

ORDINANCE NO. 2021-16

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE AMENDING CHAPTER 78 ENTITLED "CONSTRUCTION CODES, UNIFORM", ARTICLE 78-2 ENTITLED "Schedule of fees", OF THE REVISED ORDINANCES OF THE BOROUGH OF METUCHEN.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF METUCHEN BE AMENDED TO READ AS FOLLOWS:

Section 1.

The Code of the Borough of Metuchen is hereby amended by deleting and repealing 78-2 of Chapter 78, Construction Codes, Uniform and replacing with the following:

Definitions: Unless defined herein, all terms shall have the meaning described in the State Uniform Construction Code or as commonly understood in the construction industry unless the context indicates a different meaning.

1. **Commercial:** All other use groups which are not R-5 use group, including but not limited to A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, H-5, I-2, I-3, I-4, M, R-1, R-2, R-3, R-4, S-1, S-2, U.
2. **Residential:** Only use group R-5.
3. **Plan Review Fee:** 20% of the construction permit fee shall be deemed to be the Plan Review Fee. Plan Review Fees shall not be refundable.
4. **Collection of Fees:** All fees required for plan review and for the issuance of any permit or certificate shall be collected prior to the issuance of the permit or certificate. Fees shall be computed in accordance with the requirements and standards set in the State Uniform Construction Code and in accordance with the following fee schedule.
5. **Construction Permit:** The fee for a construction permit shall be the sum of the subcode fees, certificate fees, state fees, etc.

A. Construction Fees:

(1) Plan Review Fees (N.J.A.C. 5:23-4.18)

- (a) The fee for a construction permit shall be as follows, and shall be paid before issuance of the construction permit:

DCA training fees:

In accordance with N.J.A.C. 5:23-4.19(b) per the State Uniform Construction Code

- (b) Twenty percent (20%) to be paid for plan review and prototype plans is nonrefundable.
- (c) Request for permit refund. The amount paid as the plan review fee will be deducted from the total permit fee upon issuance. The plan review fee of twenty percent (20%) is nonrefundable.

(2) Variation fees:

- (a) N.J.A.C. 5:23-2.10 application for variation for:
 - 1) Use group R-5 \$120.00 per subcode
 - 2) All other use groups \$500.00 per subcode

(3) Certificate of Occupancy (CO):

- 1) Use group R-5 \$100.00
- 2) All other use groups \$200.00

- (a) Continued use of Occupancy (CCO)
 - 1) Use group R-5 \$ 50.00 per subcode
 - 2) All other use groups \$ 75.00 per subcode

- (b) Change of Use
 - 1) All use groups \$ 50.00 per subcode for re-inspection

- (c) Temporary Use/Structure:
 - 1) Use group R-5 \$100.00
 - 2) All other use groups \$200.00

- (d) Temporary Trailer:
 - 1) Use group R-5 \$100.00
 - 2) All other use groups \$150.00

- (e) Temporary Certificate of Occupancy
 - 1) All use groups \$ 30.00

(4) Building Subcode fee schedule:

New construction

- 1) Use group R-5 - basic volume multiplied by 0.030:
cubic feet x 0.030
- 2) All other use groups - basic volume multiplied by 0.035:
cubic feet x 0.035

Footing & foundation partial release all use groups: cubic feet x 0.035

Open area buildings as per the Uniform Construction Code 5:23-4.18 (c) 1 vi:
cubic volume x 0.024

Alterations, repairs, renovations, reconstruction, or work that cubic volume cannot be calculated the fee will be based on cost of the work.

- 1) Use group R-5 \$30.00 x \$1,000.00
- 2) All other use groups \$35.00 x \$1,000.00

Antenna, dish, etc.

- 1) Use group R-5 \$ 75.00
- 2) All other use groups \$ 250.00

Asbestos removal, administrative fee

\$ 120.00

- 1) For educational and public buildings subject to the provisions of subchapter 8 plus Certificate of Occupancy \$ 24.00

Demolition

- 1) Residential structures
 - (a) Use group R-5 \$ 500.00
 - (b) Garages, decks, pools, utility sheds \$ 100.00
- 2) All commercial structures & other groups \$1,500.00

Fences

- 1) Residential R-5 \$75.00
- 2) All other use groups \$35.00 per \$1,000.00
Over 6' or pool barriers

Pool

- 1) Private, above ground \$ 75.00
- 2) Private, in-ground \$ 150.00
- 3) Public \$ 250.00

