

**BOROUGH OF METUCHEN COUNCIL MINUTES**  
**September 12, 2022**  
**7:30 PM**

The Regular Meeting of the Borough Council was held in the Council Chambers of Borough Hall on Monday, September 12, 2022.

The Meeting was called to order at 7:30 p.m. by Mayor Busch.

Adequate Notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and Star Ledger on January 7, 2022, posted in Borough Hall, and on file in the Clerk's Office. All requirements of the Open Public Meetings Act have been satisfied.

Mayor Busch asked all to rise for the flag salute.

**Roll Call**

Mayor Busch asked for a roll call.

Present were Councilmembers Branch, Hirsch, Kandel, Koskoski, Rasmussen, Council President Delia, and Mayor Busch. Also present was Melissa Perilstein, Borough Administrator and Attorney Anne Marie Rizzuto. Denis Murphy, Borough Attorney, and Deborah Zupan, Borough Clerk, were absent.

**Agenda Session**

Council President Delia made a motion to open the Agenda Session, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

With no actions taken, Council President Delia made a motion to close the Agenda Session, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

**Public Comment**

Mayor Busch opened Public Comment to any members of the public wishing to speak.

Esther Barcun, 114 Dunham Avenue, Edison, spoke regarding her opposition to the construction of a power plant in the Keasbey section of Woodbridge. She requested that Metuchen pass a resolution opposing the plant.

Jeanne Boyle, 185 Newman Street, spoke regarding her opposition to the construction of a power plant in the Keasbey section of Woodbridge. She requested that Metuchen pass a resolution opposing the plant.

Steve Kitsko, 131 Hazelwood Avenue, remarked on the importance of the landscape ordinance that is up for adoption, and expressed his support of the Mayor and Council's not passing a resolution regarding the construction of a power plant in the Keasbey section of Woodbridge. Mr. Kitsko also enquired about the status of the Forum Theater.

Mayor Busch spoke to clarify the Borough's position regarding passing a resolution in the construction of a power plant in the Keasbey section of Woodbridge. Namely, that while the Borough respects the position of those opposing the plant, acting at the municipal level is not the proper channel for this action.

Councilmember Koskoski followed up these remarks with the findings of her own research into the proposed power plant, including the fact that this project has not even gone through the process for DEP approval yet. Councilmember Koskoski commented that this proposed project is not imminent, and that the Borough should focus on environmental actions that it has control over. Councilmember Rasmussen also spoke to highlight actions the Borough is taking, including the recent anti-idling resolution.

Mayor Busch addressed Mr. Kitsko's comments regarding the Forum Theater and remarked that the Borough continues to work on developing an Arts District.

Audra Sbarra, 197B Amboy Avenue, agreed with Councilmember Rasmussen regarding the effects of idling and shared statistics regarding this matter. Ms. Sbarra commented on the matter of environmental justice and the implications of a power plant being built in a disadvantaged community.

Esther Barcun, 114 Dunham Avenue, Edison, made further comments regarding the DEP's approval of the power plant based on facts Councilwoman Koskoski had presented.

Seeing no one else wishing to speak, Mayor Busch closed the Public Comment.

### **Borough Council Meeting Minutes**

Council President Delia made a motion to approve Borough Council Meeting Minutes of August 22, 2022, second by Councilmember Rasmussen. Councilmembers Branch and Hirsch abstained from voting. With all others in favor, motion carried, 4-0.

### **Communications Consent Agenda – Items A - H**

Council President Delia made a motion to approve Communication Consent Agenda, Items A - H, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

- A. Receive and Accept Shade Tree Commission Meeting Minutes of August 2, 2022
- B. Receive and Accept Traffic & Transportation Committee Meeting Minutes of February 9, March 9, and April 13, 2022
- C. Receive and Accept Resignation of Terry Irving from the Pool Commission
- D. Receive and Accept Application for MDA Haunted Halloween Event, October 29, 2022
- E. Receive and Approve Block Party/Street Closing for Columbia Avenue, October 8, 2022
- F. Receive and Approve Block Party/Street Closing for Hanson Street, October 8, 2022
- G. Receive and Approve Block Party/Street Closing for Home Street, October 8, 2022
- H. Receive and Approve Block Party/Street Closing for Summit Avenue, October 1, 2022

