

**BOROUGH OF METUCHEN COUNCIL MINUTES
REORGANIZATION MEETING
January 1, 2022
3:00 PM**

The Reorganization Meeting of the Borough Council was held at Metuchen High School on January 1, 2022.

The Meeting was called to order at 3:10 p.m. by Mayor Busch.

Adequate Notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and Star Ledger on December 21, 2021, posted in Borough Hall, and on file in the Clerk's Office. All requirements of the "Open Public Meetings Act" have been satisfied.

Invocation

The Invocation was given by Rev. Dr. Ronald L. Owens of the New Hope Baptist Church.

Mayor Busch asked all to rise for the flag salute.

Swearing-In of Councilmembers

Councilmember-Elect Jason Delia was sworn in by Assemblyman Sterley Stanley.

Councilmember-Elect Joel Branch was sworn in by Congressman Frank Pallone, Jr.

Roll Call

Mayor Busch asked for a roll call.

Present were Councilmembers Branch, Delia, Hirsch, Kandel, Rasmussen, Council President Koskoski, and Mayor Busch. Also present were Denis Murphy, Borough Attorney, Melissa Perilstein, Borough Administrator, and Deborah Zupan, Acting Borough Clerk.

Election of Council President

Council President Koskoski made a motion to nominate Councilmember Delia for Council President, second by Councilmember Kandel.

Mayor Busch asked if there were any other nominations. With no further nominations, Mayor Busch closed the nominations. Mayor Busch asked for a voice vote, with all in favor, Councilmember Delia was elected Council President for 2022, 6-0.

Mayor's Annual Address

Good afternoon everyone and welcome. I begin by congratulating Joel Branch, our newest Councilman! I am lucky to have had the opportunity to work with Joel during the last year when he served on our Borough Planning Board. During the course of his service, I was struck by his keen insight and leadership on many important issues facing our Borough. I look forward to working with him in his new capacity. And speaking of new roles, we congratulate Jason Delia on his re-election and swearing-in and we are incredibly lucky that he has decided to serve as our Council President. He is one of the hardest working people here, he has boundless enthusiasm for our community, he is dedicated to making our Borough better, safer, and stronger and his enthusiasm is contagious. I am certain that the Council Members join me in expressing that we so look forward to working with you in your new capacity as our Council President.

The role of Council President is extraordinarily important in our Borough form of government and Jason is taking the reins from a titan. Linda Koskoski became our Council President two weeks after I became Mayor. She has served in that role for four years during which her leadership style has been exceptionally effective at helping us deal with and resolve the many complex challenges our Borough has faced. Linda is passionate and direct – kind and empathetic – and she is deeply mindful of the way that our decisions impact our entire community. We have relied on her dedicated and extraordinary leadership as our Council President to ensure that we have considered all of the facets of every issue and the decisions we have made during her tenure reflect Linda’s careful consideration, commitment and thoughtfulness. We absolutely could never have done all of what we have without you, Linda.

Every year at this very organization meeting, the Mayor of our Borough is called upon to give remarks. While each Mayor has used this opportunity with varying purposes, I have approached writing my remarks as a means of marking time and while some of you have quite fairly criticized me for taking longer than you would like, I respectfully request that you allow me the opportunity to explain myself. This speech is important - not because I say so - but it is important because writing and delivering it allows me to reflect on the year that just ended and to set priorities for our new year ahead. While preparing these remarks, I consider the state of the Borough and they provide us with the opportunity to hold us accountable to our community and to ourselves. What worked? How can we improve? What choices will we make? What is the status of our current projects? What new projects should we consider in the year ahead? The world, our society and our economy are rapidly changing: how should Metuchen respond and plan for its future? Our job as municipal officials is to identify the local challenges that we face and lead our community forward with solutions. I am increasingly struck by how many focus intensely on the Washington gridlock yet largely ignore the important decisions we make right here in Metuchen – decisions which in most ways have a much greater impact on all our daily lives.

It is no secret that many local governments across the State and America have had difficulty navigating through the pandemic. Some have struggled with maintaining municipal services, others have had to abandon long planned projects due to lack of revenue, and many are faced with a large number of commercial and residential vacancies. Here in Metuchen,

however, we have met challenges head on and in some instances, quite remarkably. Actually, our Borough is even stronger than it was before the pandemic began.

During the last few years, we have acted deliberately in response to the changes around us to put Metuchen in the most advantageous position possible in the face of every known challenge. In the process, others have taken notice of the impact that a responsive local government like ours can have on the desirability of a community.

Take the Borough's bond rating, for example. In the Fall, Moody's Investor Service upgraded our Borough's bond rating to Aa1, the second highest possible rating for a local municipality. Moody's explained that the new rating "reflects the borough's positive financial trend which has led to a very strong reserve position" and "[w]hile there were some modestly negative effects from the pandemic, the borough's finances were not materially impacted." A high bond rating like this reflects extraordinary third-party confidence in the financial decisions that we have made.

And look no further than our thriving downtown to see how we were able to protect Metuchen's biggest asset throughout the pandemic. When all current planned business openings are complete in 2022, there will just be one vacant storefront on Main Street despite the extraordinary challenges that came with the pandemic and a variety of other economic factors that tend to disadvantage the kinds of small businesses that reside here. This remarkable statistic of only one vacant storefront seemed almost unimaginable in 2016, the first year of the Metuchen Downtown Alliance. Yet here we are, just six years later, surpassing the expectations of even the most optimistic among us.

It doesn't take a trained financial analyst to advise that the strength of a municipal housing market is another important indicator of a community's positive economic position. According to local realtors, Metuchen's housing market is among the strongest it has ever been. Perhaps most significantly is the fact that we have become a regular part of the "where to live" conversation among families looking to move to the region. This past summer, my family and I enjoyed hosting nearly 200 new residents and their families at our home. Many of them had moved here just before or during the pandemic and had not yet had the opportunity to meet their neighbors. In speaking with them, it was heart-warming to hear the reasons that they chose Metuchen and how consistent those reasons were: the desirability of our region, the quaintness of our downtown, the diversity of our residents, and most importantly, our tight knit community.

This extraordinary sense of community is, without question, attributable to the high level of municipal engagement among our residents and vice versa - the high level of engagement among our residents can be attributable to our extraordinary sense of community because with one, comes the other. During this time when cynicism of government is at an all-time high and apathy has taken hold throughout the nation, Metuchen is alive with volunteerism, commitment, and pride because such a significant majority of us understand that when we get involved in our community, we help chart its course. With more engagement, we become even more responsive to one another and we are better able to advocate for the kinds of things that reflect the

needs and the desires of our community in ways that will help us improve our lives in the most authentic ways possible. Here are just a few examples.

As some of you may recall, during last year's reorganization meeting, vaccines had only been available for two weeks. The availability of the vaccine offered hope and then, desperation when it quickly became apparent that vaccine appointments were conspicuously challenging to find, even for the most resourceful people. In the face of this difficulty and uncertainty, our community all worked together to help one another become vaccinated as quickly as possible by using a method that was so effective, that it was soon replicated by other communities throughout the State. The Borough helped establish "Team Vaccine", a group of 24 dedicated and resourceful residents who helped over one thousand Metuchenites secure difficult-to-find appointments during those early days. In some cases, Team Vaccine members even shuttled residents in need of rides to their appointments. How wonderful and considerate that was and truly an example of our #OneMetuchen mantra.

We also worked with our School District Officials to help it forge a close relationship with Hackensack Meridian to vaccinate as many school staff members as possible. Exceptional efforts like these rapidly made Metuchen one of the most vaccinated municipalities in the State. The combination of these efforts kept our infection rate lower than it would have otherwise been and allowed more of our children to get back to school.

As a Borough, we understand the value in forging good working relationships with our County and State agencies and officials. We know that partnering with other levels of government can assist in overcoming financial obstacles and help us address issues of great concern to our community. We understand that as a municipality we can't achieve all we need alone, and that meaningful leadership involves advocacy by members of local government on behalf of our Borough. By working with officials from the Governor's office, our federal representatives, our State Legislators, and of course, our County Commissioners, we secured over a million dollars in grants and financial support for our Borough last year. These contributions will help support critical projects like, for example, the paving of multiple streets, a new bridge at Kahn's Crossing, renovations to our Senior Center, and the removal of dangerous trees throughout the Borough. Among the most significant grants the Borough received last year is one that resulted from the hard work of our State Legislators in conjunction with the Governor's office which will result in a complete renovation and re-turfing of Myrtle Field, the most frequented park in our Borough. The work on Myrtle Field is scheduled to be completed in time for the Spring sports season.

