PLEASE NOTE – NO BLOCK PARTIES WILL BE APPROVED FOR OCTOBER 3 OR 4, 2026

BOROUGH OF METUCHEN OFFICE OF THE BOROUGH CLERK
732-632-8508 dzupan@metuchen.com 500 Main St., Metuchen, NJ 08840

BLOCK PARTY/STREET CLOSURE PERMIT APPLICATION

Please submit this application at least forty five (45) days prior to the proposed event.

All submissions must include:

- □ Completed and signed application, including a sketch of the streets affected and where barriers will be placed, and signed acknowledgement of at least seventy five percent (75%) of properties affected by the street closing.
- □ Copy of letter to be delivered to all affected properties, notifying them of the proposed Block Party.
- □ $25 Non-refundable application fee (cash or check made payable to the Borough of Metuchen).

Please note:

- All items and/or equipment placed in the street must be temporary and easily removed to permit emergency vehicle access. Rides, bounce houses, and other amusements are not permitted on the street or any other piece of Borough property during a block party.
- Block Party/Street Closure Permits are limited to two (2) per calendar year per block or portion of a street.
- Street closures for block parties are limited to eight (8) continuous hours. All block parties must end no later than 10 p.m.

RETURN COMPLETED APPLICATION TO:

Borough Clerk
Borough of Metuchen
500 Main Street
Metuchen, NJ 08840

BOROUGH OF METUCHEN BLOCK PARTY/STREET CLOSURE PERMIT APPLICATION

NAME:	
ADDRESS:	
PHONE:	**EMAIL:**
BLOCK PARTY DATE:	**TIME:**
RAIN DATE (IF ANY):	**TIME:**
BRIEFLY EXPLAIN THE EXTENT AND NATURE OF EVENT, INCLUDING THE ESTIMATED NUMBER OF PARTICIPANTS:	
STREET/CONNECTING STREETS TO BE CLOSED (LIST HERE, SKETCH ON NEXT PAGE):	

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BY SIGNING BELOW THE APPLICANT:

- AGREES TO ABIDE BY ALL BOROUGH LAWS AND REGULATIONS REGARDING BLOCK PARTIES AS DEFINED IN ORDINANCE 2023-19.
- AGREES DELIVER THE ATTACHED LETTER INFORMING NEIGHBORS OF THE DATE AND TIME OF THE PROPOSED EVENT TO ALL PROPERTIES AFFECTED BY THE STREET CLOSURE AT LEAST TWO WEEKS BEFORE THE BLOCK PARTY.
- AGREES TO ENSURE THAT NO RIDES, BOUNCE HOUSES, OR OTHER AMUSEMENTS WILL BE PLACED ON THE STREET OR ANY OTHER PIECE OF BOROUGH PROPERTY DURING THE BLOCK PARTY.
- AGREES TO ENSURE THAT ALL GARBAGE ASSOCAITED WITH THE EVENT IS PROPERLY REMOVED AND DISPOSED AT THE END OF THE BLOCK PARTY.
- AFFIRMS AND CERTIFIES THAT ALL INFORMATION AND ANSWERS TO QUESTIONS ON THIS APPLICATION ARE COMPLETE AND ACCURATE.

_____ _____

SIGNATURE PRINTED NAME

_____

DATE

BOROUGH OF METUCHEN BLOCK PARTY/STREET CLOSURE PERMIT APPLICATION

SIGNATURES OF RESIDENTS AFFECTED BY STREET CLOSING (MUST HAVE AT LEAST 75% OF PROPERTIES AFFECTED)

SIGNATURE	ADDRESS

BOROUGH OF METUCHEN BLOCK PARTY/STREET CLOSURE PERMIT APPLICATION

SKETCH OF STREETS AFFECTED
(PLEASE INDICATE WHERE BARRIERS SHOULD BE PLACED)