### **Ordinances – Public Hearing**

Ordinance 2022-15

ORDINANCE AMENDING ARTICLE 42 OF  
CHAPTER 110, SPECIFICALLY, § 110-168 OF  
THE CODE OF THE BOROUGH OF  
METUCHEN, ENTITLED "SURFACE WATER  
RUN-OFF" ESTABLISHING MINIMUM  
STORMWATER MANAGEMENT  
REQUIREMENTS

Council President Delia asked Ms. Perilstein, Borough Administrator, to present the affidavit of publication.

Ms. Perilstein presented the affidavit of publication stating that said Ordinance 2022-15 had been published one time in the Home News Tribune according to law on August 25, 2022.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2022-15 be read by title only.

Ms. Perilstein read Ordinance 2022-15 by title only.

Mayor Busch opened the public hearing on Ordinance 2022-15.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2022-15 on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-15 was adopted, 6-0.

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Ordinance 2022-16

ORDINANCE AMENDING SECTION 110-112.7  
(DESIGN AND LANDSCAPE PROVISIONS)  
AND SECTION 110-178 (SPECIFIC  
STANDARDS) IN CHAPTER 110 (LAND  
DEVELOPMENT) CONCERNING  
SPECIFICATION OF LANDSCAPE SPECIES

Council President Delia asked Ms. Perilstein, Borough Administrator, to present the affidavit of publication.

Ms. Perilstein presented the affidavit of publication stating that said Ordinance 2022-16 had been published one time in the Home News Tribune according to law on August 25, 2022.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2022-16 be read by title only.

Ms. Perilstein read Ordinance 2022-16 by title only.

Mayor Busch opened the public hearing on Ordinance 2022-16.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2022-16 on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-16 was adopted, 6-0.

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Ordinance 2022-17

AN ORDINANCE AMENDING ARTICLE 14A  
(RESERVED) IN CHAPTER 110 (LAND  
DEVELOPMENT) ADDING SUBMISSION  
REQUIREMENTS FOR ALL APPLICATIONS  
FOR DEVELOPMENT CONCERNING THE  
SUBMISSION OF A GREEN DEVELOPMENT  
CHECKLIST

Council President Delia asked Ms. Perilstein, Borough Administrator, to present the affidavit of publication.

Ms. Perilstein presented the affidavit of publication stating that said Ordinance 2022-17 had been published one time in the Home News Tribune according to law on August 25, 2022.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2022-17 be read by title only.

Ms. Perilstein read Ordinance 2022-17 by title only.

Attorney Anne Marie Rizzuto noted that the Planning Board recommended several non-substantive changes to the wording of the ordinance, specifically on page 6, item 17. The paragraph that originally read:

*Prohibition of indoor combustion devices. Will the project be all-electric, and not utilize indoor combustion devices such as stoves, cooktops, clothes dryers, water heaters, furnaces, spas, and fireplaces that are fueled by a fuel source?*

Now reads as:

*Indoor combustion devices. Will the project be all-electric, or not utilize indoor combustion devices such as stoves, cooktops, clothes dryers, water heaters, furnaces, spas, and fireplaces that are supplied by a fuel source?*

Mayor Busch opened the public hearing on Ordinance 2022-17.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2022-17 as amended on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-17 was adopted, 6-0.

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Ordinance 2022-18

ORDINANCE TO SET THE MINIMUM AND  
MAXIMUM WAGE RANGES FOR CERTAIN  
BOROUGH EMPLOYEES, AMENDING  
ORDINANCE 2022-02

Council President Delia asked Ms. Perilstein, Borough Administrator, to present the affidavit of publication.

Ms. Perilstein presented the affidavit of publication stating that said Ordinance 2022-18 had been published one time in the Home News Tribune according to law on August 25, 2022.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2022-18 be read by title only.

Ms. Perilstein read Ordinance 2022-18 by title only.