When Tropical Storm Ida impacted many of our residents, we worked closely with County, State, and federal officials to ensure that our residents had the support they needed from FEMA to address the storm's overwhelming financial burdens. Additionally, the Borough waived all permit fees for residents who were forced to have work performed to their homes because of the storm.

We teamed up with our State Legislators and Edison Township when an Edison developer attempted to mislead the Department of Environmental Protection (DEP) in an attempt to develop the Lucille Ball Pond in the Clive Hills neighborhood. This pond is actually a glacial kettle pond that has existed since the ice age, and so we invited DEP representatives to the pond to show them our concerns, first-hand. Just days later, we were advised that our collective advocacy resulted in a determination that has now saved this environmental treasure.

We learned that the pandemic had resulted in residents being unable to make important motor vehicle appointments. After repeatedly expressing concerns over this issue, we were able to secure the mobile MVC unit to be stationed in the Borough twice, resulting in hundreds of appointments made for residents, conveniently right here in Metuchen without them having to wait at one of the congested motor vehicle sites.

When we were notified that our water source contained elevated levels of PFOA, we immediately responded by forming a cooperative group with the Mayors of other regional municipalities and ultimately filed a lawsuit against Middlesex Water. Just weeks later, Middlesex Water announced its intention to replace our water supply with a safer source.

After one of our neighbors, Oscar Zanoni, was struck and sadly killed by a vehicle on Route 27 in Edison, we worked closely with our legislators to craft and advocate for the passage of a safe passing law, now known as "Oscar's Law." Council President Delia's efforts were particularly crucial to its passage and it was signed by the Governor on August 5th. [Oscar's partner Wendy Kukoski is with us today.]

We continue to hear our residents' significant concerns about the raising of historic structures. We have now hired a professional expert to develop a historic preservation element, which is a significant step to help protect historic resources in our community like structures, parks, archeological sites, and districts.

During some of last winter's heavy snows, residents understandably raised concerns that some private contractors and residents were dumping snow back into our streets making it more difficult to clear our roads. In response, we adopted an ordinance which strengthened our ability to prohibit such dumping of snow onto plowed streets and curb ramps. That ordinance will help resolve that issue for the upcoming winter.

When a number of residents brought the disrepair of many of the Borough's historic blue street markers to our attention, we took steps to initiate and finalize the street marker beautification project. We expect that every street marker in the Borough will be repaired by the end of the next few months.

In the year ahead, we will continue to work toward finalizing many of our outstanding projects. For example, we are so very excited to take our first step in fulfilling Green Print, our community-wide vision for recreation which we launched last Spring. Just a week and a half ago, Middlesex County announced its intention to work with our Borough to acquire and manage the Dismal Brook Preserve section of the Peter J. Barnes III Wildlife Preserve, previously known as the Dismal Swamp. This project, which many people know as the Gulton Property, will transform the northwest

quadrant of our Borough by opening to the public, Metuchen's most beautiful, natural asset and the largest section of open space for passive recreation. Plans for the Preserve include an extensive trail system for walking, hiking, biking, and strolling. There will be boardwalks that traverse above wetlands, a footbridge for walking over the brook, interpretive signage to give visitors some context for both the preservation of the surrounding plants and wildlife and the extensive history of the property, and possibly an observation tower for bird watching.

Many residents do not even know that this natural wonder exists because it has been largely blocked from use by dilapidated warehouses and previously contaminated by the former Gulton factory which once stood there. However, the present owner of the property has spent approximately ten million dollars to perform the work necessary to make this space usable by removing all of the illegally dumped debris and replacing the contaminated soil with fresh soil. In fact, during the last few weeks, 3,000 native species trees were planted on the Dismal Brook property by the owner. At some point, our residents and visitors will be able to exit the expanded Greenway to enjoy the Preserve or use the convenient public parking area or bike racks to access this natural resource. This is a truly transformational project for our Borough which will protect and improve this blighted land for our future enjoyment.

Also, we continue to perform critical work in the planning phase for the Metuchen Arts District. We have always known that the acquisition of the Forum Theatre was just one step in an overall vision for a successful District. While we would all like for it to be open immediately, we must ensure that whatever we do is both successful and have a minimal impact on our taxpayers. This is why we continue to work closely with our theatre and development consultants to perfect a responsible business model that charts a clear, fiscally responsible avenue for success.

Additionally, we continue to work to finalize details for the construction of a new Emergency Services Center that will house our Fire Department and EMS. During the last few years, several real estate and cost obstacles have arisen that have delayed this project for far longer than any of could have imagined. As we continue to identify the proposed structure's most important features by working closely with representatives of our Fire Department and EMS, we are optimistic that our Borough will make some important, final decisions within the next few months.

Metuchen's future is bright. We have laid the critical and foundational groundwork for several essential projects in our community that will serve and resonate for generations. These projects are designed to invest in our infrastructure, support our essential workers, continue to stabilize our local economy, and enhance our public spaces. As we move Metuchen forward, it will remain a desirable place for people to live, businesses to succeed and families to grow.

In spite of many obstacles and during the course of unprecedented times, Metuchen has come further than most of us could have imagined and we are now stronger than ever. As elected officials, during an increasingly polarized time in our country, we understand that some may view government and its officials cynically, especially during times of disagreement. But, we are proud to lead with integrity and with a commitment to listening to your voices. When we agree and when we don't, we will always be a Borough that prides itself on

healthy discourse and careful deliberation. The Borough's success is inextricably tied to our collective success. Together we have created a place where goodwill, honesty, kindness, equity, tolerance, inclusion, and conviction make up the cornerstone of our community. People choose Metuchen for its heart and people are bound together because of its soul. For all of these reasons, it is a privilege and honor to continue to represent all of you as we invest in the future of our Borough together.

Happy new year, Metuchen!

Public Comment

Mayor Busch opened Public Comment to any members of the public wishing to speak.

Seeing no one wishing to speak, Mayor Busch closed the Public Comment.

New Business Consent Agenda – Resolutions 2022-01 to 2022-47

Council President Delia moved to approve New Business Consent Agenda Resolutions 2022-01 to 2022-47, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

RESOLUTION 2022-01

RESOLUTION ADOPTING RULES AND REGULATIONS OF THE METUCHEN BOROUGH COUNCIL FOR 2022

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following Rules and Regulations be and the same are hereby adopted as the rules and regulations of the Council for the year **2022** to continue in full force and effect until altered, amended, or made void by appropriate action of the Council.

RULE ONE

Regular meetings of the Council shall be held in the Borough Hall on Mondays of each month, or as otherwise noted, at the hour of seven thirty (7:30) p.m. provided, however, that in the event any such meeting shall fall due upon a legal holiday, then such regular meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall.

Special meetings shall be called and held as provided for by statute, and upon written notice, designating the time and place of meeting, signed by the Mayor or by four members of the Council, which notice shall be given to all members of the Council personally or left at their place of residence at least forty-eight (48) hours before the time of the meeting. Emergency meetings as provided in Open Public Meetings Act may be called on such notice as required by law.

Adjourned meetings shall be called to order and held at the time and place appointed by the motion or resolution under which it is held.

Agenda meetings of the Council shall be held at Borough Hall at the beginning of each regularly scheduled meeting of the Council. If agenda meetings fall upon a legal holiday, then such agenda meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall. The meeting shall begin at 7:30 p.m.

RULE TWO

The Mayor shall preside at all meetings; in their absence the President of the Council shall preside; and in their absence, the senior member of the Council shall preside.