Roofing and siding

- 1) Use group R-5 \$30.00 per \$1,000.00
- 2) All other use groups \$35.00 per \$1,000.00
Contract required

Shed

- 1) Use group R-5 \$ 75.00
- 2) All other use groups \$ 150.00

Signs

- 1) All use groups \$ 3.50 per square foot or minimum fee of \$75

Tent, temporary structure

- 1) Use group R-5 \$ 75.00
- 2) All other use groups \$150.00

Temporary Trailer

- 1) Use group R-5 \$ 75.00

| | | |
|----------------------------------|----------------------|-----------|
| 2) | All other use groups | \$250.00 |
| Fireplace, woodstove, fire pits. | | |
| 1) | Use group R-5 | \$100.00 |
| 2) | All other use groups | \$200.00 |
| Change of contractor | | |
| 1) | Use group R-5 | \$ 75.00 |
| 2) | All other use groups | \$ 125.00 |
| Minimum fee | | |
| 1) | Use group R-5 | \$ 75.00 |
| 2) | All other use groups | \$ 125.00 |

Items not listed above fee shall be based on cost of alterations/installation at \$30.00 per \$1,000.00 with a minimum fee of \$75.00 for R-5 and \$35.00 per \$1,000.00 with a minimum fee of \$125.00 for all other Use Groups, including but not limited to: A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, H-5, I-1, I-2, I-3, I-4, M, R-1, R-2, R-3, R-4, S-1, S-2, and U. Special inspection request on off-duty hours \$250.00.

- (5) **Elevator devices** (N.J.A.C. 5:23-12.4). New elevator and elevator test shall be performed by a State Subcode Department of Community Affairs (D.C.A.) Inspector by approved resolution and in accordance with N.J.A.C. 5:23.12.

(6) Electrical Subcode fee schedule:

| | <u>Use Group R-5</u> | <u>All Other Use Groups</u> |
|---------------------------------------------------------------------------------|----------------------|-----------------------------|
| <u>Devices</u> | | |
| 1 - 10 | \$ 50.00 | \$ 100.00 |
| 11 - 50 | \$ 100.00 | \$ 150.00 |
| Add \$25.00 per each group of 25 devices, or fraction thereof, over 51 count | | |
| <u>Electrical Services</u> | | |
| Up to 100 AMPS | \$ 100.00 | \$ 125.00 |
| 101-200 AMPS | \$ 125.00 | \$ 150.00 |
| 201-300 AMPS | \$ 150.00 | \$ 200.00 |
| 301-400 AMPS | \$ 200.00 | \$ 300.00 |
| 401-800 AMPS | \$ 300.00 | \$ 400.00 |
| Over 800 AMPS – add \$100.00 per each additional 100 AMPS, or fraction thereof. | | |
| Reconnect Service | \$ 75.00 | \$ 100.00 |
| <u>Subpanels, Disconnects and Control Panels</u> | | |
| Up to 100 AMPS | \$ 50.00 | \$ 100.00 |
| 101-200 AMPS | \$ 75.00 | \$ 125.00 |
| Over 200 AMPS – add \$25.00 per each 100 AMPS, or fraction thereof. | | |
| Meter Change Only | \$ 75.00 | \$ 125.00 |
| <u>Feeders</u> | | |
| Relocate, replace or add new | \$ 50.00 | \$ 75.00 |
| <u>Pools</u> | | |
| Above ground | \$ 75.00 | \$ 125.00 |
| In-ground | \$ 150.00 | \$ 250.00 |
| Over 1200 sq. feet | \$ 250.00 | \$ 500.00 |
| Bonding | \$ 75.00 | \$ 125.00 |
| Annual Pool Inspection | | |
| One Pool | | \$ 200.00 |
| Additional Pool | | \$ 100.00 |
| Spa-hot tub | \$ 100.00 | \$ 150.00 |
| Fish Pond | \$ 100.00 | \$ 150.00 |
| Hydro Tub | \$ 75.00 | \$ 150.00 |

Transformers

| | | |
|----------------|-----------|-----------|
| Up to 10 KVA | \$ 75.00 | \$ 100.00 |
| 11 – 45 KVA | \$ 100.00 | \$ 125.00 |
| 46 – 112.5 KVA | | \$ 200.00 |
| 113 – 500 KVA | | \$ 500.00 |

Add \$50.00 for each 100 KVA or fraction thereof over 500 KVA.