Mayor Busch opened the public hearing on Ordinance 2022-18.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2022-18 on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-18 was adopted, 6-0.

### **Ordinances – Introduction**

Ordinance 2022-19

AN ORDINANCE BY THE BOROUGH OF  
METUCHEN IN THE COUNTY OF  
MIDDLESEX, NEW JERSEY CONDITIONALLY  
PERMITTING CLASS 3 CANNABIS  
WHOLESALE BUSINESSES AND CLASS 5  
CANNABIS RETAIL BUSINESSES WITHIN  
CERTAIN ZONING DISTRICTS,  
ESTABLISHING LICENSING, AND TAXATION  
REQUIREMENTS THEREFORE AND  
CONTINUING TO PROHIBIT ALL OTHER  
CLASSES OF CANNABIS BUSINESSES  
WITHIN THE BOROUGH OF METUCHEN

Council President Delia made a motion that Ordinance 2022-19 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2022-19 be read by title only.

Ms. Perilstein read Ordinance 2022-19 by title only.

Council President Delia moved that Ordinance 2022-19 be passed on first reading, be published according to law, and a public hearing be set down for Tuesday, October 11, 2022, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-19 was passed on first reading, 6-0, and will be published according to law.

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Ordinance 2022-20

ORDINANCE AMENDING § 185-23 OF THE  
CODE OF THE BOROUGH OF METUCHEN  
ESTABLISHING A MULTIWAY STOP  
INTERSECTION (THREE WAY) AT BEACON  
HILL DRIVE AND WOODSIDE AVENUE

Council President Delia made a motion that Ordinance 2022-20 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2022-20 be read by title only.

Ms. Perilstein read Ordinance 2022-20 by title only.

Council President Delia moved that Ordinance 2022-20 be passed on first reading, be published according to law, and a public hearing be set down for Tuesday, September 27, 2022, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Kandel, Koskoski, Rasmussen, Delia  
Nays: None

Ordinance 2022-20 was passed on first reading, 6-0, and will be published according to law.

### **Report of Borough Administrator**

No report.

### **Reports of Councilmembers**

Council President Delia

- The Traffic and Transportation Committee's 'will meet this Wednesday.
- The Metuchen Downtown Alliance will be hosting the annual wrestling event 'Downtown Rumble' on the Plaza this Saturday, September 17 from 5 to 7 p.m.
- There was a celebration in honor of Martin Spritzer at the Library this past Saturday. Mr. Spritzer was a longtime Metuchen resident, and an advocate for equity and civil rights. His family donated a large collection of books related to these subjects in his honor, more information on this collection can be found on the Library's website.

Councilmember Rasmussen

- Condolences to the family of John R. Watt. John was a member of the Shade Tree Commission, and an active member of the Garden Club and the entire Metuchen community.
- The Shade Tree Commission will be at the Farmers Market on October 1 with information about various trees and the importance of planting them.
- The Environmental Commission will be meeting next week.
- The Senior Commission meets this Wednesday.

Councilmember Koskoski

- No report.

Councilmember Kandel

- No report.

Councilmember Hirsch

- No report.

Councilmember Branch

- The Human Relations Commission participated in the Martin Spritzer memorial and encourages everyone to visit the special exhibit in Mr. Spritzer's honor.
- The Arts Council hosted the Central Jersey Jazz Festival, which provided some great performances and had approximately 500 people in attendance. Thank you too Melissa Perilstein, DPW, and our Police for helping make this a successful event. The Arts Council is also working with the DPW on the installation of the ArtCycle outdoor gallery at the Greenway, opening October 22.
- Fall Recreation program registration is underway, visit the Borough website for information.
- The Senior Center is running a trip to Atlantic City on September 22, contact Wendi at the Senior Center for more information.

**Report of the Mayor**

Thanks to Councilmembers Branch and Delia for representing the Borough at several events recently. It's been another successful summer downtown. The Metuchen Downtown Alliance is going through some changes; Director Isaac Kremer has been offered a job in Princeton. We appreciate the work Isaac and the MDA have done for the Borough.