RULE THREE

The order of business at regular meetings shall be as follows:

1. Announcement of compliance with the Open Public Meetings Act, Invocation, Pledge of Allegiance and Roll Call
2. Agenda Session
3. Comments from the Public
4. Proclamations or Resolutions Honoring
5. Approval of Minutes
6. Public Hearings and Action on Ordinances
7. Introductions and Action on Ordinances
8. Communications Consent Agenda
9. Other Communications
10. Report of Officers
11. Report of the Borough Administrator
12. Report of Borough Council Members
13. Report of the Mayor
14. New Business Consent Agenda
15. Other New Business
16. Adjournment

RULE FOUR

The order of business for agenda meetings shall be generally as follows:

1. Announcement of compliance with the Open Public Meetings Act and Roll Call
2. Items for the regular agenda meeting
3. Reports of Council members
4. Report of Mayor
5. Reports of other Borough Officials
6. Meetings with any other persons or bodies

7. Any other business including items from which public may be excluded under Open Public Meetings Act
8. Adjournment

RULE FIVE

Every ordinance and resolution submitted for the consideration of Council shall be in writing. Every ordinance so submitted, including amendments to existing ordinances, shall be accompanied by a brief interpretive statement explaining the purpose of the ordinance or amendments. Any amendments to existing ordinances shall be provided in “redline” format when necessary showing the original text, along with proposed changes. No ordinance, or amendment to existing ordinance, shall be introduced unless a copy thereof is made available to each Councilmember no later than three days prior to the meeting at which the ordinance shall be introduced. The Council shall not be asked to consent to the appointment of officers of the Borough or members of Advisory Boards, Commissions and Committees, unless the name of the nominee for appointment is made known to each Councilmember no later than three days prior to the meeting at which consent shall be asked. The Council President shall be notified of all items on the agenda.

RULE SIX

A. In General

Since no substantive action will ordinarily be taken at agenda meetings, the only votes contemplated at such meetings are those to determine whether a matter will be placed on the agenda for the regular meeting, any points of order, and motions in respect to adjournment. Such votes shall be by a majority of members present, with the presiding officer voting only in case of a tie. However, nothing herein shall preclude the Council to adopt resolutions at agenda meetings to act on matters from which the public may be excluded pursuant to Sections 7 and 8 of the Open Public Meetings Act, or to vote on holding emergency meetings pursuant to the requirements of said Act. Procedure at agenda meetings not specifically set forth herein shall be governed by the rules hereinafter applicable to regular meetings.

B. Consent Agenda

The Council may establish a Consent Agenda for any regular or special meeting. The consent agenda shall apply to communications, resolutions and motions but shall not apply to ordinances. The Consent Agenda may then be approved by motion, by majority vote, without the necessity of the Borough Clerk reading the title or the actual body of the communications, resolutions, and motions on the consent agenda. If at any time prior to the adoption of the consent agenda at the regular meeting or special meeting, any Councilmember objects to placing or the existence of an item on the consent agenda, the matter shall be promptly deleted from the consent agenda and shall be voted on separately.

RULE SEVEN

A quorum for all meetings shall consist of four Councilmembers, or the Mayor and three Councilmembers.

RULE EIGHT

The order of business of agenda meetings may be modified by a vote of the majority of Councilmembers present.

RULE NINE

The Borough Clerk is directed to take the minutes of all meetings, which shall be distributed to all Council members.

RULE TEN

When a question is under debate, no motion shall be in order unless for recess, to lay on the table, to call the previous question, to postpone, to refer, or to amend, and these shall be precedence in the order in which they are named, the first three of which shall be decided without debate. A motion to refer, until it is decided, shall preclude all amendments for the main question.

RULE ELEVEN

The ayes and nays may be called by a member, and being called, the names of those who voted for or against the question, or abstained, if requested by any member, shall be entered in the minutes.

RULE TWELVE

When a member intends to speak upon a question, they shall acknowledge the chair only in their opening remarks; thenceforth they shall confine themselves to the question and avoid personalities. Should more than one member rise to speak at the same time, the presiding officer shall determine who is entitled to the floor.

RULE THIRTEEN

The previous question may be called for by any member, and if seconded, shall be put in this form, "Shall the main question be put?", and until it is decided, shall preclude all amendments to the main question and all further debate.

RULE FOURTEEN

Any member may call another to order while speaking when the debate shall be suspended, and the member shall not speak until the point of order is determined. When the appeal from the

decision of the chair is called for, no other question but the point of appeal shall be debated, when the question shall be put, "Shall the decision of the chair be sustained?"

RULE FIFTEEN

When any question is stated, and by Council agreed to be put, no member shall be at liberty to withhold their vote without the consent of the Council.

RULE SIXTEEN

A motion to adjourn shall always be in order and decided without debate.

RULE SEVENTEEN

The proceedings of the Council where not specifically mentioned herein, shall be governed by Robert's Rules of Order.

RULE EIGHTEEN

Except as otherwise provided by law, all action of the Council, including the passage of ordinances, resolutions, creations of committees and the appointments or consent to the appointments of any officers of the Borough or members of advisory boards, commissions or committees, shall be by a majority vote of those members of the Council present.

RULE NINETEEN

Except as otherwise provided by law or specific rule, the Mayor shall appoint the Chair of all committees. It shall be the Chair's duty to give notice of the time and place of meetings for the purpose of preparing the business for which they are appointed.

RULE TWENTY

The names of members of the Council, when called by the Clerk on any questions, shall be called alphabetically, with the Presiding Officer's name called last. Reports of Councilmembers shall be given in reverse alphabetically by order except that the Council President shall be first.

RULE TWENTY-ONE

All bills shall be itemized and certified to by the claimant as being correct, just, and true. Before any bills shall be presented to the Council for payment, it shall have first been certified by the officer incurring the indebtedness. Before payment all vouchers must be approved and signed by the Administrator.

RULE TWENTY-TWO

No rule of this Council or part thereof shall be amended, suspended, or superseded without at least the consent of two-thirds of the entire Council, except as provided in Rule Seven.

RULE TWENTY-THREE

All rules of the Borough Council heretofore adopted and inconsistent herewith are and the same are hereby repealed.

RULE TWENTY-FOUR

The Presiding Officer at the commencement of every meeting shall announce publicly and shall cause to be entered in the minutes of the meeting an accurate statement that adequate notice had been given to the public of the time, place of the meeting, and the manner in which said notice was given, Section 5 of the Open Public Meetings Act.

RULE TWENTY-FIVE

The Borough Clerk shall be the Borough official responsible for posting, mailing, and filing of the "Adequate Notice" of meetings as provided in the Open Public Meetings Act including an annual schedule of meetings and any revisions thereof as set forth in Section 13 of said act.

RULE TWENTY-SIX

The Borough Clerk shall be the Borough official responsible for making minutes of Council meetings available to the public pursuant to Section 9 of the Open Public Meetings Act, and the mailing of regular meeting schedules or revisions thereof to persons requesting same under Paragraph 14 of said act.

RULE TWENTY-SEVEN

Public comment shall be afforded all members of the general public at each regular and special meeting of the Mayor and Borough Council. Any member of the general public desiring to address the governing body shall do so upon recognition of said speaker by the Mayor or Presiding Officer. The speaker shall first identify themselves by name and address. The speaker shall be permitted to address the governing body on any topic that is for the good and welfare of the general public. Public comments, questions, or other reasons for an appearance at the meeting shall be limited to five (5) minutes per speaker. Persons making public comments are not permitted to yield their allotted time to another individual. No questioning of individual members of Council shall be permitted by any speaker. In the event a speaker wished to pose a question to any individual member, they shall address the question to the Mayor or Presiding Officer, the time limitation imposed by this Rule may be waived or modified by the Mayor or Presiding Officer or by a majority of the Council Members present, upon motion duly made and seconded. No member of the public shall be allowed to poll the council on any issue. The Mayor or the Presiding Officer shall on all occasions preserve the strictest order and decorum and shall cause the removal of all persons who interrupt the orderly proceedings of the Governing Body.