Motors

| | | |
|----------------|-----------|--|
| Less than 1 HP | \$ 10.00 | |
| 1 – 5 HP | \$ 40.00 | |
| 6 – 25 HP | \$ 75.00 | |
| 26 – 50 HP | \$ 100.00 | |
| 51 – 100 HP | \$ 150.00 | |

Add \$50.00 for each 50 HP or fraction thereof over 100 HP

Automatic Transfer Switches

| | | |
|----------------|-----------|-----------|
| Up to 100 AMPS | \$ 50.00 | \$ 100.00 |
| 101-200 AMPS | \$ 75.00 | \$ 125.00 |
| 201-400 AMPS | \$ 100.00 | \$ 150.00 |

401 AMPS up add \$50.00 for each 100 AMPS or part

Generators

| | | |
|--------------|-----------|-----------|
| Up to 10 KW | \$ 50.00 | \$ 100.00 |
| 11 – 25 KW | \$ 100.00 | \$ 150.00 |
| 26 – 50 KW | \$ 150.00 | \$ 250.00 |
| 51 – 100 KW | \$ 200.00 | \$ 300.00 |
| 101 – 300 KW | | \$ 500.00 |

Add \$100.00 for each 100 KW or fraction thereof over 300 KW

| | | |
|----------------------------------|----------|-----------|
| <u>Light Poles</u> (each) | \$ 50.00 | \$ 125.00 |
|----------------------------------|----------|-----------|

Equipment:

| | | |
|----------------------------------------|----------|-----------|
| A/C & Air Handler | \$ 75.00 | \$ 125.00 |
| Boilers/Furnaces | \$ 75.00 | \$ 125.00 |
| Radon Fan | \$ 75.00 | \$ 125.00 |
| HVAC CU | \$ 75.00 | \$ 125.00 |
| Kitchen Appliances (Fixed in place) | \$ 75.00 | \$ 125.00 |
| Electric Water Heater | \$ 75.00 | \$ 125.00 |
| Battery Chargers | \$ 75.00 | \$ 125.00 |
| Signs (each) | - | \$ 125.00 |

Solar Systems

| | | |
|------------------|----------|-----------|
| 1 – 50 KW | \$ 75.00 | \$ 125.00 |
| 51 – 100 KW | - | \$ 250.00 |
| Over 101 KW | - | \$ 500.00 |
| Utility Grid Tie | \$ 75.00 | \$ 125.00 |

(All related equipment to be itemized for fees)

Alarm Systems (Burglar, Fire, CCTV, Access, etc).

Note: R-5 Alarm Systems Exempt 3/5/18

| | | |
|----------------------------------------------------------------------|----------|-----------|
| 1 – 15 Devices | \$ 50.00 | \$ 75.00 |
| Add \$5.00 for each additional 5 devices or fraction thereof over 15 | | |
| Alarms Panels | \$ 50.00 | \$ 125.00 |

Irrigation Systems

Note: R-5 Irrigation Systems Exempt 3/5/18 \$ 125.00

| | | |
|----------------------|----------|-----------|
| Minimum Fee | \$ 75.00 | \$ 125.00 |
| Change of Contractor | \$ 75.00 | \$ 125.00 |

Voltages in excess of 600 volts AC fees shall be \$ 75.00 per \$1,000.00 of estimated job costs. (With a minimum fee of \$ 500.00).

Plan Review Fee shall be twenty percent (20%) of electrical subcode fees, and non-refundable. (Fee is subject to percentage of estimated costs, or itemized listing fees).

Devices not listed above fee shall be based on cost of alterations/installation at \$30.00 per \$1,000.00 with a minimum fee of \$75.00 for R-5 and \$35.00 per \$1,000.00 with a minimum fee of \$125.00 for all other Use Groups, including but not limited to: A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, H-5, I-1, I-2, I-3, I-4, M, R-1, R-2, R-3, R-4, S-1, S-2, and U. Special inspection request on off-duty hours \$250.00.