**New Business Consent Agenda – Resolutions 2022-200 to 2022-207**

Council President Delia moved to approve New Business Consent Agenda Resolutions 2022-200 to 2022-207, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

**RESOLUTION 2022-200**

**RESOLUTION AUTHORIZING BOND ANTICIPATION NOTES IN THE  
SUM OF \$2,324,400 AUTHORIZED BY ONE BOND ORDINANCE  
HERETOFORE ADOPTED TO FINANCE VARIOUS CAPITAL  
IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF METUCHEN,  
COUNTY OF MIDDLESEX, NEW JERSEY, AND PROVIDING FOR  
OTHER DETAILS OF SAID ISSUE**

**WHEREAS**, the Borough Council of the Borough of Metuchen, County of Middlesex, New Jersey (the “Borough”) has heretofore adopted bond ordinance numbered 2022-08 to finance part of the costs of the construction and acquisition of various capital improvements in, by and for the Borough (the “Ordinance”); and

**WHEREAS**, the Borough has not previously funded all of the bonds authorized by the Ordinance and it is desirable to issue bond anticipation notes pursuant to the Ordinance in accordance with the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of New Jersey (the “Local Bond Law”); and

**WHEREAS**, the Borough intends to issue notes authorized under the Ordinance (the “Notes”) in a principal amount not exceeding \$2,324,400 pursuant to the Local Bond Law; and

**WHEREAS**, the Borough intends that the Notes will be treated as “Qualified Tax-exempt Obligations” within the meaning of Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the “Code”).

**NOW THEREFORE BE IT RESOLVED**, by the BOROUGH COUNCIL OF THE BOROUGH OF METUCHEN, in the County of Middlesex, New Jersey as follows:

SECTION 1. That the Notes shall be issued as one issue and at such time as shall be determined by the Chief Financial Officer of the Borough (the “Chief Financial Officer”) and shall be in such denomination or denominations, shall bear such number or numbers, such date or dates of issue, redemption and maturity, such redemption price or prices, and such rate or rates of interest, as may be determined in the manner and in accordance with the applicable provisions of the Local Bond Law. The Notes shall be entitled “Bond Anticipation Notes, Series 2022A” or any other designation determined by the Chief Financial Officer.

SECTION 2. That all of the Notes shall be signed by the manual or facsimile signatures of the Mayor of the Borough and the Chief Financial Officer and the corporate seal of the Borough shall be affixed thereto, attested by the manual signature of the Clerk of the Borough, and shall be payable, both as to principal and interest, to the purchaser thereof, and shall be in substantially the form as attached hereto as Exhibit A and made a part hereof.

SECTION 3. That the Chief Financial Officer be and she hereby is authorized and directed to offer the Notes for public sale, to award the Notes and to determine in her discretion the date for receipt for such proposals, all in accordance with the terms set forth in the Notice of Sale (the “Notice

of Sale”). The Chief Financial Officer is further hereby authorized and directed to report in writing to the Borough Council at the next meeting succeeding the date when any sale or delivery of the Notes pursuant to this resolution is made, such report to include the principal amount, description, interest rate and maturity of the Notes sold, the price obtained and the name of the purchaser. The Notice of Sale shall comply in all respects with the applicable statutes relating thereto and shall be in the form approved by the Chief Financial Officer. The Notice of Sale or summary thereof, as permitted by applicable law, may be published in The Bond Buyer at least once prior to the date of public sale. The Chief Financial Officer is also hereby authorized and directed to determine all matters in connection with the Notes not determined by this or a subsequent resolution and her signature upon the Notes shall be conclusive as to such determinations.

SECTION 4. That the Chief Financial Officer be and she is hereby authorized to distribute a form of “Proposal for Bond Anticipation Notes” (the “Proposal”) in respect of the Notes which Proposal shall be the official form for submission of bids in accordance with the Notice of Sale, except for those Proposals which are submitted electronically pursuant to the terms and provisions of the Notice of Sale. Such Proposal shall be in the form approved by the Chief Financial Officer. The Chief Financial Officer be and she is hereby further authorized at her discretion to accept Proposals and complete the award of the Notes, pursuant to the terms and provisions of the Notice of Sale, by means of electronic media; provided that, with respect to the selection of the particular electronic media and the implementation of the procedures for the exercise thereof, the Chief Financial Officer shall consult with counsel and other applicable professional advisors to the Borough with respect thereto.