Due to the current circumstances relating to the COVID-19 pandemic, the Mayor and Council have determined to also accept public comments in writing via electronic mail sent to publicmtgcomment@metuchen.com or mailed or delivered to the Borough Clerk. Said public comments shall be read aloud at the Mayor and Council meetings. Written public comments shall be read aloud by the Mayor or the Presiding Officer or their designee after all members of the public in attendance who wish to provide public comment are accommodated. Written public comments shall be limited to five (5) minutes per person. Public comments shall be read from the beginning, until the time limit is reached. Multiple public comments submitted by the same individual or entity shall be read in succession until the time limit is reached. The Mayor or the Presiding Officer may pass over duplicate written comments; however, each duplicate comment shall be noted for the record with the content summarized. If the Mayor or Presiding Officer elects to summarize duplicative comments, the local Mayor or Presiding Officer must not summarize certain duplicative comments while reading other duplicative comments individually. Written public comments must be received by the Borough Clerk twenty-four (24) hours prior to the Mayor and Council meeting to be read aloud at said meeting. Otherwise, the written comments will be read at the subsequent Council meeting.

RESOLUTION 2022-02

RESOLUTION SETTING BOROUGH COUNCIL MEETING DATES FOR 2022

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the following meeting schedule for **2022** for the Borough Council be established:

2022 Reorganization Meeting

January 1, 2022 at 3:00 p.m. at Metuchen High School

Regular Council Meetings

January 24
February 7
February 28
March 14
March 28
April 11
April 25
May 9
May 23
June 13
June 27
July 18
August 15
September 12
September 27 (Tuesday)
October 11 (Tuesday)
October 24

November 14
November 28
December 12

BE IT RESOLVED, that, unless otherwise noted, all regular meetings will begin at 7:30 p.m. in the Council Chambers of Borough Hall, 500 Main Street, Metuchen, New Jersey 08840.

RESOLUTION 2022-03

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A.40:53-1 provides that the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by said municipalities; and

WHEREAS, it appears for the best interest of the Borough of Metuchen that official newspapers shall be designated for the convenience of all individuals, taxpayers, firms, and corporations interested in such ordinances, public notices and legal advertisements required by law to be published.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the Home News Tribune and the Star Ledger are hereby designated as the official newspapers of the Borough of Metuchen, and that such municipal notices, ordinances, public notices, election notices, and all other advertising required by law to be published shall be published in any of the official newspapers of the Borough of Metuchen in accordance with law.

RESOLUTION 2022-04

**RESOLUTION APPOINTING COUNCILMEMBERS AS LIAISONS
TO BOARDS AND COMMISSIONS**

NOW THEREFORE BE IT RESOLVED, that the Boards, Commissions, Committees, and Offices hereby listed shall have the following members of the Mayor and Council as Liaison for legislative purposes:

Jonathan Busch Mayor	Planning Board (Class I Member) Finance Committee Personnel Committee
Joel Branch Councilmember	Arts Council Human Relations Commission Recreation Commission
Jason Delia Councilmember	Accessibility Committee Traffic and Transportation Commission

Traffic and Transportation/Middlesex County
TV and Technology Advisory Committee
Finance Committee (Alternate)
Board of Education
Metuchen Downtown Alliance
Personnel Committee

Linda Koskoski
Councilmember

Library Board of Trustees
Parking Authority
Planning Board (Class III Member)
Finance Committee
Personnel Committee

Daniel Hirsch
Councilmember

Board of Health
Metuchen Municipal Alliance Committee
Parade Commission
Pool Commission
Metuchen EMS
Finance Committee

Tyler Kandel
Councilmember

Office of Emergency Management
Historic Preservation Commission
Fire Department

Dorothy Rasmussen
Councilmember

Senior Citizen Commission
Environmental Commission
Shade Tree Commission
Personnel Committee
Green Team

BE IT

FURTHER RESOLVED, that where any Councilmember cannot carry out his or her liaison or is absent for any reason, the Mayor shall appoint in their absence another Councilmember to discharge said duty.

BE IT FURTHER RESOLVED, that the Mayor with the advice and consent of the Council, or the Council by motion, or resolution by majority vote may establish committees for special projects. Membership of said committee shall be appointed by the Mayor with the consent of the Council or by resolution of the Council by majority vote.

RESOLUTION 2022-05

RESOLUTION AUTHORIZING CHECK SIGNATORIES

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the Mayor and Borough Treasurer and/or Council President are the persons designated to execute all checks on behalf of the Borough of Metuchen.

RESOLUTION 2022-06

**RESOLUTION AUTHORIZING SIGNATORIES FOR COURT
AND ELECTIONS ACCOUNTS**

WHEREAS, Revised Statute NJSA 40:3-25 provides that moneys held in any separate fund, i.e., General Account, Capital Fund, Trust Account and all Escrow Accounts, shall be treated as moneys held in trust and shall not be diverted to any other purpose.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, County of Middlesex and State of New Jersey that the TD Bank Court General and Court Bail Account, and that the custodian shall be Rebecca Cuthbert, Chief Financial Officer. All disbursements for these accounts shall be made by checks signed by:

Judge James Hoebich
Wahjira Williams-Fisher, Court Administrator
Barbara D. Stone, Deputy Court Administrator

NOW THEREFORE BE IT FURTHER RESOLVED, that all disbursements from the Election account shall be made by checks signed by:

Deborah Zupan, Acting Borough Clerk

RESOLUTION 2022-07

RESOLUTION AUTHORIZING DEPOSITORY INSTITUTIONS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following banks and associations are hereby designated as depositories of the Borough of Metuchen from the date hereof wherein all public monies and funds of the Borough shall be kept for 2022:

Wells Fargo
Manasquan Bank
New Jersey Cash Management Fund
Northfield Bank
Community Bank
Summit Bank
Bank of America
TD Bank

RESOLUTION 2022-08

RESOLUTION AUTHORIZING INTEREST RATE ON DELINQUENT TAXES

WHEREAS, under N.J.S.A. 54:4-67 the Governing Body may fix the rate of interest to be charged for the nonpayment of taxes or assessments.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the interest rate to be charged by the Borough of Metuchen on delinquent taxes, assessments and other municipal liens, is hereby fixed at 8% per annum on the first \$1,500 on the delinquency and 18% on any amount in excess of \$1,500, to be calculated from the date the tax was payable until the date of actual payment, effective immediately.

RESOLUTION 2022-09

**RESOLUTION SETTING RATE FOR DELINQUENT
REAL ESTATE TAXES - YEAR END PENALTY**

WHEREAS, Chapter 75 of the Laws of 1991 were passed by the State Legislature regarding penalties for nonpayment of real estate taxes; and

WHEREAS, said penalties were codified in N.J.S.A. 54:4-67; and

WHEREAS, the Borough of Metuchen has and will in the future have delinquent taxpayers; and

WHEREAS, the Borough of Metuchen wished to avail itself of the opportunity to assess penalties pursuant to Chapter 75 of the Laws of 1991.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. That portion of Chapter 75 of the laws of 1991 are hereby adopted by the Borough of Metuchen wherein penalties shall be assessed to taxpayers with a delinquency in excess of \$10,000.00 who fail to pay under that delinquency prior to the end of the calendar year in the amount of 6% which is the maximum allowed by statute.

RESOLUTION 2022-10

**RESOLUTION AUTHORIZING CANCELLATION TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN TEN DOLLARS (\$10.00)**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts less than ten dollars (\$10.00); and

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than ten dollars (\$10.00).

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the Tax Collector be and is hereby authorized to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough Auditor.

RESOLUTION 2022-11

RESOLUTION AUTHORIZING ADOPTION OF A TEMPORARY BUDGET FOR 2022

WHEREAS, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1, 2022 and the adoption of the annual budget; and

WHEREAS, 26.25% of the total appropriations for the year 2021 exclusive of Public Assistance, Municipal Debt Service and Capital Improvement Funds;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that the following appropriations shall constitute the Temporary Budget for the year 2022.