(7) Plumbing Subcode fee schedule:

| <u>Type</u> | <u>Use Group R-5</u> | <u>All Other Use Groups</u> |
|----------------------------------------------|----------------------|-----------------------------|
| Bath Tub | \$ 20.00 | \$ 30.00 |
| Condensate line | \$ 20.00 | \$ 30.00 |
| Dishwasher | \$ 20.00 | \$ 30.00 |
| Drinking fountain | \$ 20.00 | \$ 30.00 |
| Fixtures | \$ 20.00 | \$ 30.00 |
| Floor drain | \$ 20.00 | \$ 30.00 |
| Garbage disposal | \$ 20.00 | \$ 30.00 |
| Hose bib/hydrant | \$ 20.00 | \$ 30.00 |
| Humidifier | \$ 20.00 | \$ 30.00 |
| Ice Maker | \$ 20.00 | \$ 30.00 |
| Lavatory | \$ 20.00 | \$ 30.00 |
| Medical gas points | \$ 20.00 | \$ 30.00 |
| Removal or capping of fixture | \$ 20.00 | \$ 30.00 |
| Roof drain | \$ 20.00 | \$ 30.00 |
| Shower | \$ 20.00 | \$ 30.00 |
| Sink | \$ 20.00 | \$ 30.00 |
| Stack | \$ 20.00 | \$ 30.00 |
| Trap primer | \$ 20.00 | \$ 30.00 |
| Urinal or bidet | \$ 20.00 | \$ 30.00 |
| Washing machine | \$ 20.00 | \$ 30.00 |
| Water closet | \$ 20.00 | \$ 30.00 |
| Similar device or fixture | \$ 20.00 | \$ 30.00 |
| Air conditioning system | \$ 75.00 | \$ 125.00 |
| Backflow preventer | \$ 75.00 | \$ 125.00 |
| Backflow preventer yearly test/certification | | \$ 125.00 |
| Backwater valve | \$ 75.00 | \$ 125.00 |
| Cooling tower | \$ 75.00 | \$ 125.00 |
| Fuel oil piping | \$ 75.00 | \$ 125.00 |
| Fuel piping | \$ 75.00 | \$ 125.00 |
| Furnace | \$ 75.00 | \$ 125.00 |
| Gas fire appliance/equipment | \$ 75.00 | \$ 125.00 |
| Gas piping | \$ 75.00 | \$ 125.00 |
| Generator | \$ 75.00 | \$ 125.00 |
| Grease Trap | \$ 75.00 | \$ 125.00 |
| Hot water boiler | \$ 75.00 | \$ 125.00 |
| Interceptor/seperator | \$ 75.00 | \$ 125.00 |
| Irrigation system | \$ 75.00 | \$ 125.00 |
| Lawn sprinkler | \$ 75.00 | \$ 125.00 |
| Oil separator | \$ 75.00 | \$ 125.00 |
| Pool heater | \$ 75.00 | \$ 125.00 |
| Pressure test | \$ 75.00 | \$ 125.00 |
| Refrigeration unit | \$ 75.00 | \$ 125.00 |

| | | |
|------------------------------|----------|-----------|
| Removal of equipment | \$ 75.00 | \$ 125.00 |
| Roof top units | \$ 75.00 | \$ 125.00 |
| Sewer backflow valve | \$ 75.00 | \$ 125.00 |
| Sewer cap | \$ 75.00 | \$ 125.00 |
| Sewer connection | \$ 75.00 | \$ 125.00 |
| Sewer ejector | \$ 75.00 | \$ 125.00 |
| Sewer pump | \$ 75.00 | \$ 125.00 |
| Steam boiler | \$ 75.00 | \$ 125.00 |
| Sump pump | \$ 75.00 | \$ 125.00 |
| Warm air heating unit | \$ 75.00 | \$ 125.00 |
| Water connection | \$ 75.00 | \$ 125.00 |
| Water cooled air conditioner | \$ 75.00 | \$ 125.00 |
| Water heater | \$ 75.00 | \$ 125.00 |
| Similar equipment or devices | \$ 75.00 | \$ 125.00 |
| Minimum Fee | \$ 75.00 | \$ 125.00 |
| Change of Contractor | \$ 75.00 | \$ 125.00 |

Items not listed above fee shall be based on cost of alterations/installation at \$30.00 per \$1,000.00 with a minimum fee of \$75.00 for R-5 and \$35.00 per \$1,000.00 with a minimum fee of \$125.00 for all other Use Groups, including but not limited to: A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, H-5, I-1, I-2, I-3, I-4, M, R-1, R-2, R-3, R-4, S-1, S-2, and U. Special inspection request on off-duty hours \$250.00.

