in subsection (A)(1) shall supersede the time limits and locations set forth in subsections (A)(2).B. Metered time limit parking.

(1) No person shall park a vehicle for longer than fifteen (15) minutes in any parking space or areas so designated by the Borough, and/or the Parking Authority in consultation with the Borough of Metuchen Police Department and Borough Engineer as “fifteen minute” parking, which shall be identified as such with the appropriate signage.

(2) No person shall park a vehicle for longer than the time limit between the hours listed on any day (except Sundays and public holidays) upon any of the streets or parts of streets described.

Name of Street	Sides	Time Limit	Hours	Location
Amboy Avenue (C.R. 501)	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 45feet of Carlton Road to a point 215 feet west Therefrom
Amboy Avenue (C.R. 501)	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 46 feet west of Main Street (C.R.531) to Graham Avenue
Amboy Avenue (C.R. 501)	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 35 feet east of Graham Avenue to a point 102

				feet east therefrom
Amboy Avenue (C.R. 501)	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 66 feet east of Main Street (C.R.531) to a point 245 feet east therefrom
Center Street	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From New Street to a point 90 feet south of Route NJ 27 (Middlesex Avenue)
Center Street	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 58 feet north of New Street to a point 81 feet north therefrom
Center Street	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From Route NJ 27 (Middlesex Avenue) to a point 194 feet north of New Street
Central Avenue (C.R. 669)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 235 feet south of Middlesex Avenue to a point 290 feet south of Middlesex Avenue
Central Avenue (C.R. 669)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 412 feet south of Middlesex Avenue to a point 461 feet south of Middlesex Avenue
Halsey Street	West	2 hrs.	24 hours a day	From a point 400 feet north of Amboy Avenue (C.R.501) to Halsey Street northerly terminus
Highland Avenue	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From Main Street (C.R.531) to a point 198 feet east therefrom
Hillside Avenue	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 40 feet west of Inn Place to a point 60 feet
Hillside Avenue	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From Robins Place to Inn Place
Hillside Avenue	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 40 feet east of Main Street (C.R.531) to a point 40 feet west of Station Place
Hillside Avenue	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From Station Place to Robins Place
Main Street (C.R. 531)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From Bissett Place to a point 75 feet north therefrom
Main Street (C.R. 531)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 40 feet north Clinton Place to a point 70 feet north therefrom
Main Street (C.R. 531)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From Hillside Avenue to Highland Avenue
Main Street (C.R. 531)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From Pennsylvania Avenue to a point 60 feet south of Hillside Avenue
Main Street (C.R. 531)	East	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 230 feet north of Route NJ 27 (Middlesex Avenue) to Durham Avenue

Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From Amboy Avenue (C.R.501) to Spring Street
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From Bissett Place to a point 67 feet south therefrom
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From Durham Avenue to a point 165 feet north of Route NJ 27 (Middlesex Avenue)
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From Highland Avenue to a point 60 feet north of New Street
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From New Street to Pennsylvania Avenue
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 163 feet south of Woodbridge Avenue (C.R.660) to Clinton Place
Main Street (C.R. 531)	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 45 feet south of Wernik Place to a point 68 feet south therefrom
New Street	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 105 feet west of Main Street (C.R.531) to a point 45 feet east of Pearl Street
New Street	North	24 hrs.	24 hrs./day	From Pearl Street to a point 108 feet west of Center Street
New Street	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 45feet west of Pearl Street continuing 119 feet west and from a point 158 feet west of Pearl Street continuing 60 feet west
New Street	South	24 hrs.	24 hrs./day	From a point 140 feet east of Route NJ 27(Lake Avenue) to Pearl Street
New Street	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 53 feet east of Pearl Street to a point 90 feet west of Main Street (C.R.531)
New Street	South	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 48 feet east of Woodmont Way continuing 247 feet east
Pearl Street	Both	2 hrs.	8:00 a.m. to 6:00 p.m.	From Route 27to New Street
Pearl Street	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From 36 feet south of the intersection of New Street continuing 137 feet south and beginning 155 feet north of the end of Pearl Street and continuing 21 feet north
Pennsylvania Avenue	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 35 feet east of Main Street (C.R.531) to a point 40 feet east therefrom

Pennsylvania Avenue	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 125 feet east of Main Street (C.R.531) to a point 30 feet east therefrom
Station Place	West	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 40 feet south of Hillside Avenue to a point 170 feet south therefrom
Wernik Place	North	2 hrs.	8:00 a.m. to 6:00 p.m.	From a point 27 feet west from Main Street (C.R.531) to a point 187 feet west therefrom
Wernik Place	North	2 hrs.	24 hrs./day	From a point 214 feet west of Main Street (C.R.531) to a point 132 feet west therefrom

(3) All parking spaces and/or areas identified as "fifteen minute" parking, as set forth in subsection (B)(1) shall supersede the time limits and locations set forth in subsections (B)(2).

C. Designation of parking spaces. The Borough Council is authorized to provide for the marking off of individual parking spaces in the parking meter zones, said parking spaces to be designated by lines painted or marked on the curbing or surface of the street or lot. At each space so marked off, it shall be unlawful to park any vehicle in such a way that said vehicle shall not be entirely within the limits of the space so designated.

D. Installation of parking meters, kiosks and/or utilization of mobile payment application. In said parking meter zones, the Parking Authority shall cause parking meters or kiosks to be installed upon the curb, sidewalk or area immediately adjacent to the parking spaces or arrange for the use of a mobile payment application for payment of fees for parking spaces provided in this section. No parking meters shall be installed in areas where parking is prohibited pursuant to the provisions of N.J.S.A. 39:4-138. The Parking Authority shall be responsible for the regulation, control, operation, maintenance and use of such parking meters, kiosks and the mobile payment application system. Each method of payment utilized shall be so set as to display a signal showing legal parking upon the deposit of the appropriate coin or currency, lawful money of the United States of America, credit or debit card or other acceptable method of payment as determined by the Parking Authority, for the period of time prescribed in this section. Each method of payment shall be so arranged that upon the expiration of the lawful time limit, it will indicate by that the lawful parking period has expired, and in such case the right of such vehicle to occupy such space shall cease, and the operator, owner, possessor or manager thereof shall be subject to the penalties provided.

E. Operation of parking meters, kiosks or mobile payment application. Except in a period of emergency determined by an officer of the Police or Fire Department, or in compliance with the directions of a police officer or traffic control sign or signal, when any vehicle shall be parked in any parking space alongside or next to which a parking meter is located or is designated by the appropriate signage as metered parking, the operator of such vehicle shall, upon entering said parking meter space, immediately deposit or cause to be deposited in said meter, kiosk or mobile payment application such proper coin or currency, lawful money of the United States of America, credit or debit card or other acceptable method of payment as determined by the Parking Authority as is required for such parking meter and as is designated by proper directions on the meter, kiosk, signage or mobile payment application, and when required by the directions on the meter, kiosk, signage or mobile payment application, the operator of such vehicle, after the deposit of the proper coin, or currency, or lawful money of the United States of America, credit or debit card or other acceptable payment methods as determined by the Parking Authority shall also set in operation the timing mechanism on such meter, kiosk, or mobile payment application in accordance with directions properly appearing thereon or therein, and failure to deposit such proper coin, currency, or lawful money of the United States of America, credit or debit card or other acceptable payment method as determined by the Parking Authority and to set the timing mechanism in operation when so required shall constitute a violation of this chapter. Upon the deposit of such coin, currency, lawful money of the United States of America, credit or debit card or other acceptable payment method as determined by the Parking Authority (and the setting of the timing mechanism in

operation when so required), the parking space may be lawfully occupied by such vehicle during the period of time which has been prescribed for the part of the street in which said parking space is located, provided that any person placing a vehicle in a parking meter space adjacent to a meter which indicates that unused time has been left in the meter by the previous occupant of the space shall not be required to deposit a coin, currency or other method of payment so long as his occupancy of said space does not exceed the indicated unused parking time. If said vehicle shall remain parked in any such parking space beyond the parking time limit set for such parking space and if the meter shall indicate such illegal parking, then and in that event such vehicle shall be considered as parking overtime and beyond the period of legal parking time, and such parking shall be deemed a violation of this chapter.

