

DO NOT WRITE IN THIS SPACE

DEPARTMENT OF HEALTH
APPROVED _____
Borough of Metuchen
500 Main Street
(732) 632-8508

DATE _____
LICENSE # _____
FEE \$ _____ CK# _____

APPLICATION FOR FOOD ESTABLISHMENT LICENSE
(SEE ATTACHED SHEET FOR LICENSE FEES)

NAME & ADDRESS OF ESTABLISHMENT: _____

ESTABLISHMENT TELEPHONE #: _____ FAX #: _____

IF SEATING IS PROVIDED, TOTAL SEATING CAPACITY: _____

SQUARE FOOTAGE OF ESTABLISHMENT: _____

OWNER OF THE ESTABLISHMENT: _____

HOME ADDRESS: _____

HOME TELEPHONE #: _____ FAX #: _____

OWNER'S NAME & ADDRESS OF PROPERTY (IF DIFFERENT FROM ESTABLISHMENT
OWNER): _____

TRUCKS – I HEREBY MAKE APPLICATION FOR ITERANT FOOD ESTABLISHMENT LICENSE
FOR (#) _____ OF TRUCK IN METUCHEN, NEW JERSEY

TYPE OF FOOD SOLD: _____

VENDING MACHINES – I HEREBY MAKE APPLICATION FOOD, BEVERAGE AND/OR ICE
MACHINE LICENSE FOR (#) _____ OF MACHINES LOCATED AT: _____

IF MILK, MILK PRODUCTS OR FLUID MILK IS SOLD, LIST SOURCE OF SUPPLY. (THE
BOARD OF HEALTH MUST BE NOTIFIED OF ANY NEW SOURCE OF SUPPLY):

NAME OF SOURCE

ADDRESS OF SOURCE

APPLICATION IS MADE FOR PERIOD OF JANUARY 1, 20____ TO DECEMBER 30, 20____

SIGNATURE OF OWNER/MANAGER

DEPARTMENT OF HEALTH

[Amended 9-15-1997 by Ord. No. 97-20; 8-5-2002 by Ord. No. 2002-10]

A. All applications for permits for annual renewal as encompassed herein shall be accompanied by the payment of the fees prescribed in the following table. Permits shall expire and shall be subject to renewal in accordance with the expiration date as prescribed. A late charge of 10% of the prescribed fee shall be assessed for all licenses, which are not renewed prior to the expiration date.⁽¹⁾

DESCRIPTION OF ACTIVITY	FEE	EXPIRATION DATE
Food establishments:		
Pharmacies and confectioneries, permit to carry prepackaged foods	\$ 50	12/31
Food establishments:		
1 to 2,500 square feet	\$ 60	12/31
2,501 to 5,000 square feet	\$115	12/31
5,001 to 10,000 square feet	\$225	12/31
10,000 square feet and over	\$375	12/31
Restaurants:		
Counter service only	\$ 60	12/31
1 to 25 seating capacity	\$ 85	12/31
26 to 50 seating capacity	\$115	12/31
51 to 75 seating capacity	\$190	12/31
76 and over	\$285	12/31
Vending machines:		
Food and beverage	\$ 20	12/31
Ice	\$ 20	12/31
Itinerant food vehicles, each vehicle	\$ 70	12/31
Milk delivery vehicle		
First truck	\$ 10	12/31
Each additional truck	\$ 5	12/31
Temporary event food license per diem	\$ 10	N/A
Laundry, self-service, permit to operate, each machine (washer, dryer, or dry cleaning)	\$ 10	6/30
Pet shop		
Permit to operate	\$ 60	12/31
Motor hotel, tourist lodge, permit to operate	\$100	12/31

B. Re-inspection and plan review. [Added 5-16-2011 by Ord. No. 2011-6]

(1) Fees.

(a) Retail food establishment re-inspection:\$50.

(b) Retail food establishment initial plan review:\$75.

(2) Fees are payable to the Middlesex County Public Health Department within 10 business days of the re-inspection or plan review.

(3) Failure to pay the fee within 10 working days will result in a court summons with fines as follows:

(a) First penalty: \$100.

(b) Second penalty: \$200.

(c) Third and subsequent penalties: \$400.