(8) Mechanical Fees:
Existing R-3 & R-5 replacement

| | |
|--------------------------------------|-----------|
| A/C unit condenser | \$ 75.00 |
| Air handler | \$ 75.00 |
| A/C with air handler | \$ 125.00 |
| Appliance – conversion of oil to gas | \$ 125.00 |
| Backflow Preventer | \$ 75.00 |
| Boiler w/gas piping | \$ 125.00 |
| Boiler – steam | \$ 75.00 |
| Boiler – hot water | \$ 75.00 |
| Chimney liner | \$ 75.00 |
| Condensate line | \$ 20.00 |
| Ductwork | \$ 75.00 |
| Fireplace | \$ 75.00 |
| Fireplace w/gas | \$ 125.00 |
| Fireplace insert | \$ 75.00 |
| Fuel oil piping | \$ 75.00 |
| Furnace | \$ 75.00 |
| Furnace w/ductwork | \$ 150.00 |
| Gas Piping | \$ 75.00 |
| Generator | \$ 125.00 |
| Grease Trap | \$ 75.00 |
| Irrigation | \$ 75.00 |
| Kitchen hood systems | \$ 125.00 |
| Kitchen – gas appliance | \$ 75.00 |
| LP – gas tank | \$ 75.00 |
| Make up air ventilation system | \$ 75.00 |
| Oil to gas conversion | \$ 75.00 |
| Oil separator | \$ 75.00 |
| Pool heater | \$ 75.00 |
| Pressure test | \$ 75.00 |
| Refrigeration unit | \$ 75.00 |
| Sewer ejector | \$ 75.00 |
| Split system | \$ 125.00 |
| Steam Generator | \$ 75.00 |
| Sump pump | \$ 75.00 |
| Tankless water heater | \$ 75.00 |
| Water Heater | \$ 75.00 |
| Similar equipment | \$ 75.00 |
| Change of contractor | \$ 75.00 |
| Minimum fee | \$ 75.00 |

(9) Fire Subcode fee schedule:

Gas or Oil Fired Appliances

| <u>Type</u> | <u>Use Group R-5</u> | <u>All Other Use Groups</u> |
|-----------------------|----------------------|-----------------------------|
| Appliance venting | \$ 75.00 | \$ 125.00 |
| Boiler | \$ 75.00 | \$ 125.00 |
| Chimney/Chimney liner | \$ 75.00 | \$ 125.00 |
| Fireplace/Wood Stove | \$ 75.00 | \$ 125.00 |
| Gas fireplace insert | \$ 75.00 | \$ 125.00 |
| Furnace | \$ 75.00 | \$ 125.00 |
| Generator | \$ 75.00 | \$ 125.00 |
| Tankless water heater | \$ 75.00 | \$ 125.00 |
| Water heater | \$ 75.00 | \$ 125.00 |
| Solar | \$ 75.00 | \$ 125.00 |

Sprinkler

All Use Groups

| | |
|---------------------------------------------|-----------|
| 1 – 20 heads | \$ 150.00 |
| 21 – 100 heads | \$ 200.00 |
| 101 – 400 heads | \$ 400.00 |
| 400 – 600 heads | \$ 600.00 |
| Each additional head over 600 add \$5.00 | |
| Sprinkler Riser | \$ 100.00 |
| Spray Booth | \$ 250.00 |
| Standpipe Riser | \$ 225.00 |
| Fire Pump | \$ 300.00 |
| Hydraulically Designed System Calculation | \$ 75.00 |
| Water Storage Tank | |
| For Fire Protection System | \$ 400.00 |
| Fire Flow Test | \$ 125.00 |
| Site fire protection | |
| Underground and Mains | \$ 200.00 |
| Hydrants | \$ 125.00 |
| Fire Department Connection | \$ 125.00 |
| Main Sprinkler Alarm Valve Replacement | \$ 75.00 |
| Post-Indicator Control Valve (PIV Valve) | \$ 75.00 |
| Range Hood Extinguishing System | |
| Wet Chemical | \$ 125.00 |
| Dry Chemical | \$ 125.00 |
| CO2 Suppression | \$ 125.00 |
| Hood Exhaust System | |
| Type 1 | \$ 125.00 |
| Type 2 | \$ 125.00 |

| | |
|--------------------------------------------------------------------------|-----------|
| Exhaust Systems (gas, vapor & smoke) | \$ 125.00 |
| Foam Fire Suppression System | \$ 150.00 |
| Pre-Engineered Fire Suppression System | \$ 125.00 |
| Automatic Fire Alarm System | \$ 150.00 |
| Central Station Alarm | \$ 75.00 |
| Manuel Fire Alarm System | \$ 75.00 |
| Fire Alarm Device – (horn, strobes, pull station & signaling devices) | |
| 1 – 5 | \$ 75.00 |
| 6 – 20 | \$ 100.00 |
| Over 20, lots of 20, or part of | \$ 150.00 |
| Duct Smoke Detector | |
| 1 – 5 | \$ 75.00 |
| 6 – 20 | \$ 100.00 |
| Over 20, lots of 20, or part of | \$ 150.00 |