F. Manner of parking. When a parking meter space is parallel with the adjacent curb or sidewalk, no person shall park or permit the parking of any vehicle in such parking space in any other position than with the foremost part of such vehicle nearest to the parking meter; when a parking meter space is diagonal to the curb or sidewalk, no person shall park or permit the parking of any vehicle in such parking space in any other position than with the foremost part of such vehicle nearest to the parking meter; when a parking meter shall have been installed at the head of and immediately adjacent to any parking space on a municipal off-street parking lot, no person shall park or permit the parking of any vehicle in such parking space in any other position than with the foremost part of such vehicle nearest to the parking meter; provided, however, that in municipal off-street parking lots, signs shall be erected indicating that head-on parking only is permitted. In any event, a vehicle shall be parked within the lines marked on the pavement measuring such parking space.

G. Tampering with parking meter, kiosk and mobile payment application. It shall be unlawful and a violation of the provisions of this chapter for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter or kiosk installed or mobile payment application utilized under the provisions of this chapter.

H. Slugs. It shall be unlawful and a violation of the provisions of this chapter for any person to deposit or cause to be deposited in any parking meter any slug, device or metal substance or other substitute for lawful coins.

I. Purpose of meter deposits, money and payments collected. The coins, currency, lawful money of the United States of America, credit or debit card or other acceptable payments required to be deposited in parking meters, kiosks or on the mobile payment application and any required administrative fees as provided herein are hereby levied and assessed as fees to provide for the proper regulation and control of traffic upon the public streets and also the cost of supervising and regulating the parking of vehicles in the parking meter and time limit parking zones created thereby, and to cover the cost of the purchase, supervision, protection, inspection, installation, operation, maintenance, control and use of the parking meters, kiosks and a mobile payment application described herein. The Parking Authority shall be permitted to charge an administrative fee for the use of credit or debit card payments and/or the use of the mobile payment application.

J. Collection of coins, currency, lawful money of the United States of America, credit or debit card or other acceptable payments from meters; disposition thereof. It shall be the duty of the Borough Council to designate some proper person or persons to make regular collections of the moneys deposited in said meters, kiosks and/or other methods of payments received, and to verify and record the same. It shall also be the duty of such person or persons so designated to remove from the parking meters or kiosks the locked containers therein containing the coins, currency, lawful money of the United States or other necessary payment method information so deposited or entered in said meters or kiosks and to deliver such locked containers to the Treasurer, or his/her designee, who shall unlock them, count and record the funds so collected and arrange for the proper deposit of said funds in the appropriate depository as approved by the Borough Council. In addition, said person or persons as designated by the Borough Council shall also verify and record the credit or debit card payment information or other approved payment method by the Parking Authority from the meters, kiosks and/or mobile payment application with the amount of funds deposited into the appropriate depository, as well as those retained by such Parking Authority approved third parties and to provide such record and accounting to the Treasurer, or his/her designee in the usual manner provided by law.

K. For purposes of clarification, to the extent the term "coin" and/or "coins" is referenced in this section of the Code as it relates to the deposit of monies in parking meters, kiosks and mobile payment application, the term shall also include payments by coins or currency of the United States of America, credit or debit card payments or other payments as determined by the Parking Authority described on the parking meter, kiosk, or mobile payment application and/or the appropriate signage.

BE IT FURTHER ORDAINED by the Mayor and Council that all remaining sections of Chapter 185 not specifically amended herein, unless inconsistent herewith, shall not be affected by the within amendments and shall remain in full force and effect.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law.

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough officials shall take all necessary actions to in order to effectuate the within Ordinance, including but not limited to the installation of sign/s in the above designated area.

Ord. 2024-08 ORDINANCE AMENDING THE CODE OF THE BOROUGH OF METUCHEN AND THE COMPOSITION OF THE HUMAN RELATIONS COMMISSION

Council President Delia asked that Ordinance 2024-08 be read by title only.

Ms. Zupan read Ordinance 2024-08 by title only.

Mayor Busch opened the public hearing on Ordinance 2024-08.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2024-08 on second reading and be published according to law, second by Councilmember Giamboi.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-08 was adopted, 6-0.

ORDINANCE 2024-08

Borough of Metuchen
County of Middlesex
State of New Jersey

ORDINANCE AMENDING THE CODE OF THE BOROUGH OF METUCHEN AND THE COMPOSITION OF THE HUMAN RELATIONS COMMISSION

WHEREAS, the Mayor and Council of the Borough of Metuchen have determined that it is in the best interest of the Borough to amend the composition of the Human Relations Commission of the Borough of Metuchen eliminating the representative to be annually designated by the Metuchen Downtown Alliance and decreasing the overall membership from nineteen (19) members to eighteen (18) members;

NOW THEREFOR BE IT ORDAINED by the Council of the Borough of Metuchen that it hereby amends Chapter 10, Article 7 of the Code of the Borough of Metuchen to state as follows:

Article 7. Human Relations Commission

§ 10-28. Establishment; composition.

There is hereby established a Human Relations Commission for the Borough of Metuchen that shall be made up of eighteen (18) members. The membership of the Commission shall be composed as follows:

A. Eleven (11) residents of the Borough of Metuchen whose terms shall be for a period of three (3) years on a staggering basis;
B. One (1) member of the clergy to be annually designated by the Interfaith Council;
C. Two (2) High School Students of the Borough of Metuchen to be selected by the Metuchen High School Principal, one of which shall be a senior and one shall be a junior whose terms shall expire upon their graduation.
D. One (1) Educator from the Edgar Middle School of the Borough of Metuchen to be designated by the Superintendent of Schools;
E. One (1) member of the Metuchen Board of Education to be annually designated by the President of the Board of Education;
F. One (1) member representative of the Metuchen Police Department to be designated by the Police Chief; and
G. One (1) member of the Council of the Borough of Metuchen who shall act as a liaison to be designated by the Mayor;

BE IT FURTHER ORDAINED by the Mayor and Council that all prior ordinances, or sections of ordinances, inconsistent with the within ordinance are hereby repealed.

BE IT FURTHER ORDAINED by the Mayor and Council that all remaining sections of Chapter 10, Sections 28 through 30 not amended herein shall not be affected thereby and shall remain in full force and effect.

BE IT FURTHER ORDAINED by the Mayor and Council that if any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance, which shall continue in full force and effect, and to this end, the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Mayor and Council that this ordinance shall become effective immediately upon final passage and publication as provided by law.

Ord. 2024-09 ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES – POOL FEES

Council President Delia asked that Ordinance 2024-09 be read by title only.

Ms. Zupan read Ordinance 2024-09 by title only.

Mayor Busch opened the public hearing on Ordinance 2024-09.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2024-09 on second reading and be published according to law, second by Councilmember Giamboi.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-09 was adopted, 6-0.