SECTION 5. That any instrument issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough’s full faith and credit are hereby pledged to the punctual payment of the principal of and interest on said obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

SECTION 6. That the Notes authorized pursuant to the Ordinance are hereby designated as “Qualified Tax-Exempt Obligations” for purposes of Section 265(b)(3) of the Code. The Chief Financial Officer is hereby authorized and directed to satisfy any reporting requirements made necessary by any Federal rules and regulations with respect to such designation of the Notes.

SECTION 7. That the Borough hereby covenants to comply with the provisions of the Code applicable to the Notes and covenants not to take any action or to fail to take any action which would cause the interest on the Notes to lose the exclusion from gross income for federal income tax purposes provided under Section 103 of the Code or cause the interest on the Notes to be treated as an item of tax preference under Section 57 of the Code. Further, the Borough will take all actions within its power that are necessary to assure that interest on the Notes does not lose the exclusion from gross income for federal income tax purposes provided under Section 103 of the Code or cause the interest on the Notes to be treated as an item of tax preference under Section 57 of the Code.

SECTION 8. That the Mayor of the Borough, the Chief Financial Officer and the Clerk of the Borough are hereby authorized to execute all documents necessary for the sale and delivery of the Notes.

SECTION 9. That all actions, if any, taken by the Chief Financial Officer, the financial advisor to the Borough and bond counsel to the Borough prior to the date of adoption of this Resolution in connection with the issuance of the Notes are hereby ratified in all respects.

SECTION 10. That this resolution shall take effect immediately.



**RESOLUTION 2022-201**

**RESOLUTION AUTHORIZING BID AWARD FOR 2022 ROAD PROGRAM**

**WHEREAS**, six (6) bids were received by the Borough Clerk, Borough Engineer, Qualified Purchasing Agent and Borough Administrator on or before September 7, 2021, for the 2022 Road Program for the Borough of Metuchen: and

**WHEREAS**, the Borough Council has reviewed the letter of recommendation made by the Borough Engineer on said bid, dated September 8, 2022; and

**WHEREAS**, the maximum amount of award for the 2022 Road Program is \$1,190,262.44 for various roads to include Woodside Avenue, Rose Street, Lowell Avenue, Douglas Drive, Dolores Drive, Michael Drive, Lynn Circle, Robert Circle and Halsey Street parking lot. Funds are available in the 2022 Capital Bond Ordinance 2022-08 as certified by the Chief Finance Officer. Sufficient funds are designated from Capital Bond Ordinance 2022-08, Account C-04-55-938-006 in the amount of \$417,000.00, C-04-55-938-007 in the amount of \$242,379.66, C-04-938-008 in the amount of \$368,082.78 and C-04-55-938-009 in the amount of \$162,800.00.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey that the contract for the 2022 Road Program be and the same is hereby awarded to lowest responsible bidder, P & A Construction, Inc., PO Box 28, Colonia, NJ 07067; and

**BE IT FURTHER RESOLVED**, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same, and

**BE IT FURTHER RESOLVED**, that the certified check or bid bond of the successful bidder and the next lowest bidders be returned upon the receipt of a fully executed contract and other required documents to:

1. Your Way Construction, Inc., 404 Colt Street, Irvington, NJ 07111
2. Reivax Contractors - Engineers, 165 River Road, Flemington, NJ 08822
3. Black Rock Enterprises, 1316 Englishtown Road, Old Bridge, NJ 08857

**RESOLUTION 2022-202**

**RESOLUTION AMENDING CERTAIN POSITIONS AND SALARIES FOR  
CALENDAR YEAR 2022**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the pay of each officer and employee whose pay range is established under Ordinance 2022-02 and amendments thereto and who is not covered by a collective bargaining agreement is hereby set for the calendar year commencing January 1, 2022, as follows:

**POSITIONS:**

A.	Councilmembers	\$ 5,000/yr.
	Council President	\$ 6,500/yr.
	Mayor	\$ 10,000/yr.
	C-3 Sanitary Sewer Collection System Operator	\$ 6,000/yr.
	Office of Emergency Management Coordinator	\$10,000/yr.
	Municipal Judge	\$35,000/yr.
	Public Defender	\$22,500/yr.