Use Group R-5

All Other Use Groups

| | | |
|---------------------------------|-----------|-----------|
| Smoke Detectors | | |
| 1 – 5 | \$ 50.00 | \$ 125.00 |
| 6 – 20 | \$ 75.00 | \$ 150.00 |
| Over 20, lots of 20, or part of | \$ 100.00 | \$ 200.00 |
| CO Detectors | | |
| 1 – 5 | \$ 50.00 | \$ 125.00 |
| 6 – 20 | \$ 75.00 | \$ 150.00 |
| Over 20, lots of 20, or part of | \$ 100.00 | \$ 200.00 |

All Use Groups

| | |
|---------------------------------|-----------|
| Flame or Beam Smoke Detector | |
| 1 – 5 | \$ 75.00 |
| 6 – 20 | \$ 100.00 |
| Over 20, lots of 20, or part of | \$ 150.00 |
| Heat Detector | |
| 1 – 5 | \$ 75.00 |
| 6 – 20 | \$ 100.00 |
| Over 20, lots of 20, or part of | \$ 150.00 |
| Smoke/Fire Damper | \$ 75.00 |
| Security Locks to Fire System | \$ 75.00 |
| Smoke Control/Removal System | \$ 400.00 |

| | | |
|-------------------------------------------------------------------|------------|-----------|
| Elevator Recall | \$ 150.00 | |
| Plan Review of Emergency Lights Exit Signs (each 5 or part of) | \$ 75.00 | |
| Tank Installation, Removal, Abandon or Replace | | |
| 0 – 500 | \$ 100.00 | |
| 501 – 1,000 | \$ 200.00 | |
| 1,001 – 2,000 | \$ 300.00 | |
| 2,001 – 5,000 | \$ 400.00 | |
| 5,001 – 10,000 | \$ 500.00 | |
| 10,001 – 20,000 | \$ 600.00 | |
| 20,001 – 50,000 | \$ 700.00 | |
| 50,001 and up | \$1,000.00 | |
| Fuel Dispenser | \$ 150.00 | |
| Vapor Recovery System | \$ 150.00 | |
| Shear Valves/Connection | \$ 150.00 | |
| Fuel Piping and Valve | \$ 150.00 | |
| Fire Protection Backflow Preventer | \$ 150.00 | |
| Incinerator and Crematorium | \$ 400.00 | |
| Witnessing of Test | \$ 300.00 | |
| Minimum Fee | \$ 75.00 | \$ 125.00 |
| Change of Contractor | \$ 75.00 | \$ 125.00 |

Systems and devices not listed above fee shall be based on cost of alterations/installation at \$30.00 per \$1,000.00 with a minimum fee of \$75.00 for R-5 and \$35.00 per \$1,000.00 with a minimum fee of \$125.00 for all other Use Groups, including but not limited to: A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H-1, H-2, H-3, H-4, H-5, I-1, I-2, I-3, I-4, M, R-1, R-2, R-3, R-4, S-1, S-2, and U. Special inspection request on off-duty hours \$250.00.

BOROUGH OF METUCHEN
CONSTRUCTION CODE
500 Main Street
Metuchen, NJ 08840

INSPECTION REQUEST FORM

Project address: _____

Permit number: _____

Contact person name: _____ **Phone Number:** _____

Contact person email: _____

Inspection requested to be held on this date: _____

Comments: _____

Requested Inspection Type (circle requested subcode and inspection type):

Subcode:

Building Electrical Fire Plumbing Mechanical

Type of inspection:

Rough Footing Foundation Frame Above Ceiling Slab Backfill
Insulation Pressure Test Final Other: _____

If multiple inspections are being requested, please list them below:

Subcode:

Type of inspection:

| | |
|--|--|
| | |
| | |
| | |
| | |

All inspection requests must be in writing 5:23-2.18(c) at least 24 hours prior to the requested inspection date. Inspections will be scheduled at least (3) business days from the time the inspection was requested. If you have any questions, please call 732-632-8554, 732-632-8515 or 732-632-8120.

Inspection scheduled _____ **Time** _____

To submit request form:

- **Deliver in person: 500 Main Street (8:00 am – 3:30 pm)**
- **Send via email: shollis@metuchen.com, jcovey@metuchen.com, or mnelson@metuchen.com. Form must be complete and emailed as an attachment)**