ORDINANCE 2024-09

Borough of Metuchen
County of Middlesex
State of New Jersey

ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES – POOL FEES

BE IT ORDAINED, by the Borough Council of the Borough of Metuchen, as follows:

Section 1. Section 169-3 of Chapter 169, Swimming Pools, of the Code of the Borough of Metuchen, is hereby amended to add/change the following fees to read as follows:

MISCELLANEOUS FEE SCHEDULE - MEMBERSHIP REQUIRED:

General Event	$ 5.00
Swim Lessons	$ 30.00 per 6 Lessons
Swim Clinic	$ 75.00
Master Swim	$ 25.00 per Season
Camp Rentals	$225.00 per hour
Long Course Rentals	$215.00 per hour
Pool Adult Fitness	$25.00 per Season
Party Reservation	$50.00 for 3 hours and $10.00 guest fee for each and every non-pool member

Ord. 2024-10 ORDINANCE TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES, AMENDING ORDINANCE 2023-25

Council President Delia asked that Ordinance 2024-10 be read by title only.

Ms. Zupan read Ordinance 2024-10 by title only.

Mayor Busch opened the public hearing on Ordinance 2024-10.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2024-10 on second reading and be published according to law, second by Councilmember Giamboi.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-10 was adopted, 6-0.

ORDINANCE 2024-10

Borough of Metuchen
County of Middlesex
State of New Jersey

ORDINANCE TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES, AMENDING ORDINANCE 2023-25

BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen, that Ordinance 2023-25 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2024, effective January 1, 2024.

A. The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

POSITION	MINIMUM	MAXIMUM	PER
Mayor	$ 10,000.00	$ 20,000.00	year
Councilmember	$ 5,000.00	$10,000.00	year
Borough Administrator	$ 100,000.00	$ 200,000.00	year
Director of Special Projects	$ 70,000.00	$ 100,000.00	year
Director of Economic Development	$85,000.00	$120,000.00	year
Project Manager	$50,000.00	$100,000.00	year
Borough Clerk	$ 75,000.00	$ 110,000.00	year
Chief Financial Officer/ Tax Collector/QPA	$ 100,000.00	$ 190,000.00	year
Tax Assessor	$ 75,000.00	$ 110,000.00	year
Public Works Director	$ 85,000.00	$ 190,000.00	year
Public Works Superintendent	$80,000.00	$130,000.00	year
Public Works Supervisor	$ 75,000.00	$ 120,000.00	year
Chief of Police	$ 170,000.00	$ 250,000.00	year
Police Captain	$ 160,000.00	$ 220,000.00	year
Police Lieutenant	$ 150,000.00	$ 205,000.00	year
Court Administrator	$ 75,000.00	$ 110,000.00	year
Director of Recreation	$50,000.00	$100,000.00	year
Senior Citizen Director	$45,000.00	$100,000.00	year
Director of Recreation/Senior Services	$ 70,000.00	$ 110,000.00	year
Program Coordinator of Recreation/Senior Services	$ 45,000.00	$ 85,000.00	year
Administrative Assistant	$42,000.00	$75,000.00	year
Zoning Officer	$ 65,000.00	$ 90,000.00	year
TACO Administrative Officer	$ 50,000.00	$ 95,000.00	year
Administrative Manager	$50,000.00	$90,000.00	year
Deputy Court Administrator	$ 42,000.00	$ 65,000.00	year

Violations Clerk	$40,000.00	$60,000.00	year
QPA	$ 6,000.00	$ 15,000.00	year
Finance Clerk	$ 40,000.00	$ 65,000.00	year
Senior Finance Specialist	$ 50,000.00	$ 100,000.00	year
Finance Specialist	$ 45,000.00	$ 90,000.00	year
Multi-Media & Communication Director	$65,000.00	$ 110,000.00	year
Janitor	$35,000.00	$50,000.00	year
Enforcement Official	$40,000.00	$60,000.00	year
Land Use Administrator	$50,000.00	$90,000.00	year
Mileage/Car Use Stipend – at Borough Administrator discretion		$2,000.00	year

POSITION – PART TIME	MINIMUM	MAXIMUM	PER
Bus Drivers	$20.00	$30.00	hour
Part-Time Clerk Office Assistant	$15.13	$30.00	hour
Part-Time Violations Clerk	$19.00	$33.00	hour
Janitor, Firehouse	$15.13	$30.00	hour
Fire Official (Fire Prevention)	$6,000.00	$40,000.00	year
Fire Inspectors (Fire Prevention)	$5,000.00	$20,000.00	year
Office of Emergency Management Director	$6,000.00	$65,000.00	year
Office of Emergency Management Deputy Coordinator	$1,000.00	$1,500.00	stipend
Registrar	$5,000.00	$17,000.00	year
Deputy Registrar	$3,000.00	$11,000.00	year
School Crossing Guards	$19.00	$30.00	hour
Municipal Cares Coordinator	$6,000.00	$10,000.00	year
C-3 Sanitary Sewer Collection System Operator	$6,000.00	$8,000.00	year
Per Diem Clerical	$15.13	$30.00	hour
Public Works Summer Help	$15.13	$30.00	hour
Parking Enforcement Officer	$19.00	$30.00	hour
Police Auxiliary Officer	$500.00	$1,000.00	stipend
Police Aide	$30.00	$40.00	hour

CONSTRUCTION INSPECTORS/OFFICIALS

POSITION	MINIMUM	MAXIMUM	PER
Construction Official	$40.00	$70.00	hour
Plumbing Subcode Official	$25.00	$50.00	hour
Plumbing Inspector	$45.00	$70.00	hour
Electrical Subcode Official	$25.00	$50.00	hour
Electrical Inspector	$45.00	$70.00	hour
Fire Subcode Official	$25.00	$50.00	hour
Fire Inspector	$45.00	$70.00	hour
Building Subcode Official	$25.00	$50.00	hour
Building Inspector	$45.00	$70.00	hour
Alternate Subcode Officials	$25.00	$50.00	hour
Alternate Inspectors	$40.00	$70.00	hour
Special Inspections	$20.00	$20.00	hour

COURT ADMINISTRATION

POSITION	MINIMUM	MAXIMUM	PER

Municipal Court Judge	$25,000.00	$50,000.00	year
Municipal Public Defender	$15,000.00	$30,000.00	year

RECREATION PT			
POSITION	MINIMUM	MAXIMUM	PER I
Field Hockey Director	$30.00	$40.00	hour
Field Hockey Coach	$20.00	$30.00	hour
Field Hockey Referee	$15.13	$15.13	hour

RECREATION SEASONAL			
POSITION	MINIMUM	MAXIMUM	PER
Tennis Instructor	$13.73	$16.00	hour
Tennis Director	$75.00	$85.00	hour
Art Director	$50.00	$75.00	hour
Cooking Director	$40.00	$50.00	hour
Camp Director	$35.00	$45.00	hour
Assistant Camp Director	$25.00	$30.00	hour
Camp Counselors	$13.73	$16.00	hour
Recreation Assistant	$13.73	$16.00	hour
Soccer Camp Director	$35.00	$50.00	hour
Soccer Counselor	$13.73	$16.00	hour
Soccer Trainer	$20.00	$30.00	hour
Track Camp Director	$30.00	$40.00	hour
Track Advisor	$25.00	$30.00	hour
Track Specialist	$20.00	$30.00	hour
Basketball Director	$30.00	$50.00	hour
Basketball Referee	$25.00	$30.00	hour
Junior Referee	$13.73	$16.00	hour
Umpire	$30.00	$30.00	hour

LIBRARY PERSONNEL

POOL SEASONAL			
POSITION	MINIMUM	MAXIMUM	PER
Pool Manager	$6,000.00	$15,000.00	season
Assistant Managers	$3,500.00	$10,000.00	season
Aquatics Director	$3,000.00	$10,000.00	season
Head Swim Team Coach *	$2,000.00	$6,000.00	season
Assistant Swim Team Coach	$1,000.00	$5,000.00	season
Swim Team Assistant	$750.00	$2,000.00	season
Head Diving Coach	$1,500.00	$3,000.00	season
Assistant Diving Coach	$1,100.00	$3,000.00	season
Activities Director	$3,000.00	$6,000.00	season
Pre-Season Rate	$13.73	$13.73	hour
Swim Instructor	$13.73	$13.73	hour
Head Lifeguard	$15.43	$15.43	hour
Lifeguard	$13.88	$13.88	hour
Head Gate Attendant	$13.88	$13.88	Hour
Gate Attendant	$13.73	$13.73	Hour
Head Maintenance	$14.43	$14.43	Hour
Maintenance	$13.73	$13.73	hour
*Position not filled when Aquatics Director position is filled and acts as Head Coach.			

SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES

POSITION	MINIMUM	MAXIMUM	PER
FT Library Director	$ 85,000.00	$ 130,000.00	year
FT Principal Librarian	$ 72,000.00	$ 85,000.00	year
FT Senior Librarian (Youth/User Services)	$ 62,000.00	$ 75,000.00	year
FT Senior Librarian (Adult/User Services)	$ 62,000.00	$ 75,000.00	year
FT Librarian	$ 55,000.00	$ 68,000.00	year
FT Librarian (Adult/Youth Services)	$ 55,000.00	$ 68,000.00	year
FT Librarian (Adult/User Services)	$ 55,000.00	$ 68,000.00	year
FT Librarian (Youth Services)	$ 55,000.00	$ 68,000.00	year
FT Principal Library Assistant	$ 42,000.00	$ 55,000.00	year
FT Senior Library Assistant	$ 36,000.00	$ 45,000.00	year
FT Library Assistant	$ 31,000.00	$ 36,000.00	year
PT Senior Librarian	$ 35.00	$ 45.00	hour
PT Senior Librarian (Youth Services)	$ 35.00	$ 45.00	hour
PT Librarian	$ 30.00	$ 36.00	hour
PT Librarian (Youth Services)	$ 30.00	$ 36.00	hour
PT Library Bookkeeper	$ 26.00	$ 32.00	hour
PT Library Technology Assistant	$ 23.50	$ 28.00	hour
PT Senior Library Assistant	$ 20.00	$ 28.00	hour
PT Library Children's Service Specialist	$ 20.00	$ 28.00	hour
PT Library Technical Services Assistant	$ 18.00	$ 25.00	hour
PT Library Assistant	$ 17.37	$ 25.00	hour
PT Library Page	$ 15.13	$ 18.00	hour

B. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

POSITION	MINIMUM	MAXIMUM
Parking Maintenance	$ 31.19	$ 34.85
Pump Operator	$ 31.67	$ 35.38
Maintenance Repair Person	$ 31.44	$ 35.12
Assistant Maintenance Repair Person	$ 32.47	$ 33.69
Master Mechanic	$ 31.19	$ 34.85
Heavy Equipment Operator	$ 31.19	$ 34.85
Head Forestry	$ 31.19	$ 34.85
Assistant Equipment Operator	$ 30.13	$ 33.69
Forestry	$ 30.13	$ 33.69
Assistant Mechanic	$ 30.13	$ 33.69
Assistant Pump Operator	$ 30.13	$ 33.69
Parks Worker	$ 31.19	$ 34.85
Assistant Park Worker	$ 32.47	$ 33.69
Drivers	$ 29.27	$ 32.75
Laborer	$ 28.34	$ 31.73

Additional compensation by way of longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

C. The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

POSITION	MINIMUM	MAXIMUM
Sergeant	$137,266.00	$155,998.00
Detective	$129,823.00	$147,539.00
Patrol Officer	$ 49,002.00	$143,139.00
Academy	$ 25,500.00	$25,500.00

Additional compensation by way of Corporal assignment, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

1. Additional compensation by way of overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Handbook and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

2. No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

3. This Ordinance shall supersede and replace all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant, and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

4. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

5. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

6. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2024.

Ordinances - Introduction

Ord. 2024-11 BOND ORDINANCE APPROPRIATING $6,455,980 AND AUTHORIZING $4,614,000 BONDS OR NOTES OF THE BOROUGH FOR VARIOUS IMPROVEMENTS AND PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

Council President Delia asked that Ordinance 2024-11 be read by title only.

Ms. Zupan read Ordinance 2024-11 by title only.

Council President Delia moved that Ordinance 2024-11 be passed on first reading, published according to law, and a public hearing be set down for Monday, April 8, 2024, second by Councilmember Giamboi.

Council President Delia asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-11 was passed on first reading, 6-0, and will be published according to law.

Ord. 2024-12 ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES – POOL FEES

Council President Delia asked that Ordinance 2024-12 be read by title only.

Ms. Zupan read Ordinance 2024-12 by title only.

Council President Delia moved that Ordinance 2024-12 be passed on first reading, published according to law, and a public hearing be set down for Monday, April 8, 2024, second by Councilmember Giamboi.

Council President Delia asked for a roll call vote.

Roll Call: Yeas: Branch, Giamboi, Hyman, Jethwani, Kandel, Delia
Nays: None

Ordinance 2024-12 was passed on first reading, 6-0, and will be published according to law.

Report of the Borough Administrator

Ms. Perilstein reported that, after some delays, the 2023 paving program is starting, beginning with Wakefield Drive, and will go through the summer. She also stated that on April 1, the New Street sidewalk project would be starting. All New Street businesses will still be open, and Police will be directing traffic.

Reports Of Council Members

Council President Delia reported that the Metuchen Downtown Alliance's 'Game On, Part 2' would be taking place the coming Saturday.

Councilmember Kandel reported that he had met with the officials to discuss pool fees and the overall financial status of the pool. There will be several repairs and improvements made soon. Members of the Fire Department attended the 'After the Fire' presentation at the High School, presented by survivors of the 2000 Seton Hall dorm fire.

Councilmember Jethwani reported on upcoming Library programs including a program on buying and selling a business, a gardening program, read to a therapy dog, and coding for girls. She reminded residents that the Friends of the Metuchen Library would be hosting the Town Wide Garage Sale on April 20.

Councilmember Hyman reported on recent activity of the CARES Committee, including the recent purchase of books for a library collection on substance use, addiction, and other topics. She also mentioned the upcoming CARES breakfast for local civic leaders, as well as other upcoming programs. Councilmember Hyman also remarked on the Parade Commission's Memorial Day Parade plans and provided an update on the Board of Health's recent activity.

Councilmember Giamboi reported that the Environmental Commission would be hosting a 'Green Fair' the day of the Metuchen Street Fair in August, and that there would be a Barnes hiking tour in mid-April.

Councilmember Branch reported that the Arts Council and Human Relations Commission have been working hard on planning some great upcoming events. He mentioned that the Recreation Commission's Sweetheart Dance was a big success, and that the Easter Egg Hunt had been rescheduled due to rain.

Report of the Mayor

Mayor Busch announced that there would be an opening of the new Edgar Field on April 6 and spoke about how exciting this new facility is for our community.

