

BOROUGH OF METUCHEN

**APPLICATION FOR PERMIT FOR
DOOR-TO-DOOR CANVASSING AND SOLICITATION**

APPLICATION FOR SOLICITATION MUST BE SUBMITTED NO MORE THAN THREE (3) MONTHS PRIOR TO THE TIME SUCH ACTIVITY SHALL COMMENCE, NOR NO LESS THAN TEN (10) DAYS PRIOR THERETO.

SOLICITATION HOURS: 9:00 A.M. TO 9:00 P.M. ONLY

DATE _____

FEE \$ _____

NAME OF APPLICANT: _____ D.O.B.: _____

ADDRESS: _____ S.S.#: _____

DRIVER'S LICENSE #: _____

NAME, ADDRESS AND TELEPHONE # OF EMPLOYER: _____

APPLICANT'S PLACE OF RESIDENCE FOR PAST THREE (3) YEARS:

DATES ON WHICH SOLICITATION WILL BEGIN/END: _____

NATURE OF SOLICITATION (INCLUDE DESCRIPTION OF SERVICES TO BE OFFERED OR ANY MERCHANDISE TO BE SOLD OR OFFERED FOR SALE) _____

HAVE YOU EVER BEEN ARRESTED FOR ANY MISDEMEANOR OR OTHER CRIME?

YES _____ NO _____ (IF YES, STATE DETAILS)

NAMES OF OTHER COMMUNITIES IN WHICH APPLICANT HAS WORKED AS A CANVASSER OR SOLICITOR IN THE PAST (2)

YEARS _____

MAKE MODEL, DESCRIPTION & LICENSE NUMBER OF ANY AUTOMOBILE THAT APPLICANT WILL USE: _____

NAME THE SPECIFIC PURPOSE FOR WHICH ANY FUNDS WILL BE DEVOTED TO: _____

DESCRIPTION OR METHODS USED IN CONDUCTING SOLICITATION OF FUNDS: _____

SIGNATURE OF APPLICANT: _____ PHONE: _____

POLICE CHIEF

DATE

MUNICIPAL CLERK

DATE

PERMIT NO. ISSUED _____

Dear Applicant:

In accordance with Borough Code, the Borough of Metuchen classifies the following practices as "regulated activities" and requires a permit be obtained:

- a) That of going in and upon private residences by peddlers, canvassers, solicitors and transient vendors of merchandise, not having been requested or invited to do so by the owner or occupant, for the purpose of soliciting orders for the sale of goods, wares, merchandise, or for the purpose of disposing the same.
- b) That soliciting of money, by a bonafide registered nonprofit charitable or religious organization by going in or upon private residences not having been requested or invited to do so by the owner or occupant.

NO SOLICITATION WILL BE TOLERATED ON PRIVATE PROPERTY THAT HAS SIGNS STATING "NO SOLICITING".

Any person or persons interested in engaging in door-to-door canvassing or solicitations shall file with the Borough Clerk the following:

1. A completed application.
2. Proof, if applicable, that the organization on behalf of which the "regulated activity" will be conducted is a non-profit corporation and/or exempt from federal income taxation.
3. A letter or written statement from the individual, firm or corporation employing the applicant, certifying that the applicant is authorized to act as the employer's representative in carrying out the "regulated activity."
4. Required fees: \$115.00 per year per person.
5. Two (2) Passport Photos

IF MORE THAN ONE (1) AGENT, SOLICITOR OR CANVASSER WILL PARTICIPATE IN ANY DOOR-TO-DOOR CAMPAIGN, EACH PARTICIPANT MUST MAKE A SEPARATE APPLICATION. NO APPLICATION WILL BE CONSIDERED COMPLETE WITHOUT THE ABOVE REQUESTED ITEMS.

SOLICITATION HOURS: 9:00 A.M. TO 9:00 P.M. ONLY!

Thank You.

Deborah Zupan
Acting Borough Clerk

Attachments