ADMINISTRATIVE AND EXECUTIVE	S&W	55,000	GARBAGE & TRASH REMOVAL	S&W	114,000
	OE	200,000		OE	31,000
MAYOR	S&W	2,500			
	OE	2,000	RECYCLING	OE	25,000
CLERK	S&W	13,000	SOLID WASTE DISPOSAL		78,000
	OE	500	FORESTRY	S&W	31,000
FINANCIAL ADMINISTRATION	S&W	47,000		OE	2,000
	OE	90,000	BOARD OF HEALTH	S&W	4,000
				OE	500
ASSESSMENT OF TAXES	OE	3,000	PARKS & PLAYGROUNDS	S&W	28,000
COLLECTION OF	OE	10,000		OE	3,000

Borough Council Reorganization Meeting
January 1, 2022

TAXES					
LEGAL SERVICES	OE	200,000	RECREATION	S&W	18,000
MUNICIPAL PROSECUTOR	OE	30,000		OE	3,000
			SENIOR CITIZEN BUS	S&W	5,000
PUBLIC WORKS ADMINISTRATION	S&W	60,000	SENIOR CITIZEN CENTER	S&W	10,000
	OE	4,100		OE	5,000
PUBLIC BUILDINGS & GROUNDS	S&W	29,000	METV	S&W	42,000
	OE	68,000		OE	15,000
PLANNING BOARD	S&W	1,500	CONSTRUCTION CODE OFFICIAL	S&W	38,000
	OE	2,500		OE	15,000
BOARD OF ADJUSTMENT	S&W	13,500	SHADE TREE COMMISSION		500
	OE	1,200	FICA		60,000
GROUP INSURANCE	OE	200,000	SUI		4,000
OTHER INSURANCE	OE	5,000	MUNICIPAL COURT	S&W	28,000
FIRE DEPARTMENT	S&W	3,000		OE	3,000
	OE	50,000	SEWERAGE DISPOSAL		300,000
FIRE HYDRANT SERVICE		80,000	MAINTENANCE OF FREE PUBLIC LIBRARY		200,000
POLICE DEPARTMENT	S&W	700,000	OFFICE OF EMERGENCY MGMT	S&W	2.500
	OE	60,000		OE	5,000
AUXILIARY POLICE	OE	1,000	INTERLOCAL – ANIMAL CONTROL		5,000
UNIFORM FIRE SAFETY ACT	OE	6,000	INTERLOCAL – HEALTH SERVICES		15,000
			JOINT INSURANCE FUND		200,000
ROAD REPAIRS & MAINTENANCE	S&W	80,000	LIBRARY CONSORTIUM		10,000
	OE	40,000	DCRP		3,000
UTILITIES & BULK PURCHASES		280,000	INTERLOCAL – TWP OF WOODBRIDGE -CLERK		5,000
ECONOMIC DEVELOPMENT CONTRIB TO SID		25,000	INTERLOCAL – TWP OF WOODBRIDGE- ASSESSOR		5,000
SEWER SYSTEM	S&W	30,000			
	OE	16,000	BOND INTEREST		203,000

			CAPITAL IMPROVEMENT FUND		90,000
			TOTAL		4,015,300
SWIMMING POOL	S& W	10,000			
	OE	30,000			
POOL TOTAL		40,000			

RESOLUTION 2022-12

**RESOLUTION APPOINTING INSURANCE FUND
 COMMISSIONER – MELISSA PERILSTEIN**

WHEREAS, the Borough of Metuchen is a member of the Central Jersey Municipal Joint Insurance fund; and

WHEREAS, pursuant to the by-laws of said Fund the Governing Body shall appoint an Insurance Commissioner to represent the Borough in conducting the business of the Fund.

NOW THEREFORE BE IT RESOLVED, on this 1st day of January 2022 by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that:

1. Melissa Perilstein, Borough Administrator, be and is hereby appointed Insurance Commissioner for the year 2022 with the right to designate an alternate to act in her place should she be unable to attend any meeting of the Fund.

2. A copy of this Resolution be forwarded to the Central Jersey Municipal Joint Insurance Fund.

RESOLUTION 2022-13

**RESOLUTION APPOINTING CLASS II MEMBER OF METUCHEN BOROUGH
 PLANNING BOARD – MELISSA PERILSTEIN**

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Melissa Perilstein, Borough Administrator, be appointed as a Class II member of the Planning Board, term to expire December 31, 2022.

RESOLUTION 2022-14

**RESOLUTION APPOINTING CLASS III
 PLANNING BOARD MEMBER – LINDA KOSKOSKI**

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Councilmember Linda Koskoski be appointed as a Class III member of the Planning Board, term to expire December 31, 2022.

RESOLUTION 2022-15

**RESOLUTION APPOINTING RIGHT TO KNOW
COORDINATOR – DEBORAH ZUPAN**

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that Deborah Zupan, Acting Borough Clerk of the Borough of Metuchen, be named the Right to Know Coordinator for year 2022.

RESOLUTION 2022-16

**RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE
OFFICER – REBECCA CUTHBERT**

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that Rebecca Cuthbert be designated as the Public Agency Compliance Officer for Affirmative Action for the purpose of ensuring compliance with Affirmative Action regulations pursuant to P.L. 1975, Chapter 127 (N.J.A.C. 17:27).

RESOLUTION 2022-17

**RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL
HOUSING LIAISON – PATRICIA KAULFERS**

WHEREAS, the Governing Body of Borough of Metuchen petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on July 5, 2006; and

WHEREAS, Borough of Metuchen's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., Borough of Metuchen is required to appoint a Municipal Housing Liaison for the administration of Borough of Metuchen's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, Borough of Metuchen has amended Chapter 110 entitled Land Development – Article 21 Affordable Housing to provide for the appointment of a Municipal Housing Liaison to administer Borough of Metuchen's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of Borough of Metuchen in the County of Middlesex, and the State of New Jersey that Patricia Kaulfers, Zoning Officer, is hereby appointed by the Governing Body of Borough of Metuchen as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Article 21 of Borough of Metuchen's Land Development Code.

RESOLUTION 2022-18

RESOLUTION APPOINTING PARKING ENFORCEMENT OFFICERS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the following are hereby appointed Parking Enforcement Officers for a term beginning January 1, 2022 and ending at the end of the year December 31, 2022:

Jamie Faggioni
Lisa Lewis

BE IT FURTHER RESOLVED, that the aforesaid Parking Enforcement Officers shall not be members of the police force and their powers, rights and duties immediately cease and terminate at the expiration of the aforesaid term for which they are appointed. Any such appointment shall be revoked at anytime without cause or without hearing. The aforesaid officers shall be furnished with a badge which must be returned upon the expiration and termination of their respective terms. These appointments are made pursuant to the provisions of New Jersey Statutes 40A:9-154.7 et. seq. and 40:11A-22.1 et. seq. together with the amendments thereof and the supplements thereto. Every such Parking Enforcement Officer shall be under the supervision and direction of the Chief of Police and shall perform only those duties specifically assigned him or her by the Chief of Police.

RESOLUTION 2022-19

RESOLUTION APPOINTING CROSSING GUARDS

WHEREAS, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Metuchen; and

WHEREAS, the individuals listed herein have been recommended by the Chief of Police as School Crossing Guards.

NOW THEREFORE BE IT RESOLVED, that the below listed individuals are hereby appointed as School Crossing Guards for the year 2022:

Anderson, Dolores
Azzara, Anthony
Colegrove, John
Davis, John
Dunn, Robert

Borough Council Reorganization Meeting
January 1, 2022

Getty, Patrick
Gregory, Earl
Jackson, Teresa
Kaminski, Gerald
Kang, John
Kuensler, Donald
McKeon, Tina
Rivera, Edwin
Romano, Andrea
Scarfuto, Joseph
Sero, Kristi (substitute)
Thompson, Joyce (substitute)
Tolentino, Edward (substitute)
Vera, Ana (substitute)

RESOLUTION 2022-20

**RESOLUTION APPOINTING HOUSING AND COMMUNITY DEVELOPMENT
COMMITTEE MEMBERS - JONATHAN BUSCH AND JASON DELIA**

WHEREAS, the Mayor and Borough Council of the Borough of Metuchen have received notification that an appointment must be made to the Housing and Community Development Committee for 2022; and,

WHEREAS, the residents of Metuchen have benefited from the funding made available by this program.

NOW THEREFORE BE IT RESOLVED, that Jonathan Busch and Jason Delia be appointed the Metuchen Housing and Community Development Committee representatives for the calendar year 2022.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Middlesex County Housing and Community Development Agency.