New Business Consent Agenda – Resolutions 2024-111 to 2024-129

Council President Delia moved to approve New Business Consent Agenda Resolutions 2024-111 to 2024-129, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

RESOLUTION 2024-111

RESOLUTION APPOINTING FIREFIGHTER – ALEX HOLLOWAY

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Alex Holloway has been approved to be a permanent member of the Metuchen Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Alex Holloway be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

RESOLUTION 2024-112

RESOLUTION APPOINTING FIREFIGHTER – ANDREW O. LANDO

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Andrew O. Lando has been approved to be a permanent member of the Metuchen Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Andrew O. Lando be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

RESOLUTION 2024-113

RESOLUTION APPOINTING FIREFIGHTER – TRAVIS J. MAKARA-MARINO

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Travis J. Makara-Marino has been approved to be a permanent member of the Metuchen Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Travis J. Makara-Marino be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

RESOLUTION 2024-114

RESOLUTION TO AMEND THE 2024 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW, THEREFORE, BE IT RESOLVED that the following additional temporary emergency

appropriations shall be made for the year 2024, effective March 25, 2024:

PERS		703,635.00
PFRS		1,266,376.00
DCRP		6,000.00
Administration & Executive	S&W	27,500.00
Financial Administration	S&W	92,000.00
Fire	S&W	5,000.00
Uniform Fire Safety	S&W	23,500.00
Mayor & Council	S&W	10,500.00
Clerk	S&W	15,500.00
Municipal Court	S&W	45,000.00
Office of Emergency Management	S&W	5,000.00
Planning	S&W	2,000.00
Recreation	S&W	7,500.00
Senior Bus	S&W	4,500.00
Senior Citizen Center	S&W	5,700.00
Zoning	S&W	15,500.00
Public Works Administration	S&W	51,000.00
Buildings & Grounds	S&W	27,500.00
Forestry	S&W	24,000.00
Garbage & Trash Removal	S&W	13,500.00
Parks & Playgrounds	S&W	22,500.00
Sewers	S&W	21,500.00
Streets & Roads	S&W	57,500.00
Police	S&W	612,000.00
Uniform Construction	S&W	50,500.00
Library		60,000.00
FICA		60,000.00
Fire Hydrants		70,000.00
	TOTAL	**3,305,211.00**
Pool	OE	100,000.00
Pool	S&W	20,000.00
Pool Capital Improvements-Pool Shower/Bathhouse repairs		60,000.00
	TOTAL	**180,000.00**

RESOLUTION 2024-115

RESOLUTION AUTHORIZING RESERVE TRANSFERS

WHEREAS, there are unexpended balances in various 2023 appropriation reserve accounts not required for the balance of 2023; and

WHEREAS, additional sums are required for the operating expenses of other Borough accounts.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be approved:

APPROPRIATION		TRANSFER IN	TRANSFER OUT
Utilities		31,000.00	
Zoning	S&W		4,000.00
Planning	S&W		7,000.00
Financial Administration	S&W		15,000.00
Administrative & Executive	S&W		5,000.00
	TOTALS	**31,000.00**	**31,000.00**

RESOLUTION 2024-116

RESOLUTION AMENDING CERTAIN POSITION AND SALARY FOR CALENDAR YEAR 2024

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the pay of each employee whose pay range is established under Ordinance 2024-10 and amendments thereto and who is not covered by a collective bargaining agreement is hereby set for the calendar year commencing January 1, 2024, as follows:

FULL TIME/PART TIME OFFICERS AND EMPLOYEES:

Adjustment to base salary

Office of Emergency Management Director

BE IT FURTHER RESOLVED that no officer or employee shall be paid at a rate which is above the maximum rate for any salary range in any of the aforementioned groups; and

BE IT FURTHER RESOLVED, that unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same range.

RESOLUTION 2024-117

RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE OF GRANT FUNDS TO PARTICIPATE IN 'COPS IN SHOPS' FFY 2024

WHEREAS, the Borough of Metuchen applied for grant funds through grant # AL-24-07-02-02 to participate in 'Cops In Shops FFY 2024'from May 22, 2024 to September 15, 2024; and

WHEREAS, by way of correspondence dated March 20, 2024, the New Jersey Division of Alcoholic Beverage Control ('ABC') advised the Borough that it has allocated nine hundred and sixty dollars ($960.00) for the assignment of officers to the 'Cops in Shops' detail during the Summer Shore Initiative for the Borough of Metuchen; and

WHEREAS, the Borough has determined that it is in the best interest of the Borough to authorize the application and acceptance of the grant fund through grant # AL-24-07-02-02, subaward #ABC-13-24 for the 'Cops in Shops' FFY 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Metuchen hereby authorizes the application and acceptance of the 'Cops in Shops' grant funds for FFY 2024 in the amount of nine hundred and sixty dollars ($960.00) for the assignment of officers to the 'Cops in Shops' detail during the Summer Shore Initiative for the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Council further authorizes the Mayor and other appropriate Borough Officials to execute any and all documents, including but not limited to a grant agreement and any other documents necessary in order to effectuate the acceptance of the grant and the terms and conditions thereof.

RESOLUTION 2024-118

RESOLUTION AUTHORIZING THE FIRST ONE YEAR EXTENSION OF THE AWARD AND EXECUTION OF A CONTRACT FOR 2024 RECREATION SUMMER STEAM/STEM CAMPS

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for the operation, management, and administration of recreation programs – Youth Recreation Summer STEAM/STEM Camps for the Borough of Metuchen; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A.* 40A:11-4.1 *et seq.*, provides for the utilization of a process called competitive contracting in lieu of public bidding for procurement of specific goods and or services, such as the operation, management, and administration of recreation programs; and

WHEREAS, pursuant to *N.J.S.A.*11-4-3(a), by way of Resolution No. 2022-253, the Borough Council authorized the use of competitive contracting for the procurement of the operation, management, and administration of various youth recreation programs for the Borough of Metuchen; and

WHEREAS, by way of Resolution 2023-131, the Borough of Metuchen authorized an award of contract for summer STEAM/STEM camps to Mad Science of West New Jersey for the calendar year 2023; and

WHEREAS, the contract between the Borough of Metuchen and Mad Science of West New Jersey contained a term of one year and the Borough reserved the right to extend the term for four (1) one year periods pursuant to N.J.S.A. 40A:11-15; and

WHEREAS, the Borough of Metuchen has determined that the summer STEAM/STEM camps provided by Mad Science of West New Jersey were performed in an effective and efficient manner and that the Borough wishes to extend the term of the contract between the Borough of Metuchen and Mad Science of West New Jersey for a first extension for the calendar year of 2024: and

WHEREAS, the recreation programs are managed through Recreation Trust Funds based on participant fees, so payments to each vendor is contingent upon adequate enrollment in program(s) offered through the Borough of Metuchen Recreation Director, with the Chief Financial Officer verifying sufficient Recreation Trust Funds available in Recreation Trust T-22-56-859-859 upon review of vendor invoices and program enrollment revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract for Youth STEAM/STEM camps for the calendar year 2024 to Mad Science of West New Jersey.

BE IT FURTHER RESOLVED by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Mad Science of West New Jersey, 1580 Red Road, Pennington, NJ 08534, consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution and the award and implementation of the contract awarded herein; and

BE IT FURTHER RESOLVED that the within contract was awarded pursuant to a "Fair and Open Process" pursuant to New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4, et. seq.).

