



Borough of Metuchen Playing Field Use Application



Borough of Metuchen - Recreation Department
15 Center Street Metuchen, NJ 08840

Organization/Requester: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Facility: _____

Date(s): _____

Start Time: _____ End Time: _____

Purpose: _____

Number of attendees, including spectators/officials: _____

Is this a Metuchen Borough/BOE-sponsored event? Yes No

Is the organization non-profit/tax-exempt (proof required)? Yes No

Is the activity a fund-raising event? Yes No

Do participants pay a fee? Yes No If yes, How much? _____

Will concessions be sold? Yes No If yes, What type of items? _____

Application Instructions

- Permits are only issued for Borough of Metuchen playing fields.
- Application and Hold Harmless Agreement must be completed and signed prior to submission for review. Incomplete and/or unsigned applications will not be reviewed.
- False, omitted, or incorrect information will be cause for application denial.
- Upon approval of application by Recreation Commission, you will be informed of fees and manner to make payment. Payment must be made prior to date of event(s).
- Permit must be with responsible party on location during time of permit.
- Certificate of Insurance must be presented prior to issuance of permit. Additional Insured/Certificate Holder shall be "Borough of Metuchen, 500 Main Street, Metuchen NJ 08840".
- Permit may be revoked at any time at discretion of Recreation Commission.
- Applications must be made at least 10 business days prior to start of permit for review.
- Complete Rules and Regulations concerning the use of a Borough facility may be found at: <https://ecode360.com/13501444>

Smoking, alcohol, and illegal drugs are expressly forbidden on Borough property.

Application, Hold Harmless Agreement, and Certificate of Insurance (if required) shall be sent to Recreation Department at 15 Center Street, Metuchen or rperrine@metuchen.com.

Recreation Department: Approved Fee Assessed: _____

Denied Reason for Denial: _____

Borough of Metuchen Hold Harmless Agreement

Borough of Metuchen - Recreation Department
15 Center Street Metuchen, NJ 08840

To the fullest extent permitted by law, _____
(Name of Contractor/Vendor/Facility User)

Contractor/Vendor/Facility User hereby WAIVES AND RELEASES any and all claims it may have now or that may come into existence against the Borough of Metuchen, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Metuchen, which arises out of the Contractor/Vendor/Facility User's use of the Borough's property or facilities. This Waiver and Release specifically includes the waiver and release of all claims for any personal injury or illness, including bodily injury or death and/or property damage, including loss of use thereof. Further, the undersigned Contractor, Vendor, or Facility User UNDERSTANDS AND AGREES that this Release includes any claims based on the actions, omissions, or negligence of the Borough of Metuchen, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Metuchen.

To the fullest extent permitted by law, the undersigned Contractor/Vendor/Facility User agrees to defend, pay on behalf of, indemnify, and hold harmless the Borough of Metuchen, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Borough of Metuchen, against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Borough of Metuchen, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Borough of Metuchen, by reason of personal injury or illness, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected to alleged negligence on the part of the Contractor/Vendor/Facility user.

Contractor/Vendor/Facility User agrees to furnish a Certificate of Insurance as to workers compensations coverage (except for an individual) and Certificate of Insurance specifically naming the Borough of Metuchen as an additional insured, providing a general liability, bodily injury and property damage coverage with minimum limits of liability not less than:

- \$300,000 for an individual
- \$1,000,000 for non-profit organization
- \$1,000,000 for a profit-making organizations or corporation

Contractor/Vendor/Facility User: _____

Signature: _____ Date: _____