RESOLUTION 2022-21

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH ENGINEER**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Engineer as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$35,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Administration & Executive Professional Service Account number 2-01-20-701-028 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Colliers Engineering and Design, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.5.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-22

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH ATTORNEY**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Attorney as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$55,000.00 as annual retainer and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Weiner Law Group LLP, 629 Parsippany Road, Parsippany, New Jersey 07054.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-23

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR TAX APPEAL ATTORNEY**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Tax Appeal Attorney as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$30,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Renaud & DeAppolonio, LLC, 190 North Avenue East, Cranford, New Jersey 07016
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.5.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-24

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR
BOROUGH LABOR RELATIONS ATTORNEY**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Labor Relations Attorney as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$50,000 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Apruzzese, McDermott, Mastro and Murphy, 25 Independence Boulevard, Liberty Corner, NJ 07938.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-25

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH PLANNER**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Planner as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$25,000 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Administration & Executive Professional Service Fund Account number 2-01-20-701-028 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of LRK Inc., 217 Nassau Street, Princeton, New Jersey 08542.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-26

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR BOROUGH
AUDITOR**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Auditor as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2022 and to include the 2021 audit; and

WHEREAS, the maximum amount of the contract shall not exceed \$45,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Financial Administration Audit Fees Account number 2-01-20-706-101 for these services.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Suplee, Clooney & Company, 308 Broad Street, Westfield, NJ 07090-2122.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-27

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH BOND COUNSEL**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Bond Counsel as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$15,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of McCarter and English, 4 Gateway Center, 100 Mulberry Street, Newark, NJ 07101.

2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-28

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR MUNICIPAL FINANCIAL ADVISOR**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Municipal Financial Advisor as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$20,000 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Financial Administration Municipal Advisor Account number 2-01-20-706-103 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Acacia Financial Group, Inc., 6000 Midlantic Drive, Suite 410 North, Mount Laurel, New Jersey 08054
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-29

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR AFFORDABLE HOUSING/COAH COMPLIANCE SERVICES**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Affordable Housing/COAH Compliance Services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$5,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Administration & Executive Professional Service Fund Account number 2-01-20-701-028 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm Piazza and Associates, 216 Rockingham Row, Princeton Forrestal Village, Princeton, NJ 08540 in amount not to exceed \$5,000.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-30

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH REDEVELOPMENT COUNSEL**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Redevelopment Counsel as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$30,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Maley Givens, A Professional Corp., 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-31

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR MUNICIPAL PROSECUTOR SERVICES**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Municipal Prosecutor Services for the Borough of Metuchen as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2022; and

WHEREAS, the Borough Administrator, the Mayor and Council reviewed the qualifications and proposal submitted by John E. Kawczynski in response to the RFQ and determined that John E. Kawczynski is qualified to serve as the Municipal Prosecutor for the Borough of Metuchen for 2022 at an annual cost not to exceed \$30,000.00; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Prosecutor Professional Services Account number 2-01-25-757-028 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with John E. Kawczynski, having his law offices at 137 S. Broadway, Suite B-1, South Amboy, New Jersey 08879 is hereby awarded a professional services contract to serve as Municipal Prosecutor for the Borough of Metuchen for 2022 at an annual cost not to exceed \$30,000.00.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-32

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH ARTS DISTRICT REDEVELOPMENT COUNSEL**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Arts District Redevelopment Counsel as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$50,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from Middlesex County Arts & History Capital Grant Account number G-02-41-760-310 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Hoagland Longo, Moran, Dunst & Doukas, LLP, 40 Paterson Street, New Brunswick, NJ 08901.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-33

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR BOROUGH ARTS DISTRICT REDEVELOPMENT PLANNER**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Arts District Redevelopment Planner as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract shall not exceed \$25,000 and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from Middlesex County Arts & History Capital Grant Account number G-02-41-760-310 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of LRK Inc., 50 South B.B. King Blvd., Suite 600, Memphis, TN 38103.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-34

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR AFFORDABLE HOUSING/COAH ATTORNEY**

WHEREAS, the Borough of Metuchen has a need to acquire the services of An Affordable Housing/COAH Attorney as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$5,000.00 as annual retainer and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Legal Account number 2-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Renaud & DeAppolonia, 190 North Ave. E (Rte. 28), Cranford, NJ 07016.
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-35

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR BOROUGH AFFORDABLE HOUSING/COAH PLANNER/CONSULTANT

WHEREAS, the Borough of Metuchen has a need to acquire the services of an Affordable Housing/COAH Planner/Consultant as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000.00; and,

WHEREAS, the anticipated term of this contract is the calendar year 2022; and

WHEREAS, the maximum amount of the contract is \$15,000 as annual retainer and the Chief Financial Officer has certified that there are sufficient funds for such contract and is available and is designated from 2022 Temporary Budget and 2022 Adopted Budget Administration & Executive Professional Service fund Account number 2-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Harbor Consultants, Inc, 320 North Avenue East, Cranford, NJ 07016.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law.
4. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-36

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR BOROUGH
BOND COUNSEL FOR THE NJEIT FINANCING FOR THE METUCHEN PUMP
HOUSE**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Bond Counsel for the NJEIT Financing for the Metuchen Pump House as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received on December 17, 2021 and reviewed by the Borough Administrator, Chief Financial Officer, and Borough Clerk; and

WHEREAS, the Chief Financial Officer anticipates that the value of the services rendered will exceed \$5,000; and

WHEREAS, the maximum amount of the contract shall not exceed \$15,000.00, and the Chief Finance Officer has certified that there are sufficient funds for such contract and is available and is designated from Capital Bond Ordinance 2020-04, C-04-55-935-002 for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Wilentz, Goldman & Spitzer, 90 Woodbridge Center Dr., P.O. Box 10, Suite 900, Woodbridge, NJ 07095
2. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4.
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2022-37

**RESOLUTION AUTHORIZING THE BOROUGH OF METUCHEN TO PARTICIPATE
IN THE NATIONWIDE SETTLEMENT AGREEMENTS WITH JOHNSON &
JOHNSON, MCKESSON, CARDINAL HEALTH, AND
AMERISOURCEBERGEN TO RESOLVE CLAIMS INVOLVING THEIR
ROLES IN THE COUNTRY'S OPIOID CRISIS**

WHEREAS, the ongoing opioid crisis in America has had a devastating effect on individuals and communities, including many in Middlesex County and the Borough of Metuchen; and

WHEREAS, the Borough of Metuchen is a party to a class action lawsuit filed by state, local, and tribal governments, hospitals, individuals, and insurers, seeking damages against opioid manufacturers, distributors, and retailers in *In re National Prescription Opiate Litigation*, Case No. 17-md-02804, MDL No. 2804, in the District Court for the Northern District of Ohio; and

WHEREAS, on August 20, 2021, Acting Attorney General Andrew J. Bruck announced that New Jersey intends to join nationwide settlement agreements with New Jersey based pharmaceutical company Johnson & Johnson and the United States' three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, to resolve claims involving their roles in fomenting the country's opioid crisis; and

WHEREAS, participation in the nationwide settlements will not only hold the companies financially accountable by requiring payments of as much as \$26 billion, the settlements will provide funding to support programs that address the opioid epidemic in New Jersey and across the country, and will require significant changes in the pharmaceutical industry aimed at preventing similar crises in the future; and

WHEREAS, the proposed settlements provide:

“the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the “Settlement Amount”). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis. The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states' and subdivisions' lawsuits and further

require the Distributors to implement additional safeguards to prevent diversion of prescription opioids;” and

WHEREAS, participation by a significant number of states, county, and municipal governments nationwide must agree to the proposed terms in order for the settlements to take effect; and

WHEREAS, provided enough states opt to participate in the settlements, their subdivisions will have through January 2, 2022 to join; and

WHEREAS, the Borough of Metuchen’s share in the settlement funds will ultimately depend on the number of counties and municipalities that opt-in, population of each participating county and municipality, and effects of the opioid epidemic on each participating community; and

WHEREAS, it is in the best interests of the Borough of Metuchen and its residents to participate and join in the settlement agreements in order to hold these companies financially accountable for the ongoing opioid crisis and to implement the necessary changes to prevent such a crisis from happening again in the near future.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the Mayor, Jonathan Busch or Borough Administrator Melissa Perilstein is authorized to take all action necessary to participate in the settlement, including but not limited to register and to sign any documents necessary in order to join the settlement agreements with Johnson & Johnson, McKesson, Cardinal Health and AmerisourceBergen to resolve claims involving their participation in the opioid crisis; and

BE IT FURTHER RESOLOVED, that upon effectuation of the settlement agreement, the Borough of Metuchen agrees to dismiss its claims against the settling parties; and

BE IT FURTHER RESOLVED, that the Acting Clerk of the Borough of Metuchen shall forward a copy of this Resolution to the Office of the Attorney General of New Jersey.