RESOLUTION 2024-119

RESOLUTION AUTHORIZING THE FIRST ONE YEAR EXTENSION OF THE AWARD AND EXECUTION OF A CONTRACT FOR 2024 RECREATION SUMMER MOVIE MAKING AND SUMMER TRACK AND FIELD CAMPS

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for the operation, management, and administration of recreation programs – Youth Recreation Summer Movie Making Camps and Track and Field Camps for the Borough of Metuchen; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A.* 40A:11-4.1 *et seq.*, provides for the utilization of a process called competitive contracting in lieu of public bidding for procurement of specific goods and or services, such as the operation, management, and administration of recreation programs; and

WHEREAS, pursuant to *N.J.S.A.*11-4-3(a), by way of Resolution No. 2022-253, the Borough Council authorized the use of competitive contracting for the procurement of the operation, management, and administration of various youth recreation programs for the Borough of Metuchen; and

WHEREAS, by way of Resolution 2023-118, the Borough of Metuchen authorized an award of contract for youth summer movie making camps to Incredaflix Inc. and for youth summer track and field camps to Pisano Fitness for the calendar year 2023; and

WHEREAS, the contracts between the Borough of Metuchen and Incredaflix Inc. and Pisano Fitness contained a term of one year and the Borough reserved the right to extend the term for four (1) one year periods pursuant to N.J.S.A. 40A:11-15; and

WHEREAS, the Borough of Metuchen has determined that the Youth Recreation Summer Movie Making Camps provided for by Incredaflix, Inc., and Track and Field Camps provided by Pisano Fitness were performed in an effective and efficient manner and that the Borough wishes to extend the term of the contract between the Borough of Metuchen and Incredaflix, Inc., and to extend the term of contract between the Borough of Metuchen and Pisano Fitness for a first extension for the calendar year of 2024; and

WHEREAS, the recreation programs are managed through Recreation Trust Funds based on participant fees, so payments to each vendor is contingent upon adequate enrollment in program(s) offered through the Borough of Metuchen Recreation Director, with the Chief Financial Officer verifying sufficient Recreation Trust Funds available in Recreation Trust T-22-56-859-859 upon review of vendor invoices and program enrollment revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract for Youth Summer Movie Making Camps for the calendar year 2024 to Incredaflix Inc. and also authorizes the extension of competitive contract for Youth Summer Track and Field Camps for the calendar year of 2024 to Pisano Fitness.

BE IT FURTHER RESOLVED by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Incredaflix Inc., 1571 Ogden Street, Denver, CO, 80218 and consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Pisano Fitness, 44 Kentnor Street, Metuchen, NJ 08840 and consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution and the award and implementation of the contract awarded herein; and

BE IT FURTHER RESOLVED that the within contract was awarded pursuant to a "Fair and Open Process" pursuant to New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4, et. seq.).

RESOLUTION 2024-120

RESOLUTION AUTHORIZING THE FIRST ONE YEAR EXTENSION OF COMPETITIVE CONTRACT FOR RECREATION SERVICES CONCESSION CONTRACT FOR A TERM OF ONE YEAR

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for the granting of a concession for the operation, management, and administration of various youth recreation programs for the Recreation Department of the Borough of Metuchen utilizing a fair and open process wherein sealed bids were received on March 24, 2023; and

WHEREAS, by way of Resolution No. 2023-119, the Borough of Metuchen authorized an award of a concession for the operation, management, and administration of various youth recreation programs for the Recreation Department of the Borough of Metuchen to US Sports Institute for the calendar year 2024; and

WHEREAS, the contract between the Borough and US Sports Institute contained a term of one year and the Borough reserved the option to extend the term for four one (1) year periods pursuant to *N.J.S.A.* 40A:11-15; and

WHEREAS, the Borough of Metuchen had determined that the concession for the operation, management, and administration of various youth recreation programs for the Borough were being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and US Sports Institute for the calendar year 2024.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract concession for the operation, management, and administration of various youth recreation programs with for the calendar year 2024.

BE IT FURTHER RESOLVED by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with US Sports Institute, 4 Somerset Street, Whitehouse Station, NJ 08889 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

RESOLUTION 2024-121

RESOLUTION AUTHORIZING THE EXTENSION OF AWARDED CONTRACT FOR MUNICIPAL POOL MAINTENANCE SERVICES FOR A TERM OF ONE YEAR

WHEREAS, the Borough of Metuchen issued a bid notice for the retention of Municipal Pool Maintenance for the Municipal Pool for 2023 Services utilizing a fair and open process wherein sealed bids were received on or before April 20, 2023; and

WHEREAS, one (1) bid was received by the Borough Clerk submitted by Aquatic Service, Inc., 170 Burlington Avenue, Spotswood, NJ 08884 for Alternate A De-Winterize Pools in the amount not to exceed $29,458.20, Alternate B Painting of Pools in the amount not to exceed $22,753.55 and Alternate C Winterization of Pools in an amount not to exceed $15,307.20.

WHEREAS, by way of Resolution No. 2023-177, the Borough of Metuchen authorized an award of contract for Municipal Pool Maintenance Contract services Alternate C to Aquatic Service, Inc. for the calendar year 2023 from Pool Operating Budget, Line Item 3-09-55-501-508 in the amount not to exceed Fifteen Thousand Three Hundred Seven dollars and Twenty cents ($15,307.20) , and emergency service with the contract minimum of Eight Thousand Five Hundred Twenty-one Dollars and Seventy-five Cents ($8,521.75)to Aquatic Service, Inc. for the 2023 Pool Maintenance Services -Winterization of Pools with the option for an additional one year term that may be any combination of Alternate A, B and/or C; and

WHEREAS, the contract between the Borough and Aquatic Service, Inc. contained a term of one year and the Borough reserved the option to extend the term for one (1) year periods pursuant to *N.J.S.A.* 40A:11-15; and

WHEREAS, a portion of pool maintenance services – pool de-winterization and pool painting services was awarded by way of resolution 2023-116 to Aquatic Service Inc. as a window contract, awarded under N.J.S.A.199:44A 20.4 et seq. using a fair and open process, in the amount not to exceed Thirty-seven Thousand dollars ($37,000.00); and

WHEREAS, the Borough of Metuchen has determined that the municipal pool maintenance contract services of Aquatic Service, Inc. for the Borough are being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and Aquatic Service, Inc. for a one-year contract extension for the calendar year 2022, with the statutorily permitted Index Rate increase of 5.5% for the 2023 contract price; and

WHEREAS, the Chief Financial Officer has certified sufficient available funds available for the award of the within contract extension for the calendar year 2024 Temporary Pool Utility Budget and Adopted 2024 Pool Utility Budget, from account Pool Maintenance, 4-09-55-501-508 in the amount not to exceed $ 72,000.00 for Alternate A, B, and C for municipal pool maintenance service, and $8,000.00 for emergency services from account Pool Maintenance 4-09-55-501-508.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of an awarded contract for Municipal Pool Maintenance Contract Services with Aquatic Service, Inc. for the calendar year 2024 for an amount not to exceed a grand total not to exceed eighty thousand dollars and no cents ($80,000.00).

BE IT FURTHER RESOLVED by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Aquatic Service, Inc., 550 Hartle Street, Suite F, Sayreville, NJ 08872 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

RESOLUTION 2024-122

RESOLUTION AUTHORIZING THE FIRST ONE YEAR EXTENSION OF COMPETITIVE CONTRACT FOR A POOL CONCESSION CONTRACT

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for the granting of a concession for the Borough of Metuchen Pool Snack Bar utilizing a fair and open process wherein sealed bids were received on March 29, 2023; and

WHEREAS, by way of Resolution No. 2023-134, the Borough of Metuchen authorized an award of a concession for the Metuchen pool snack bar to FBJ Investments dba Fresco by Jimmy for the calendar year 2023; and

WHEREAS, the contract between the Borough and FBJ Investments dba Fresco by Jimmy contained a term of one year and the Borough reserved the option to extend the term for four one (1) year periods pursuant to *N.J.S.A.* 40A:11-15; and

WHEREAS, the Borough of Metuchen had determined that the Metuchen pool snack bar concession services for the Borough were being performed in an effective and efficient manner and that the Borough extended the term of contract between the Borough of Metuchen and FBJ Investments dba Fresco by Jimmy for the calendar year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract concession for Metuchen Pool snack bar Services with FBJ Investments dba Fresco by Jimmy for the calendar year 2024.