**FULL TIME/PART TIME OFFICERS AND EMPLOYEES:**

3.0% increase on 2021 base salary/hourly rate or 2022 adjusted base salary/hourly rate:

Accounting/Tax Clerk  
Administrative Secretary  
Administrative Officer  
Court Administrator  
Deputy Court Administrator  
Head Telecommunications Operator  
Telecommunications Operator  
Secretary  
Borough Administrator  
Director of Special Projects  
Director of Recreation/Senior Services  
Director of Recreation  
Senior Citizen Director  
Borough Clerk  
Program Coordinator of Recreation/Senior Services  
Public Works Supervisor  
Chief Financial Officer/Tax Collector/QPA  
Public Works Director  
Multi-Media & Communication Director  
Senior Accounting Specialist – Finance and Payroll  
Senior Accounting Specialist – Finance and Benefits  
Accounting Specialist – Finance/Municipal Alliance Coordinator/Registrar  
Bus Driver  
School Crossing Guard  
Part-Time Clerk and Secretary  
Janitor, Firehouse  
Fire Official (Fire Prevention)  
Fire Inspectors (Fire Prevention)  
Parking Enforcement Officer

**CONSTRUCTION INSPECTORS/OFFICIALS:**

3.0% increase on 2021 base salary

Construction Official  
Plumbing Inspector  
Electrical Inspector  
Fire Inspector  
Building Inspector  
Plumbing Subcode Official  
Electrical Subcode Official  
Fire Subcode Official  
Building Subcode Official  
Alternate Subcode Official  
Alternate Inspector

**RECREATIONAL PROGRAMS AND SEASONAL EMPLOYEES – Rates as Listed with no Percentage Increase:**

Cooking Director	\$ 40.00/hr.
Tennis Director	\$ 75.00/hr.
Tennis Instructor	\$ 11.90/hr.
Art Director	\$ 50.00/hr.
Soccer Camp Director	\$ 35.00/hr.
Soccer Counselor	\$ 11.90/hr.
Soccer Trainer	\$ 20.00/hr.
Track Camp Director	\$ 30.00/hr.
Track Advisor	\$ 25.00/hr.

Track Specialist	\$ 20.00/hr.
Basketball Director	\$ 30.00/hr.
Junior Referee	\$ 11.90/hr.
Basketball Referee	\$ 25.00/hr.
Recreation Assistant	\$ 11.90/hr.
Camp Director	\$ 35.00/hr.
Assistant Camp Director	\$ 25.00/hr.
Camp Counselor	\$ 11.90/hr.
Field Hockey Director	\$ 30.00/hr.
Field Hockey Coach	\$ 20.00/hr.
Field Hockey Referees	\$ 13.00/hr.
Umpire	\$ 30.00/hr.

**BOROUGH SEASONAL PER DIEM EMPLOYEES: - Rates as Listed with no Percentage Increase**

Public Works Summer Help	\$ 15.00/hr.
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**SEASONAL EMPLOYEES/POOL: - Rates as Listed with no Percentage Increase**

Pool Manager	\$12,000.00/season
Assistant Manager	\$6,800.00 to 8,000.00 /season
Aquatics Director	\$3,000.00/season
Head Swim Team Coach*	\$2,200.00/season
Assistant Swim Team Coach	\$1,000.00/season
Swim Team Assistant	\$ 750.00/season
Head Diving Coach	\$1,500.00/season
Assistant Diving Coach	\$1,100.00/season
Activities Director	\$ 3,000.00/season
Head Lifeguard	\$ 13.60/hr.
Lifeguard	\$ 12.05/hr.
Head Gate Attendant	\$ 12.05/hr.
Gate Attendant	\$ 11.90/hr.
Head Maintenance	\$ 12.60/hr.
Maintenance	\$ 11.90/hr.
Swim Instructor	\$ 11.90/hr.
Pre-season	\$ 11.90/hr.