RESOLUTION 2022-38

**RESOLUTION APPROVING REAPPOINTMENTS AND APPOINTMENTS TO
BOARDS, COMMITTEES, AND COMMISSIONS**

WHEREAS, the Mayor of Metuchen has recommended that the following people be reappointed or appointed to the Borough of Metuchen Boards, Committees and Commissions.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of Metuchen hereby confirms the reappointments and appointments to the following listed Borough of Metuchen Boards, Committees and Commissions.

ACCESSIBILITY COMMITTEE

TERM

Borough Council Reorganization Meeting
January 1, 2022

Reappoint	Sbarra, Audra	12/31/2024
Appoint	Matise, Tara	12/31/2024
Appoint	Patel, Avnee - Alternate	12/31/2024

ARTS COUNCIL

Reappoint	Lee, Judy Yin-Chi	12/31/2024
Reappoint	Hamming, Carolyn	12/31/2024
Reappoint	Shackney, Grace	12/31/2024
Reappoint	Kmetz, Deborah Nilson	12/31/2024
Reappoint	Mallozzi, Luciana	12/31/2024
Appoint	Suchan, Meg	12/31/2024
Appoint	Moudastos, Nunzio	12/31/2024
Appoint	Stern, Joanne	12/31/2022 (unexpired term)
Appoint	McCoy, Aaron	12/31/2022 (unexpired term)

BOARD OF HEALTH

Reappoint	Moy-Levinsky, Melinda	12/31/2024
Appoint	Kleinman, Lawrence (prev. Alt I)	12/31/2025
Appoint	Bargoud, Gerard	12/31/2025
Appoint	O'Donnell, Mary	12/31/2023 (unexpired term)
Appoint	Shah, Maria	12/31/2022 (unexpired term)

ENVIRONMENTAL COMMISSION

Reappoint	Weeks, Brian	12/31/2024
Reappoint	Herzberg, Mark	12/31/2024
Reappoint	Wong, Julie - Alternate II	12/31/2024

HISTORIC PRESERVATION COMMITTEE

Reappoint	Zerbe, Nancy	12/31/2022
Reappoint	Patrick, Steve	12/31/2022
Reappoint	Andrews, Suzanne	12/31/2022
Reappoint	Chambers, Lori	12/31/2022
Reappoint	Mullins, Tommy	12/31/2022
Reappoint	Casey, Erin Murphy	12/31/2022
Reappoint	Michaloski, Lisa	12/31/2022
Appoint	Keenan, Brian	12/31/2022
Appoint	Kremer, Isaac	12/31/2022

HUMAN RELATIONS COMMISSION

Reappoint	Theivakumaran, Bobbie - MDA Liaison	12/31/2022
-----------	-------------------------------------	------------

Borough Council Reorganization Meeting
January 1, 2022

Reappoint	Porowski, Ed - School District Liaison	12/31/2022
Reappoint	Zelley, Ed - Clergy Liaison	12/31/2022
Appoint	Kahn, Abdullah Zohail	12/31/2023 (unexpired term)
Appoint	Cruz, Khalila	12/31/2023 (unexpired term)
Appoint	Lora, Joanna Cruz	12/31/2023
Appoint	Hermans, Laura	12/31/2024
Appoint	Greenbaum, Rebecca	12/31/2024

LIBRARY BOARD

Appoint	Chaplin, Karen	12/31/2026
Appoint	Bhatt, Suneet	12/31/2026

METUCHEN MUNICIPAL ALLIANCE

Reappoint	Markano, Joanne	12/31/2024
Reappoint	Mullins Jr., Thomas	12/31/2024
Appoint	Davidson, Elizabeth Conlon	12/31/2024
Appoint	Murao, Nene - Youth Member	12/31/2022

PARADE COMMISSION

Reappoint	Gaven, John	12/31/2024
Reappoint	Kane, Denis	12/31/2024
Appoint	Cook, Maggie	12/31/2023

PARKING AUTHORITY

Reappoint	Wade, Gary	12/31/2026
Appoint	Miceli, Lauren A.	12/31/2022 (unexpired term)
Appoint	Levine, Daniel	12/31/2023 (unexpired term)

PLANNING BOARD

Reappoint	Perilstein, Melissa - Class II Member	12/31/2022
Reappoint	Koskoski, Linda - Class III Member	12/31/2022
Reappoint	Busch, Jonathan - Class I Member	12/31/2022
Reappoint	Clarkson, Ellen	12/31/2025
Appoint	Love, William - Mayor's Designee	12/31/2022
Appoint	Griffin, James (prev. Alt II)	12/31/2025
Appoint	Cohn, Lauren - Alternate II	12/31/2025

POOL COMMISSION

Reappoint McLauren-Cole, Carla 12/31/2026

RECREATION COMMISSION

Reappoint Bruns, Liza 12/31/2026
Appoint Mindler, John (prev. Alt. I) 12/31/2024 (unexpired term)
Appoint Silver, Eric – Alt. I (prev. Alt. II) 12/31/2022 (unexpired term)
Appoint Moore, Matthew - Alternate II 12/31/2026
Appoint Owens, Matthew - Alternate III 12/31/2023
Appoint Diamond, Erik - Alternate IV 12/31/2024

SENIOR CITIZEN COMMISSION

Reappoint Jones, Nancy 12/31/2024
Reappoint Pugliese, Anita 12/31/2024
Reappoint Whitaker, Trena 12/31/2024
Reappoint Sayers, John 12/31/2024

SHADE TREE COMMISSION

Reappoint Campbell, Jeremy 12/31/2026

TRAFFIC & TRANSPORTATION

Reappoint Cea, Dan 12/31/2024
Reappoint Hoover, William 12/31/2024
Appoint Grayzel, Ronald (prev. Alt I) 12/31/2024
Appoint Coakes, Belinda (prev. Alt II) 12/31/2024
Appoint Bradley, Paul - Alternate I 12/31/2022 (unexpired term)
Appoint Li, Kevin - Alternate II 12/31/2024

TV AND TECHNOLOGY ADVISORY

Reappoint Guarino, Michael 12/31/2024
Reappoint Richardson, Darryl 12/31/2024
Appoint Berenfield, Asaf 12/31/2024
Appoint Krebs, Alan 12/31/2024

ZONING BOARD OF ADJUSTMENT

Reappoint McCartin, Catherine 12/31/2025
Reappoint Schuchman, John - Alternate I 12/31/2025

RESOLUTION APPOINTING MUNICIPAL ALLIANCE COORDINATOR

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Mary Beth Mulligan be appointed as a Municipal Alliance Coordinator with a term starting January 1, 2022 to expire on December 31, 2022.

RESOLUTION 2022-40

**RESOLUTION APPOINTING MUNICIPAL OFFICE OF EMERGENCY
MANAGEMENT COORDINATOR**

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Arthur Flaherty be appointed as a Municipal Office of Emergency Management Coordinator with a term starting January 1, 2022 to expire on December 31, 2022.

RESOLUTION 2022-41

**RESOLUTION APPOINTING C-3 SANITARY SEWER COLLECTION SYSTEM
OPERATOR AS A BOROUGH OF METUCHEN EMPLOYEE**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a C-3 Sanitary Sewer Collection System Operator.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that **Thomas Herits**, 29 Michael Drive, Metuchen, New Jersey 08840 is hereby appointed the C-3 Sanitary Sewer Collection System Operator for the Borough of Metuchen.