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with FBJ Investments dba Fresco by Jimmy, 456 Main Street, Metuchen, NJ 08840 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

RESOLUTION 2024-123

RESOLUTION AUTHORIZING MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION COOPERATIVE CONTRACT FOR PLUMBING SERVICES

WHEREAS, there exists a need for repairs and upgrades to the bathhouse showers at the Metuchen Municipal Pool in the Borough of Metuchen, County of Middlesex, State of New Jersey; and

WHEREAS, plumbing services are offered through Monmouth-Ocean Educational Services Commission (Coop #289MOESC) Bid 24-58 on a time and materials basis ; and

WHEREAS, the primary contractor for Middlesex & Monmouth, Ocean & Mercer, Burlington & Atlantic Counties for the #289MOESC Bid 24-58 award is Magic Touch Construction Co., Inc., plumbing services are offered through Monmouth-Ocean Educational Services Commission (Coop #289MOESC) Bid 24-58 on a time and materials basis ; and

WHEREAS, the term of the contract is from February 1, 2024 to June 30, 2025; and

WHEREAS, the authorization for purchases under this award expires on December 31, 2024; and

WHEREAS, the Chief Financial Officer's certification of funds is made authorizing the award for the repairs and installations for the Metuchen Pool bathhouse showers in an amount not to exceed fifty five thousand dollars and no cents ($55,000.00) from the 2024 Temporary Pool Utility Budget and 2024 Adopted Pool Utility Budget Appropriation Line Capital Improvements: Pool Shower/Bathhouse Repairs 4-09-55-501-529 in the amount not to exceed $55,000.00; and

WHEREAS the amount to complete the repair and upgrades to the bathhouse showers is above the bid threshold as set by New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq and is subject to vendor compliance with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27; and

WHEREAS, Monmouth-Ocean Educational Services Commission shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27 and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a purchase order to Magic Touch Construction Co., Inc., 59 West Front Street, Keyport, NJ 07735.

RESOLUTION 2024-124

RESOLUTION AMENEDING RESOLUTION 2024-75 AUTHORIZING PURCHASE FROM SOMERSET COUNTY COOPERATIVE PRICING FOR OFFICE SUPPLIES, FURNITURE & EQUIPMENT, PRINTER INK CARTRIDGE & TONER, JUST-IN-TIME, DESKTOP DELIVERY, OPEN END, CATALOGUE BID

WHEREAS, there exists a need to purchase office supplies, furniture & equipment, and electronic & technology supplies and for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through the Somerset County Cooperative Award #CC-0001-22, Cooperative Pricing Bid #2-SOCCP Office Supplies, Furniture & Equipment, Printer Ink Cartridge & Toner, Just-In-Time, Desktop Delivery, Open End, Catalogue Bid, First Year of a Two-Year Contract pursuant to the provisions of NJSA 40A:11-11 (5); and

WHEREAS, said contract is the first year of a two-year contract for Office Supplies, Furniture & Equipment, Printer Ink Cartridge & Toner, Just-In-Time, Desktop Delivery, Open End, Catalogue Bid Open End Contract #CC-0001-22, Co-operative Pricing Bid #2-SOCCP which was approved on May 31, 2022 by

the Somerset County Board of County Commissioners is effective from May 31, 2022, to May 31, 2024, with the authorization to purchase Office Supplies, Furniture & Equipment, Printer Ink Cartridge & Toner, Just-In-Time, Desktop Delivery, Open End, Catalogue Bid under this resolution of award until May 31, 2024; and

WHEREAS, the authorization to purchase under this award expires on May 31, 2024; and

WHEREAS, the maximum amount of the purchase of Office Supplies, Furniture & Equipment, Printer Ink Cartridge & Toner, Just-In-Time, Desktop Delivery, Open End, Catalogue Bid for the Borough of Metuchen is $33,000 and that there are sufficient funds for such award as certified from the 2024 Temporary Budget and 2024 Adopted Budget, designated from 2024 Temporary Budget and 2024 Adopted Budget Account numbers 4-01-20-701-036, 4-01-20-704-280, 4-01-20-708-036, 4-01-20-710-036, 4-01-21-721-283, 4-01-22-725-036, 4-01-25-745-036, 4-01-26-764-036, 4-01-26-772-035, 4-01-27-785-036, 4-01-27-791-036, 4-01-28-795-168, 4-01-43-490-036, 4-09-55-501-505, Trust Account Line Senior Center Trust T-16-56-861-861, Trust Account Line Fire Inspections T-16-56-870-870 and Recreation Trust T-22-56-859-859; Trust Account for Equitable Sharing Federal Forfeiture T-15-56-858-859 for these services of which the previously certified maximum in an amount not to exceed twenty eight thousand dollars and no cents (**$28,000.00)** is certified from the 2024 Temporary Budget and 2024 Adopted Budget and an additional $4,500.00 is certified adding to the previously certified amount of **$2,000.00** from the designated Trust Funds, for a total amount from various Trust Funds not to exceed six thousand five hundred dollars and no cents ($6,500.00); and

WHEREAS, the vendor chosen for award for purchase of Office Supplies, Furniture & Equipment, Printer Ink Cartridge & Toner, Just-In-Time, Desktop Delivery, Open End, Catalogue Bid is W.B. Mason Co., Inc.,59 Centre Street, Brockton, MA, and B2B Supplies USA LLC dba Printing Supplies USA LLC, 10 Schalks Crossing Road, Ste 501A-301, Plainsboro, NJ 08536 for the period of January 1, 2024, through May 31, 2024; and

WHEREAS, the County of Somerset, New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to adjust and forward a Purchase Order to W.B. Mason Co., Inc., 59 Centre Street, Brockton, MA, for the additional authorization of $4,500.00.

RESOLUTION 2024-125

RESOLUTION AMENDING RESOLUTION 2024-69 AUTHORIZING SOMERSET COUNTY COOPERATIVE CONTRACT FOR EQUIPMENT AND TOOL RENTAL

WHEREAS, by way of Resolution 2024-69, the Mayor and Council of the Borough of Metuchen authorized the award to rent equipment for the operation of sewer pump station(s) in the Borough of Metuchen, County of Middlesex, State of New Jersey; and

WHEREAS, equipment and tool rental can be purchased through Bid #2-Scoop-Contract #CC-0028-22 year two Equipment & Tool Rental; and

WHEREAS, the term of the contract is from October 24, 2023 to November 23, 2024, awarded as the second year of a two year contract; and

WHEREAS, the authorization for purchases under this award expires on November 23, 2024; and

WHEREAS, the Chief Financial Officer's previously certified availability of funds for Resolution 2024-69 to rent equipment and tools for the operation of Borough pump station(s) in an amount not to exceed $16,000.00 from the 2024 Temporary Budget and 2024 Adopted Budget Appropriation Line Sewers, Equipment Maintenance & Repair 4-01-26-773-026 in the amount of $16,000.00; and

WHEREAS, an additional award in the amount not to exceed $16,000.00 is needed and is certified from the 2024 Temporary Budget and 2024 Adopted Budget Appropriation Line Sewers, Equipment Maintenance & Repair 4-01-26-773-026, for a total of thirty two thousand dollars and no cents ($32,000.00); and

WHEREAS, Somerset County Cooperative shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward an amended purchase order to Pumping Services, Inc., 201 Lincoln Boulevard, Middlesex, NJ 08846.