\*Position not filled when Aquatics Director position is filled and acts as Head Coach

**LIBRARY PERSONNEL - Salary adjustment and increase per Library Board**

- FT Library Assistant
- FT Senior Library Assistant
- FT Principal Library Assistant
- FT Librarian (Youth Services)
- FT Librarian (Adult/Youth Services)
- FT Librarian (Adult/User Services)
- FT Senior Librarian (Youth/User Services)
- FT Senior Librarian (Adult/User Services)
- FT Librarian
- FT Principal Librarian
- FT Library Director
- PT Library Bookkeeper
- PT Library Assistant
- PT Senior Library Assistant
- PT Library Page
- PT Librarian

PT Senior Librarian (Youth Services)  
PT Librarian (Youth Services)  
PT Senior Librarian  
PT Library Children's Services Specialist  
PT Library Youth Services Specialist  
PT Library Technical Services Assistant  
PT Library Technology Assistant

**BE IT FURTHER RESOLVED**, that no officer or employee shall be paid at a rate which is above the maximum rate for any salary range in any of the aforementioned groups; and

**BE IT FURTHER RESOLVED**, that unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same range.

**RESOLUTION 2022-203**

**RESOLUTION AMENDING RESOLUTION 2022-191 AUTHORIZING STATE  
CONTRACT PURCHASE FOR POLICE VEHICLES**

**WHEREAS**, by way of Resolution 2022-191, the purchase of two (2) vehicles for the Police Department in the Borough of Metuchen, in the County of Middlesex, State of New Jersey were awarded to be purchased through State Contract # T-2776, 20-FLEET-01189, which is in effect until June 17, 2023; and

**WHEREAS**, there exists a need to amend the previous award from two (2) vehicles to (3) three vehicles for the Police Department in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

**WHEREAS**, the increased award is being made due to significant production delays from the vehicle manufacturer that impact the expected delivery date of vehicles; and

**WHEREAS**, Ford Motor Company has also implemented a price increase per vehicle that has been approved by the State of New Jersey State Contract # T-2776 20 FLEET-01189 State Contract price for one (1) 2023 Ford Police Utility Interceptor, Base Vehicle, from \$29,763.00 to \$34,844.00; and

**WHEREAS**, additional vehicle add-ons that are not covered by State Contract in the amount of \$1,908.00 are included in the authorization cost per 2022 Ford Utility Interceptor Vehicle for a maximum amount not to exceed \$36,752.00 per vehicle; and

**WHEREAS**, the amended Chief Financial Officer's Certification of Funds is made authorizing the award for three (3) 2023 Ford Police Utility Interceptor Vehicles from Capital Ordinance 2022-8, C-04-55-938-004, not to exceed a grand total of \$110,256.00; and

**WHEREAS**, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward an amended Purchase Order to Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034.

**RESOLUTION 2022-204**

**RESOLUTION AUTHORIZING AMENDING RESOLUTION 2022-190 PURCHASE FROM SOMERSET COUNTY COOPERATIVE PRICING FOR RED DYED #2 ULTRA-LOW SULFUR DIESEL FUEL**

**WHEREAS**, there exists a need to purchase diesel fuel for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

**WHEREAS**, this can be purchased through the Somerset County Cooperative Red Dyed #2 Ultra-Low Sulfur Diesel Fuel: Open-ended Contract #CC-0036-21, Cooperative Pricing Bid #2-SOCCP pursuant to the provisions of NJSA 40A:11-11 (5); and

**WHEREAS**, Somerset County Cooperative awarded the first year of a two-year contract #CC-0036—21 awarded on November 9, 2021; and

