



BOROUGH OF METUCHEN

CLERK'S OFFICE

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DO NOT WRITE IN THIS SPACE

DATE RECEIVED _____
APPROVED _____
NOT APPROVED _____

LICENSE # _____
FEE PAID \$ _____
CHECK # _____

**APPLICATION FOR FOOD ESTABLISHMENT LICENSE
(SEE PAGE 2 FOR LICENSE FEES)**

NAME & ADDRESS OF ESTABLISHMENT: _____

ESTABLISHMENT PHONE: _____ EMAIL: _____

IF SEATING IS PROVIDED, TOTAL SEATING CAPACITY: _____

SQUARE FOOTAGE OF ESTABLISHMENT: _____

OWNER OF THE ESTABLISHMENT: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____ EMAIL: _____

NAME & ADDRESS OF PROPERTY OWNER (IF DIFFERENT FROM ESTABLISHMENT OWNER)

TRUCKS: I HEREBY MAKE APPLICATION FOR ITENERANT FOOD ESTABLISHMENT
LICENSE FOR (#) _____ TRUCKS IN METUCHEN, NEW JERSEY

TYPE OF FOOD SOLD: _____

VENDING MACHINES: I HEREBY MAKE APPLICATION FOOD, BEVERAGE AND/OR ICE

MACHINE LICENSE FOR (#) _____ MACHINES LOCATED AT: _____

IF MILK, MILK PRODUCTS OR FLUID MILK IS SOLD, LIST SOURCE OF SUPPLY. (THE
BOARD OF HEALTH MUST BE NOTIFIED OF ANY NEW SOURCE OF SUPPLY):

NAME OF SOURCE

ADDRESS OF SOURCE

APPLICATION IS MADE FOR PERIOD OF FEBRUARY 1, 2025 TO JANUARY 31, 2026

SIGNATURE OF OWNER/MANAGER

FOOD ESTABLISHMENT LICENSE FEES

DESCRIPTION OF ACTIVITY	FEE	EXPIRATION DATE
Pharmacies permitted to carry prepackaged foods	\$ 50	January 31
Food Establishments		
1 to 2,500 square feet	\$ 60	January 31
2,501 to 5,000 square feet	\$115	January 31
5,001 to 10,000 square feet	\$225	January 31
10,000 square feet and over	\$375	January 31
Restaurants		
Counter service only	\$ 60	January 31
1 to 25 seating capacity	\$ 85	January 31
26 to 50 seating capacity	\$115	January 31
51 to 75 seating capacity	\$190	January 31
76 and over seating capacity	\$285	January 31
Vending Machines		
Food and beverage	\$ 20	January 31
Ice	\$ 20	January 31
Itinerant (traveling) food vehicles, each vehicle	\$ 70	January 31
Temporary event food license for an Annual License holder referenced above – per diem	\$ 10	
Temporary event food license per diem	\$ 25	

Re-inspection and Plan Review [Added 5-16-2011 by Ord. No. 2011-6]

(1) Fees.

(a) Retail food establishment re-inspection: \$50

(b) Retail food establishment initial plan review: \$75

(2) Fees are payable to the Middlesex County Public Health Department within 10 business days of the re-inspection or plan review.

(3) Failure to pay the fee within 10 working days will result in a court summons with fines as follows:

(a) First penalty: \$100

(b) Second penalty: \$200

(c) Third and subsequent penalties: \$400