RESOLUTION 2024-126

RESOLUTION AMENDING RESOLUTION 2024-56 AUTHORIZING STATE CONTRACT FOR AUTOMOTIVE PARTS AND ACCESSORIES

WHEREAS, there exists a need to purchase automotive parts and accessories for fleet management and repairs of Borough vehicles for the Borough of Metuchen, County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract # T2761, Master Blanket Purchase Order 85992 Non-OEM Automotive Parts & Accessories for Light Duty Vehicles, which is in effect until February 25, 2024, awarded to Samuels, Inc. T/A Buy Wise Auto Parts; and

WHEREAS, this award authorization expires on February 25, 2024; extended until February 24, 2025; and

WHEREAS, the authorization for purchases under this award expires on December 31, 2024; and

WHEREAS, the Chief Financial Officer's certification of funds is made authorizing the award to purchase automotive parts and accessories remains at the previously certified maximum in an amount not to exceed twenty thousand dollars and no cents ($20,000.00) for the year 2024 from the 2024 Temporary Budget and 2024 Adopted Budget appropriation line item Streets & Roads, Vehicle Maintenance 4-01-26-765-025 in the amount of $20,000.00; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law**.**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a new purchase order to Samuels, Inc. T/A Buy Wise Auto Parts, 2091 Springfield Avenue, Vauxhall, New Jersey, 07088, in an amount not to exceed $20,000.00 in total 2024 authorizations.

RESOLUTION 2024-127

RESOLUTION AMENDING RESOLUTION 2024-77 AUTHORIZING THE PURCHASE OF TIRES THROUGH STATE CONTRACT

WHEREAS, the authorization to purchase tires for the Borough of Metuchen, in the County of Middlesex, State of New Jersey was awarded by Resolution 2024-77 on January 29, 2024; and

WHEREAS, this can be purchased through State Contract M8000 – Tires, Tubes & Services and 19-FLEET-0708 NATCOOP/NJCOOP Bridgestone Americas Inc. V00043503 through Distributor V00014185, F&S Tire Corp and 20-FLEET-00948 NATCOOP/NJCOOP The Goodyear Tire & Rubber Company V00000828 through Distributor V00014185 F & S Tire Corp.; and

WHEREAS, said contracts are in effect from April 1, 2019 through March 31, 2024, with a three-month contract extension approved by contract amendment #1 M8000 – Tires, Tubes and Services from April 1, 2024 through June 30, 2024; and

WHEREAS, the maximum amount of the purchase of tires for the Borough of Metuchen remains at the previously certified amount of thirty thousand dollars and no cents ($30,000.00) and funds are anticipated to be available in the 2024 Temporary Budget and 2024 Adopted Budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number Garbage & Trash, Tires 4-01-26-774-185 in the amount of $20,000.00 and from Account number Fire Department, Vehicle Maintenance 4-01-25-752-025 in the amount of $10,000.00 for these services; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to maintain the previously established Purchase Order to the Bridgestone Americas, Inc., and The Goodyear Tire & Rubber company Distributor, **F&S Tire Corp., 58 Brunswick Avenue, Edison, NJ 08817.**

RESOLUTION 2024-128

RESOLUTION TO REFUND ESCROW BALANCE

WHEREAS, the Planning Board Office has requested that the following escrow account be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Planner and Attorney for authorization to release the funds and determine the project is closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Financial Officer with a sign-off from the Board Professionals, that the following escrow project is complete and can be closed, and that no further billing from the professionals for this project will be paid; and

WHEREAS, the payment for release for project 14-1035P E will include interest in addition to the amounts shown in the chart below.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balance to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
14-1035P E	$1461.47	Pearl Street Parking Facility LLC 1 Pearl Street

RESOLUTION 2024-129

RESOLUTION AMENDING RESOLUTION 2024-57 AUTHORIZING THE AWARD FOR AUTOMOTIVE PARTS & ACCESSORIES, AND FOR MAINTENANCE AND REPAIR FOR VEHICLES THROUGH STATE CONTRACTS

WHEREAS, by way of resolution 2024-57, the Mayor and Council of the Borough of Metuchen authorized the award to purchase vehicle parts and maintenance and repair for fleet vehicles of the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, the award authorized these purchases through State Contract T0126–OEM & Non OEM Maintenance & Repair Services for Light/Medium Duty Vehicles, and through State Contract T2760 OEM Automotive Parts and Accessories for Light Duty Vehicles Class 4 or Lower; and

WHEREAS, said state contract T0126 was in effect from March 18, 2016 through March 17, 2024, extended with an extention until March 17, 2025, and state contract T2760 is in effect from August 5, 2019 through August 4, 2023; extended until August 4, 2024; and

WHEREAS, State Contract T0126 has been extended through March 17, 2024, for OEM & non-OEM maintenance and repair services for light/medium duty vehicles; & State Contract T2760 OEM Automotive Parts and Accessories for Light Duty Vehicles Class 4 or Lower has been extended through August 4, 2024, and

WHEREAS, the maximum amount for vehicle parts and maintenance and repair for fleet vehicles for the Borough of Metuchen was awarded in an amount not to exceed $12,000.00 with funds anticipated to be available in the 2024 Temporary Budget and 2024 Adopted Budget as previously certified by the Chief Financial Officer and that there were sufficient funds for such award and were available and is designated from Account number Streets & Roads-Vehicle Maintenance & Repair, 4-01-20-765-025; and

WHEREAS, an additional award in the amount not to exceed $5,000.00 is needed and is certified by the Chief Financial Officer from the 2024 Temporary Budget and the 2024 Adopted Budget Appropriation Account number Streets & Roads-Vehicle Maintenance & Repair, 4-01-20-765-025, for a grand total not to exceed $17,000.00; and

WHEREAS, this authorization for purchase of OEM automotive parts and accessories for light duty vehicles Class 4 or lower, under State Contract T2760 expires on August 4, 2024; and

WHEREAS, this authorization for purchase of OEM and non-OEM maintenance and repair services for light/medium duty vehicles, under State Contract T0126 expires on December 31, 2024; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law; and

WHEREAS, this procurement is awarded under N.J.S.A. 19:44A20.4 et seq. using a fair and open process to Malouf Ford Lincoln Inc, Inc. for the purchase of vehicle parts and maintenance and repair for fleet vehicles of the Borough of Metuchen.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

> The Chief Financial Officer and Borough Administrator are hereby authorized and directed to amend the existing Purchase Order previously issued as a result of Resolution 2024-57 to Malouf Ford Lincoln Inc., PO Box 7480, 2210 US Highway 1, North Brunswick, NJ, 08902, for a grand total not to exceed $17,000.00.

Other New Business

Council President Delia moved to approve Resolution 2024-130 authorizing payment of the bill list in the amount of $6,214,663.73, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

RESOLUTION 2024-130

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling $6,214,663.73

Appointments

Mayor Busch recommended the following appointments:

Philip D'Amico to CARES Committee for term ending 12/31/2026

Shannan Foat-Gelber to Planning Board Member (formerly Alt. I) for unexpired term ending 12/31/2026

Council President Delia made a motion to approve the recommendations, second by Councilmember Giamboi, with all in favor, motion carried, 6-0.

Adjournment

Council President Delia made a motion to adjourn the meeting, second by Councilmember Giamboi, with all in favor, 6-0, the meeting was adjourned at 8:24 p.m.

Respectfully Submitted,

Deborah Zupan, RMC
Borough Clerk