**WHEREAS**, this authorization of award ends on November 8, 2022; and

**WHEREAS**, the maximum amount of the purchase of Red Dyed #2 Ultra-Low Sulfur Diesel Fuel for the Borough of Metuchen was \$100,000.00 and that there are sufficient funds for such award of which \$ 50,000.00 was previously certified from the 2022 Temporary Budget and 2022 Adopted Budget by Resolution 2022-44, designated from Diesel and Gasoline Fuel Account Number 2-21-31-821-074 amended by Resolution 2022-120 increasing the maximum amount by \$30,000.00, and amended by Resolution 2022-190 increasing the maximum amount by \$20,000.00 ; and

**WHEREAS**, the maximum amount for the purchase of Red Dyed #2 Ultra-Low Sulfur Diesel Fuel for the Borough of Metuchen is amended to \$140,000.00 and that there are sufficient funds as certified by the Chief Finance Officer from the 2022 Adopted Budget for such award, designated from Diesel and Gasoline Fuel Account Number 2-21-31-821-074; and

**WHEREAS**, the vendor chosen for award for purchase of Red Dyed #2 Ultra-Low Sulfur Diesel Fuel is National Fuel Oil, Inc. for the period of January 1, 2022, through November 8, 2022; and

**WHEREAS**, the County of Somerset, New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to amend the Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103, in an amount not to exceed \$ 100,000.00.

**RESOLUTION 2022-205**

**RESOLUTION AUTHORIZING CANCELLATION OF 2018 TAX OVERPAYMENT**

**WHEREAS**, the following parcel has an overpayment of taxes:

Block/Lot	Address	Amount	Year
108.01/3.01	3 Reading Court	2,560.45	2017/Q3

**NOW THEREFORE BE IT RESOLVED**, that the above listed tax overpayment balance be canceled, in the amount of \$2,560.45.

**RESOLUTION 2022-206**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF  
2021 AND 2022 TAXES**

**WHEREAS**, the following have made an overpayment of taxes,

Name	Block/Lot	Address	Amount		Year
Erin Collins/Alexander Barrera	46/43 C0501	50 Aylin Street #5A	\$879.86	Tax overpayment	3rd qtr. 2022
Zhong, Dewei/Wang, Weiyang	38/7	9 Weston Street	\$1,876.42	Tax overpayment	3rd qtr. 2021
Marsaturn LLC	127/1.02 C0021	21 Bridge Street (Bldg B)	\$243.44	Tax overpayment	3rd qtr. 2021
Wilson, Justin/Lim, Mee Hua	126.07/6	527 Wakefield Drive	\$3,391.47	Overpayment-refinance	3 <sup>rd</sup> qtr. 2022

**NOW THEREFORE BE IT RESOLVED**, that the above listed property owners or agents be refunded property taxes as described in the amount of \$6,391.19.

**RESOLUTION 2022-207**

**RESOLUTION AUTHORIZING RELEASE OF LANDSCAPING BOND – 24 SCHOOL STREET - LANDSCAPING ONLY TO HESTER GELBER – PGL19-1231**

**WHEREAS**, the former Borough Zoning Officer, in an email dated August 2, 2022, has reported that the on-site landscaping improvements associated with the referenced property has been completed in an acceptable manner; and

**WHEREAS**, Patricia Kaulfers, former Zoning Officer had recommended the full release of the Landscaping Performance Guarantee in the amount of a cash bond of \$500.00, for the landscaping only, which had been posted on April 6, 2022.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the Borough Clerk is hereby authorized and directed to release said Landscaping Performance Bonds of a cash bond in the amount \$500.00 as recommended and directed by the former Borough Zoning Officer to Hester Gelber, 24 School Street, Metuchen, NJ 08840.

**BE IT FURTHER RESOLVED**, that no maintenance bond is required to be posted.

**Other New Business**

Council President Delia made a motion to approve Resolution 2022-208, authorizing the payment of the Bill List in the amount of \$2,022,438.38, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

**RESOLUTION 2022-208**

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling \$2,022,438.38.

**Adjournment**

Council President Delia made a motion to adjourn the meeting, second by Councilmember Branch, with all in favor, 6-0, the meeting was adjourned at 8:38 p.m.

Respectfully Submitted,

Deborah Zupan, RMC, Borough Clerk

Melissa Perilstein, Borough Administrator