RESOLUTION 2022-42

**RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER –
JENNIFER MARSHALL**

WHEREAS, it is the desire of the Mayor and Council to appoint Jennifer Marshall to serve as the Municipal Public Defender for an annual salary of \$22,500.00.

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Jennifer Marshall of Law Office of Jennifer L. Marshall, LLC be appointed as the Municipal Public Defender for the Borough of Metuchen with a term to expire December 31, 2022 and an annual salary of \$22,500.00.

RESOLUTION 2022-43

**RESOLUTION AUTHORIZING PURCHASE FROM SOMERSET COUNTY
COOPERATIVE PRICING UNLEADED GASOLINE, 87 OCTANE**

WHEREAS, there exists a need to purchase diesel fuel for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through the Somerset County Cooperative Unleaded Gasoline, 87 Octane, Open-ended Contract #CC-0045-20, Co-operative Pricing Bid #2-SOCCP pursuant to the provisions of N.J.S.A. 40A:11-11 (5); and

WHEREAS, Somerset County Cooperative awarded the second year of a two-year contract #CC-0045—20 awarded on May 25, 2021; and

WHEREAS, this authorization of award ends on May 25, 2022; and,

WHEREAS the maximum amount of the purchase of Unleaded Gasoline, 87 Octane fuel for the Borough of Metuchen is \$ 50,000.00 and is certified from the 2022 Temporary Budget and 2022 Adopted Budget, designated from Diesel and Gasoline Fuel Account Number 2-01-31-821-074; and

WHEREAS the vendor chosen for award for purchase of Unleaded Gasoline, 87 Octane Fuel is National Fuel Oil, Inc. for the period of January 1, 2022, through May 25, 2022; and,

WHEREAS, the County of Somerset, New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103, in an amount not to exceed \$ 50,000.00.

RESOLUTION 2022-44

**RESOLUTION AUTHORIZING PURCHASE FROM SOMERSET COUNTY COOPERATIVE
PRICING FOR RED DYED #2 DIESEL FUEL (ULTRA LOW SULFUR DIESEL), RED DYED
WINTER BLEND DIESEL AND FUEL OIL**

WHEREAS there exists a need to purchase diesel fuel for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through the Somerset County Cooperative Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, Open-ended Contract #CC-0036-21, Co-operative Pricing Bid #2-SOCCP, First Year of a Two-Year Contract pursuant to the provisions of NJSA 40A:11-11 (5); and

WHEREAS, said contract is the first year of a two-year contract for Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, Open-ended Contract #CC-0036-21, Co-operative Pricing Bid #2-SOCCP which is effective from November 9, 2021, to November 8, 2022; and

WHEREAS the maximum amount of the purchase of Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil for the Borough of Metuchen is \$50,000 and that there are sufficient funds for such award of which \$50,000 is certified from the 2022 Temporary Budget and the 2022 Adopted Budget, designated from Diesel and Gasoline Fuel Account Number 2-01-31-821-074; and

WHEREAS the vendor chosen for award for purchase of Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil is National Fuel Oil, Inc. for the period of January 1, 2022, through November 8, 2022; and

WHEREAS, the County of Somerset, New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103.

RESOLUTION 2022-45

RESOLUTION APPROVING HEALTH INSURANCE THIRD PARTY ADMINISTRATOR AND NETWORK

WHEREAS, the Borough Council of Metuchen adopted a self-insurance program for the Borough's Group Medical, Reinsurance, and Prescription Coverage which shall renew effective on January 1, 2022; and

WHEREAS, this self-insurance program shall require Insurance Administrators of America (IAA) as the Third-Party Administrator (TPA) and the Cigna Network for all members and Fairview Insurance Agency Associates, Inc. as Stop Loss Administrators and Berkshire Hathaway as Reinsurer and ProAct as Prescription Plan; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen do hereby authorize the appointment of the above stated for all currently existing medical, reinsurance and prescription programs offered for Borough employees and retirees.

RESOLUTION 2022-46

**RESOLUTION AUTHORIZING THE EXTENSION OF COMPETITIVE CONTRACT
FOR INFORMATION TECHNOLOGY SUPPORT AND CONSULTANT SERVICES
FOR A TERM OF ONE YEAR**

WHEREAS the Borough of Metuchen issued a competitive contract bid notice for the retention of Information Technology Support and Consultant Services utilizing a fair and open process wherein sealed bids were received on March 3, 2020; and

WHEREAS, by way of Resolution No. 2020-93, the Borough of Metuchen authorized an award of contract for Information Technology and consultant services to TK1 Solutions LLC for the calendar year 2020 in an amount not to exceed Fifty-seven Thousand Dollars (\$57,000.00); and

WHEREAS the contract between the Borough and TK1 Solutions LLC contained a term of one year and the Borough reserved the option to extend the term for one (1) year periods pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, the Borough of Metuchen had determined that the information technology support and consultant services of TK1 Solutions LLC for the Borough were being performed in an effective and efficient manner and that the Borough extended the term of contract between the Borough of Metuchen and TK1 Solutions LLC for the calendar year 2021 by way of Resolution 2021-46; and

WHEREAS, the Borough of Metuchen has determined that the information technology support and consultant services of TK1 Solutions LLC for the Borough are being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and TK1 Solutions LLC for a second extension for the calendar year 2022; and

WHEREAS, the Chief Financial Officer has certified sufficient available funds available for the award of the within contract extension for the calendar year 2022 Temporary Budget and Adopted 2022 Budget, from account Administrative and Executive, Professional Services 2-01-20-701-028 in the amount of \$ 20,916.00, account METV Elec, Lighting, Communication Equip &

Supplies 2-01-20-716-054 in the amount of \$7,200.00, and account Police Professional Services 2-01-25-745-028 in the amount of \$28,884.00.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract for Information Technology Support and Consultant Services with TK1 Solutions LLC for the calendar year 2022 for an amount not to exceed Fifty-seven Thousand Dollars (\$57,000.00); and

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with TK1 Solutions LLC, 298 Main Street, Suite 2A, Woodbridge, NJ 07095 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED, that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

RESOLUTION 2022-47

**RESOLUTION AUTHORIZING THE USE OF COMPETITIVE CONTRACTING
PROCESS FOR THE PROCUREMENT OF GRANT WRITING CONSULTANT
SERVICES FOR THE BOROUGH OF METUCHEN**

WHEREAS, the Borough of Metuchen has determined that it is necessary to for the retention of Grant Writing and Consultant Services for the Borough of Metuchen; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-4.1(q), provides for the utilization of a process called competitive contracting in lieu of public bidding for procurement of specific goods and or services, such as Grant Writing Consultant services; and

WHEREAS, said process allows for competition, the award being based on a methodology which includes an evaluation, ranking and weighing of criteria as well as cost; and

WHEREAS, the Borough wishes to initiate the competitive contracting process for procurement of Grant Writing and Consultant Services for the Borough of Metuchen; and

WHEREAS, N.J.S.A.11-4-3(a) requires that in order to initiate competitive contracting, the governing body shall pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in N.J.S.A. 40A:11-4.1 are desired to be contracted.

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the Borough of Metuchen that it hereby authorizes the Administrator and all other Borough officials and employees to initiate the competitive contracting process for the procurement of a qualified

Borough Council Reorganization Meeting
January 1, 2022

Grant Writing and Consultant for the Borough of Metuchen in conformance with N.J.S.A. 40A:11-4.1 et seq; and

BE IT FURTHER RESOLVED, that the Borough Council hereby authorizes the Administrator, with the assistance of the Borough's legal counsel, and all other Borough Officials and employees, to prepare all documents and take all action pursuant to law necessary to engage in the competitive contracting process, including but not limited to the issuance of a Request for Proposals to identify and recommend an award of contract for the Grant Writing Consultant Contract for the Borough; and

BE IT FURTHER RESOLVED, that the Borough Administrator, and all other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

Benediction

The Benediction was given by Rev. Dr. Ronald L. Owens of the New Hope Baptist Church.

Adjournment

Council President Delia made a motion to adjourn the meeting, second by Councilmember Rasmussen, with all in favor, 6-0, the meeting was adjourned at 3:45 p.m.

Respectfully Submitted,

Deborah Zupan
Acting Borough Clerk